**J.Lenin**

Mob:+91 7358272595 Leninjeyabal@gmail.com

***Professional Overview***

* **10+ years** of experience in Electrical Engineer
* Deputy MR for **QMS 9001:2008, EMS: 14001:2004**, **OSHAS 18001:2007**
* Preparation of Quality Manuals & Conducting the Internal audits
* Co-ordinate with the production People for preventive maintenance
* Experience in maintenance / operations of a wide spectrum of equipments and

Components. Adept at preventive and breakdown maintenance

* Resourceful at strategizing techniques for maximum utilization of manpower/machinery
* Effective communicator with assertive and strong leadership qualities and analytical
* Inspection of all machinery, D.G. set & EOT crane, UPS and 250KW Load bank
* Responsible for continual improvement activities to enhance the quality system, such as 5S, Kaizen lean methods, etc.

***Area of Expertise***

* Project Engineering
* Quality Management System
* Documentation
* Procurement

***Core Competencies***

**Operations & Maintenance**

* Planning and implementing preventive maintenance schedules of various machineries and instruments to increase machine up time and equipment reliability.
* Proactively identify areas of obstruction/breakdowns and take steps to rectify the equipments.

**Installation & Commissioning**

* Ensuring effective site management and discipline to ensure safe execution of the projects.
* Erection, testing and commissioning of equipments, also providing utility services to the equipments.
* Planning, procurement, erection & commissioning of complete HT and LT distribution.
* Troubleshooting problems arising in the total execution of job with minimum time lag.
* ***Education***

* BE Electrical And Electronics Engineering **(2002 to 2005)**

Raja Engineering College – Madurai

* Diploma in Electrical and Electronics Engineering**. (1996 to 1999)**

Thanapandian Polytechnic – Madurai

***Occupational Contour***

**WORK EXPERIENCE: 1**

**Position: Project Coordinator**

**Company: Sun industrial automation and solution**

**Duration: Nov’12 to Till Date**

**Projects:**

* Leading role as a Project coordinator involved in successful and highly honorable

Projects of the organization.

* Responsible for handling multiple portfolios like production activities, material follow up and project discussion and timely complete the task
* Prepared Work instruction & check Point for Process & Product Monitoring
* Documentation works for ISO **QMS-9001:2008**,**EMS-14001:2004, OSHAS 18001:2007**
* Interacting with clients through phone, E-mail related with quality, functional operation and timely delivery of the Projects.
* Follow strict adherence to the schedule by co-coordinating whole team members.
* Project Scheduling, ensuring the timely & quality delivery of the team members and daily status updating of the project.
* Performed routine quality tests on random products
* Perform work operations as per ISO and safety guidelines
* Tested and inspected products for any malfunctions: reporting any serious issue to the

Senior quality engineer

* Responsible for outgoing Product Quality (PDI/Final Inspection).
* Maintenance of Distribution Panel, indoor lighting and outdoor lightings
* Implementing routine and preventive maintenance activities.
* Maintained quality standards in all the level of the project by knowing International standards of the Process, material etc.

**WORK EXPERIENCE: 2**

**Position: Electrical Engineer**

**Company: Venkateswara Engineering**

**Duration: Jan’ 08 to Sep’ 12**

**Projects:**

* Coordination with Design Consultant andget the Electrical Drawings in time in

Order to meet project schedule

* Provided technical support for system operation and maintenance

Undertaking installation & commissioning of Electrical control panel

* Prepared technical documents and ensured that the Work was carried in accordance to the drawings and specifications.
* Prepares, maintains and reviews technical documentation, such as drawings and specifications, for electrical engineering projects.
* Verified all materials used for the construction and ensured that they were of premium quality.
* Liable for installation & commissioning of PLC panel & Relay panel and

Coordinating with Technicians & labors.

* Able to work together with other engineer and individuals to solve and define the developmental problems

**WORK EXPERIENCE: 3**

**Position: Junior Engineer**

**Company: Prem Engineering**

**Duration: May 00 to April 2002**

**Project:**

* Dimensionally layout back panels and externally mounted Devices.
* Coordinate electrical work with other engineering disciplines.
* Supervision of Site Works and Installation Works.
* Fault Detection and correction of electrical equipment’s and MV/LV cables.
* Erection, commissioning & Testing of Control panel.

***IT Exposure***

Operating Systems **:** Windows 98/2000/XP

Networking Technologies: Cisco Router & switch, TCP/IP

***Personal Vitae***

Date of birth : 01-04-1979

Father’s name: P.Jeyabalan**.**

Language **:** English, Tamil

Nationality : Indian

Passport No : **J5668863**

Validity **: 13/03/2021**

**Declaration:**

I hereby declare that the above-furnished details are fully true to the best of my knowledge and belief.

Place: Chennai

Date:  **(J.Lenin)**