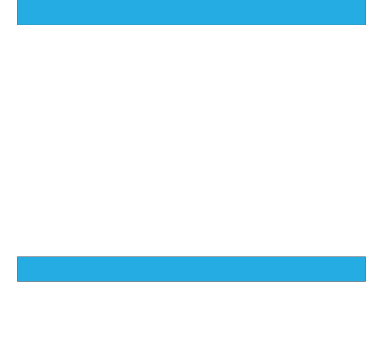
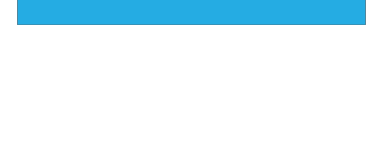
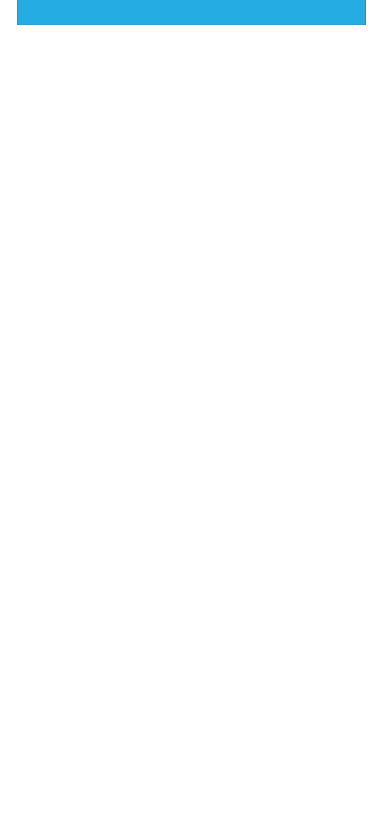
**Ajesh Kallai Kannoth**

Logistics Coordinator

Puliyur 1st main road, Kodambakkam, Chennai, India (+91) 9946 890 530 – Email: [ajesh.logistician@gmail.com](mailto:ajesh.logistician@gmail.com)

# Work Experience



## Logistics Assistant

*FL Logistics Pvt Ltd, Kerala, India 2015 –2016*

*Responsibilities:*

* Create and maintain contact with vendors and customers to ensure timely delivery of goods.
* Receive shipments and ensure both quality and quantity. Trace, track and expedite purchase processes
* Review bills, invoices and purchase orders and Ensure all payments are processed in time

## Logistics Coordinator

*Fortune Engineering & Energy Services LLC, Dubai*

*2013 – 2015*

*Responsibilities:*

* Preparation of logistics plans to support all relevant operations within the programme or project
* Coordinates imports and exports and Reviews freight rates: sea,air,courier and land
* Arranges transportation and forwarding services for all orders to ensure material is delivered as per schedule
* Liaises with forwarding agents for updated reports on movements of cargo and track the shipment to ensure timely delivery
* Maintain record of inventory and all required documents
* Coordination of the payment of all logistics activities under direct supervision

## Document Controller & Customer Care Executive

*SIFCO Container Lines , Mumbai, India 2011 – 2012*

* Check for the container and vessel availability , and to book them followed by the documentation
* Under the supervision of manager create necessary seal and stamp the documents According to the given details from the exporter
* Assist in the entire process and to rate quote and do necessary freight and documentation calculations
* Assist customers with inquiries

# Personal Information

## Objective

To contribute with my best efforts to the organization with hard work, sincerity, knowledge and achieve the goal of organization which will utilize my theoretical concept of management. And a challenging position in an organization where I can boost my strength and skill in favour of the organization.

# Education

## MBA in Shipping & Logistics Management

*Vel’s University 2011*

* Project on Freight Forwarding/Custome House

Agent at Nation Trades And Agencies, Cochin

* 3 Months Internship at Ennore Cargo Container Terminal, Chennai

## BSc in Computer Science

*Madras University 2008*

# Skill Set

## Software

* MS Office
* C,C++,Java
* MS Visual Basic & Photoshop

## Languages

* English, Hindi, Malayalam, Tamil

## Additional

* Time management,Active learning
* Monitoring, Coordination & Negotiation
* Complex problem solving

# Additional Information

Date Of Birth – 22 May 1987 Nationality - Indian