***RESUME***

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***MAHBOOB ANWAR***

*S/o. Fakhrul Hassan*

*Aman Society, Gate No. 1,*

*New Azad Nagar,*

*Bhuli Road,*

*Dhanbad – 826 001*

***Mob. 09709667181 / 09504418600***

***E-mail:*** [***mahan786@gmail.com***](mailto:mahan786@gmail.com)

***Objective:*** *To work with an organization where hard work, and honesty are rewarded and that gives me ample opportunity of growth in terms responsibility.*

***Previous Job:***

***Company JAIPAN INDUSTRIES LTD. DHANBAD***

*Designation Office Co-Ordinator*

*Duration April 2012 to December 2013.*

***Work Experiences:***

***Company INDIABULLS SECURITIES LTD. NEW DELHI***

*Designation SR Relationship Manager*

*Duration Sep 2009 to March 2012.*

***Job Profile:***

* *Handling all Demat & Trading account openings along with account related queries, Dematerialization of physical shares.*
* *Ensured internal and external regulations are compiled with and all guidelines proposed by securities and Exchange Board of India implemented.*
* *Improvisation on product and process knowledge and keeping abreast of the market changes.*
* *Database generation, maintenance and up gradation*
* *Maintaining Relation with the clients and handling their queries.*
* *Handling Sales Team and Revenue generation.*

***Cont-2***

***-2-***

***Company HDFC BANK LTD. NEW DELHI***

*Designation Team Leader*

*Duration April 2007 to Aug 2009*

***Job Profile:***

* *Selling of Liability Products-CASA and FD*
* *Closing of Leads Generated by Branch Operation Team*
* *Handling Team & Customer Queries*
* *Cross Selling of Investments ( Third Party Products )*
* *Cross Selling of Demat and Trading Account of HDFC*

***Company INDIABULLS SECURITIES LTD. NEW DELHI***

*Designation Associate Relationship Manager*

*Duration March 2006 to December 2007.*

***Job Profile:***

* *Open Demat Account and online Trading Account.*
* *Handling the Customer Queries.*
* *Collect Margin Money of Trading Account.*

***Company ICICI BANK LTD. NEW DELHI***

*Designation Team Leader (Credit Card)*

*Duration April 2003 to February 2006.*

***Achievement***

*Achieving double of the target.*

***Computer skill***

*Diploma in Computer Application.*

***Educational Qualification***

*Graduated with 1st class in the session 1996 from Magadh University Bihar.*

*Passed in intermediate of arts in 1993 with 2nd div. from B.I.E.C. Patna*

*Passed matriculation in 1991 with 1st div. from B.S.E.B. Patna*

***Cont-3***

***-3-***

***Personal Detail***

*Father’s Name : Fakhrul Hassan*

*Date of Birth : 4th February 1976*

*Sex : Male*

*Marital Status : Married*

*Language known : Hindi, English, Urdu*

***Declaration:***

*I hereby declare that the above mentioned information is true to best of my knowledge and beliefs*

***Date: ……………***

***Place: …………… (Mahboob Anwar)***