#### Total Experience: 2 Years

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| **Mohit khan** | |
| .  . | . .  **Address :**  12a/87 Street no 1 Vijay Mohalla  Delhi:110053  **Email ID**  **Me.mohid1@gmail.com**  **Contact**  **09999009187** |

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| OBJECTIVE: |

“Looking for a career where I can develop my skills with my hard work and versatility.”

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| ACADEMIC QUALIFICATION: |

* **B.A** Passed from **Shobit University** in the year of 2016**.**
* **Intermediate** from **NIOS Board** in the year of 2012.
* **High school** from **NIOS Board** in the year of 2010.

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| HOBBIES: |

* Making Friend
* Reading book

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| EXTRA CURRICULAR ACTIVITIES: |

* Become a prefect or Student Rep.

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| STRENGTH: |

* Accept the task as a challenge.
* A self motivated, dedicated person with a positive attitude.
* Knowledge of V lookup pivot table MS Office.
* Knowledge of Accounting Software.
* I have Knowledge of Accounts Work.

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| **WORK EXPERIENCE:** |

* **2 years worked as a Service Crew at Madras Restaurant Delhi.**
* **Duty and Responsibility.**
* Welcome customers as they arrive at the order counter.
* Provide menu to customers and suggest food item as they preference.
* Take orders by punching them and repeat order to ensure accuracy.
* Prepare order when needed by constantly and checking the order slip for accuracy.
* Rotate stored food item to ensure freshness.
* Discard any expired item immediately.
* Ensure that order and food preparation counter is clean at all times.
* Manage cleaning and maintenance activities.
* Handle customers' complaints concern.

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| **PERSONAL PROFILE:** |

Father name : Shakeel Ahmed

Date of Birth: 13th Feb 1989

Languages Known  : Hindi & English

Gender : Male

Nationality : Indian

Religion : Muslim

Marital Status : Married

**I hereby declare that all the given information is true to my knowledge.**

Place:  **- Delhi**

Date**: (Mohit Khan)**