**CURRICULUM VITAE**

**DINESH RAJA**

B-685, Budh Nagar, Inder Puri,

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**Objective**

To work in a creative and challenging environment using cutting edge technologies where I could

constantly learn and successfully deliver solutions to problems.

**Professional Exposure**

# Presently I am working in “Diva Enterprises (P). Ltd.” As Sr. Quality Analyst (Backend Operation) since July 2010 till date (Five Years)

**JOB Roles & Responsibilities –**

* Quality Analyst team (Backend).
* Supervise Data Entry Verifier Team
* Manage Data Verification & Quality Checking data.
* Data analyze and maintained daily/Weekly and Monthly report.
* Manage Team performance report.

**Qualifications**

# ACADEMICS:

* M.B.A (Finance) from Annamalai University (Distance Learning) with **67% Marks**
* Graduation B.B.A from Sri Pushpam College (Regular) in Thanjavur with **59% Marks**
* 12th from SBSE from Tamil Nadu with **74.5% Marks**
* 10th from SBSE from Tamil Nadu with **76% Marks PROFESSIONAL:**
* 6 months Computer Basic Certificate Course
* Typing Speed 40 WPM
* Tally

**Extra Curricular Activities**

* Certificate in National Service Scheme

**Strengths**

Creative thinking, self motivated ability to work independently towards a team goal, ability to work positively and produce the required result with in schedule.

**Hobbies**

* Watching & Playing Cricket.
* Internet Surfing

**Personal Details**

**Father’s Name :** Sh. Late. Chandra Sekaran

**Address** : B-685, Budh Nagar Inderpuri, New Delhi-12

**Date of Birth :** 12th Apr. 1989

**Marital Status :** Single

**Language :** English (Professional), Hindi (Professional), Tamil(Exp)

**Sex :** Male

**Declaration**

I hereby declare that all the details furnished above are true to the best of my knowledge.

Place: **New Delhi**

Date:…………………. **DINESH RAJA**