**Alex Reginald Noronha **

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**Security Services, Supervision & General Administration Professional**

***Over 18 years*** *of accomplished experience in Security, Training and Supervision across the industry*

**Profile**

* **Highly accomplished Security & Training Supervisor** with exhaustive experience in diverse areas encompassing **safety & security, vigilance, general administration & organizational development***.*
* Experienced in implementing **various security concepts, practices and procedures** including investigative techniques, security access technologies; skilled at **implementing of contingency plan** for Injury and first aid, accident, and human safety.
* Technical **understanding of modern security devices like CCTV, Security Alarm System, etc**., **Fire Fighting Systems** like, smoke detectors, fire extinguishing gas systems, fire alarm systems; security surveillance system, fence protection system and access control system.

**Professional Experience and Accomplishments**

**Qatalum – Qatar Aluminium. 03 Feb 2016 – Till present**

**Professional Security Services Qatar – Contractor.**

**Operational Security Supervisor.**

* Conduct routine round around the plant to check for unusual activities.
* Issue traffic violation for traffic violators inside the plant.
* If any incident occurs immediately report to the scene and immediately inform management.
* Escort Ambulance, fire truck, and police if needed to any location.
* Conduct round to Port Area to check operation is normal.
* Conduct routine check of all security posts.

**DELTIN SUITES / DELTIN ROYALE - Goa 15 March 2015 – 25 Jan 2016**

**Security Executive**

* Conduct routine round of the Hotel/ Ship property to check Guards and Supervisors are alert on duty.
* Sometimes perform duty as a Duty Manager night shift.
* Maintain different types of registers
* Attend to customer and staff complain and solve them
* Conduct fire evacuation drill when necessary
* Routine check on fire fighting system if they are operational
* Immediately report of any incident to the management.
* Prepare duty roster for supervisors

**Laala –Al- Kuwait 5th June 2013- 26 Nov 2014**

**Security Incharge**

* Provide training to Security Officers
* Prepare SOP’s for different Posts
* Prepare Projection schedule
* Brief Security Officers on Safety procedures
* Conduct Inspection at different Posts to check Security Officers do their duty.

**AC FIRST (Camp Bagram, Afghanistan) 3rd November 2011 – 11th April 2012**

**Training supervisor**

* Operate the **control room** which include monitoring the CCTV camera ,Giant voice system & Base radio station
* Imparted training to all security officers in Basic First aid, Basic Fire fighting, Alerts drills and safety precaution.
* Spread complete understanding on ground guide procedures and identification of badge.
* Handled the responsibilities of gate duty, vehicle search procedures, body search procedures; carried out PPE Training and handled the case of violation of general order.

**COMBAT SUPPORT ASSOCIATE CSA LTD., Kuwait 1st December 1999 -12th February 2011**

**Security Observers Supervisor**

* Managed the responsibilities in **Area Support Group of Kuwait (Camp Doha, Camp Arifjan U S Army Base).**
* Supervised more than 85 employees, prepared shift schedules, maintained employee’s record and conducted routine patrol checks on the officers, providing training for the officers in different fields in
* Conducted search on vehicles entering ASG-KU installation to detect and prevent the introduction of improvised Explosive Devices on the installation.
* Prevented unauthorized entry on installation of prohibited articles, Weapons, Paraphernalia, Drugs, Alcohol, personal etc.
* Carried out security of vehicle searches systematic through and practice by manually mirroring and metal detector, swabbing by ion scan to find out Explosive and Narcotics.
* Prevented loss and theft of property information and lives responds and exports alarms, suspicious activities, observation of men materials and vehicle movements and report higher authorities.
* Worked on the motto of “protecting personal property and interest deemed vital to US national security” and performed other related duties as directed.
* Read and understood post orders report violations to supervisors; kept supervisors informed of the changes, if any.
* Write different types of reports eg loss and found report, accident report, Incident report, theft report
* Prepare timesheet daily and maintain monthly records of hours worked.

**ITT FEDERAL SERVICES , US Army Base Kuwait 19th October 1995 – 30th November 1999**

**Tower officer supervisor**

* Supervised more than 50 employees and prepared their shift schedules & ensured implementation of the same.
* Maintained employee’s record and conducted routine checks on the officers and provided training for the officers in different fields.
* Conduct Roving patrol

**Academic and Professional Credentials**

**Higher Secondary School (H.S.S.C.) 12th Class, 1986 ▪** St. Xavier (Goa Board)

**Computer Proficiency:** MS-Office (Word, Excel & PowerPoint) and Internet

**Training /Seminars Attended:**

* Diploma in Electrician
* Diploma in Computers
* Fire Fighting Course
* High-tech equipment orientation course (Bomb and Metal Detector)
* Police / Tactical Security Officer Orientation course
* Supervisor Training Course
* TASS and HHM Training Course

**Personal Details**

**Date of Birth:** 29th October 1968

**Languages Known:** English, Hindi and Konkani

**References & Supporting Documents:** Available upon Request

Nationality - Indian

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