**Disha Chawla**

Mob:91-9873920428

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# Career Objective

To work in a challenging and creative environment. To harmonize the twin objective of learning and delivering the result consistently and to work towards the ultimate goal of leading a dynamic & successful organization.

# Academic Qualification

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No** | **Degree and Date** | **Institute** | **Major and Specialization** | | **Percentage of Marks** |
| 1 | **MBA (2013-15)** | Manav Rachna College of Engineering  ( M.D. University ) | **Finance + Marketing** | **4th Sem** | **Result Awaited** |
| 3rd Sem | 75.20% |
| 2nd Sem | 71.75% |
| 1st Sem | 73.50% |
| 2 | **B.Com – Hons.**  **(2010-13)** | PGDAV College – Delhi  ( Delhi University) | Commerce with Honours | | 67.23% |
| 3 | **Higher Secondary**  **(2010)** | Tagore Academy, Faridabad  ( CBSE) | Commerce | | 79.60% |
| 4 | **Secondary (2008)** | St. Carmel Convent School,  Faridabad  ( CBSE ) | --------- | | 72.00% |

**Training Undertaken during MBA**

* I did my Practical Training in MBA at **“ESCORTS LIMITED”.** It was 2 months practical training of **“Accounts Payable”.**

# Practical Knowledge

* **Financial Accounts (Taxation): Excise & Service Tax, VAT/Sales Tax, Income Tax(TDS,TCS), Annual Accounts**

**IT Skills**

* **Platform** : Windows 7, XP, Vista
* **Office Management** : MS Office : Word, Excel &PowerPoint

# Achievements

* Got 1st rank in MBA 3rd Sem with 75.20% marks.
* Got 1st rank in MBA 1st Sem with 73.50% marks.
* Got the Opportunity to be the Head Girl of the School in Class 10th.
* Secured 1st runner position in Student’ Seminar Competition “Creating & Sustaining Business in Current Economic Scenario”, 2014.
* Secured 1st position in Social Science Activity (House Competition) 2006-07.
* Active participation in Cultural activity in School.

# General Skills

* Excellent Soft skills.
* Ability to work in team and as well as alone.
* Co-ordination with team.
* Ability to be lead and to lead whenever required
* Interest to learn and implement idea for organization growth along with self-growth.

# Strength

* Willingness to learn.
* Confidence.
* Communication Skills.
* Positive Attitude and Hardworking.

# Hobbies & Interest

* Listening
* Travelling

# Personal Details

**Father’s Name :** Mr. S S Chawla

**Mother’s Name** : Mrs. Alka Chawla

**Address :** H. No.428, Sector 03, Faridabad, Haryana.

**Date of Birth :** June 6th, 1992

**Marital Status :** Single

**Nationality :** Indian

**Language Known :** Hindi & English

# Declaration:

I hereby certify that all the information provided above is correct to the best of my knowledge.

Date:

Place: Faridabad

**( Disha Chawla)**