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| **Abdul Aziz Qureshi**  **B.COM** Chatrapati Sahuji Maharaj University Batch : 2014-2017 Stream – CommerceAddress Residential - H.No. 22C/1C  Rahamat Nagar  Kareli Allahabad  U.P 211016  India.    Phone - +91 7668944123  +91 8840780650  **E-mail ID :**  **Abdul1126azizqureshi@gmail.com**  **Personal Detail**  Father Name : Mr Abdul. . … … . Raheem    Date of Birth :16 Sep 1996 Languages : English, Hindi, & Urdu  Nationality :Indian  Marital Status :Single  Gender :Male  Passport No :    **Soft skills**  Work Oriented,  Adaptable,  Self-motivated,  Team Spirit,  Punctual & Regular,  Innovative and creative possess, Good analytical communication. | CARRER OBJECTIVE  To work in a challenging environment demanding all my skills and efforts to explore and adapt myself in different fields and realize my potential where I get the opportunity for continuous learning.  EXPERIENCE   * Company Name **: Aimil Pharmaceuticals (India) Ltd.** * Location **: Allahabad** * Designation **: Medical Representative** * Duration **: 19 April 2017 to September 2017** * Company Name : **Priyadarshini college pf computer science** * Location **: Greater Noida** * Designation **: Accountant** * Duration **: 1, April 2016 to 31, January 2017**   INTERNATIONAL CERTIFICATION    **MICROSOFT CERTIFIED Diploma In Computer Hardware And Networking.**    JOB RESPONSIBILITIES   * Marketing Management * Sales * Human Resource Management * Accounting * Directing * Controlling * Financing * Manage day to day system & network issues and provide technical support to Windows-based systems. * Managing the installation, configuration & maintenance of LAN / WAN / Network Services, Operating Systems, Software and Hardware. * Installation of different types of products like Switches, MODEM & Router * Able to meet deadlines and handled multiple projects simultaneously utilizing excellent organization and time-management skills. * Router & Switch Troubleshooting * Troubleshooting ,repair network, DNS, DHCP and AD configuration of routers   And switches   * Providing Desktop Support. * Solid references and a stable work history. * Hardware configuration and troubleshoot the problem of Windows XP, Win 7, Win 8.1,Win10 and Linex etc * Able to communicate effectively within mid-management, executives and various departments * Trouble shooting the networking related problems * Troubleshooting hardware related problem. * Good Command On Information Technology And Its Implementation In Business. |

EDUCATION QUALIFICATION

* **B.COM** from Chatrapati Sahu ji Maharaj University Kanpur in 2017.
* **Diploma** In Advance **Accounting**
* **12th** from ISC Board New Delhi in 2014.
* **10th** from CISCE Board New Delhi in 2012.

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NETWORK SKILLS

* Cabling & crimping for systems, switches.
* Wireless configuration, Internet connection & sharing.
* Remote desktop supports by Remote desktop connection, Team viewer.
* Diagnosing and re -Installation, Integration and maintenance of LAN and WAN setup.

HARDWARE SKILLS

* Trouble shooting the networking related problems.
* Troubleshooting hardware related problem.
* Hardware & Networking equipment procurement.
* Fault finding & trouble shooting of Monitor, SMPS, and Mother Board.
* Installation of device drivers & hardware components.

SOFTWARE SKILLS

* Installation of Win XP, VISTA, WINDOWS 7, WINDOWS 8.1,Windows 10,Linex etc
* Installation of Symantec Antivirus on client machine.
* All types of OS service pack and patch management.
* Microsoft Outlook configuration, exchange server, Outlook Express, backup and restore of mails, Data Recovery, Password breaker software.

SERVER SKILLS

* Install, configure, and maintain DNS, DHCP servers, backup servers, file servers, Plan and implement network security, managing host security, file permissions, file system integrity, and adding and deleting users**.**
* Managing networks, DNS, DHCP, systems, and applications..
* Manage and administrate Quick Heal Ant various,

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the

responsibility for the correctness of the above-mentioned particulars.

Place: Allahabad U.P India

Date:  **(Abdul Aziz Qureshi)**