

CARA RIEDER

Leadership, Education, Finance/Business, Construction, Entry Analyst

Mesa, AZ 85201

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(480) 326-9134

Think outside-the-box leader, educator, and coordinator who thrives in a community of continuous learning, positive energy, & motivating colleagues. Offers passion in educational leadership combined together with experience in finance, budgets, construction, and project management creating the ideal candidate who is diverse and can navigate in multiple work environments. In the classroom, provides best practices utilizing standards-based, student-centered, inquiry-based, and project-based instruction for students. Deeply committed and invested to challenge students, colleagues, and myself to achieve our maximum potential through ongoing personal and professional development for a growth mindset. Encourages the love of learning, critical thinking, problem-solving, and solution-orientated approach with the freedom to be creative and innovative in a safe setting. Promotes Deloitte's Six Traits of Inclusive Leadership model for optimal success in the classroom or workplace. Extremely dedicated and devoted to the principles of inclusive leadership enabling a culture of innovation, creativity, and collaboration inspiring the journey of life-long learning and success.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Librarian Teacher/Coordinator/Reading Specialist

NCIC-Immersion School - Shenzhen, China

August 2017 to July 2020

- Analyze market research and budget projects for three libraries
 - Organize and manage digital/print subscriptions and records
 - Pull data from Follett/subscriptions to create budget and data analysis reports
 - Track library performance compared to budget and prior year performances
 - Curate, analyze, and order new inventory through Follett-Titlewave platform
 - Manage employee, daily operations, events, and plan engaging SEL library lessons
 - Implements UbD, SEL, Reader/Writer Workshop model lessons with UDL guidelines
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7th Grade Traveling Social Studies Teacher

Sonoran Trails Middle School - Cave Creek, AZ

August 2016 to May 2017

- Provided interactive, student-centered technology lessons, engaging learners
 - Instructed and evaluated specific student needs in a positive environment
 - Monitored and tracked student data to guide planning and instruction
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4th and 5th Grade Teacher/Trainer

European Azerbaijan School - Baku, Azerbaijan

August 2014 to June 2016

- Created emergent learner appropriate curriculum and assessments
 - Implemented Readers/Writers Workshop & Basic Reading Inventory (BRI)
 - Student growth measured with weekly assessments for academic & SEL reports
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Remedial Reading Adjunct Instructor

Chandler-Gilbert Community College - Gilbert, AZ

August 2012 to May 2014

- Supervised and instructed a diverse population of students, tutoring as needed
 - Developed instructional materials and curriculum utilizing UDL guidelines
 - Provided student-centered strategies to engage learners and student success
 - Stayed current with new trends attending Student Success Workshops I-V
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6th Grade Language Arts/Social Studies Teacher/Mentor

Queen Creek Middle School - Queen Creek, AZ

July 2007 to May 2014

- Analyzed student data from Galileo assessment to guide curriculum planning
 - Integrated technology into daily project-based, student-centered lessons
 - Differentiated, modified instruction as needed, and provided learning support
 - Mentored new teachers/Student Study Team/Director of Community Education
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Site Coordinator

Gilbert Unified School District - Gilbert, AZ

July 2000 to May 2007

- Created & assisted in the development of before/after school program for K-6 grade
 - Paraprofessional, Inst Asst, & RC Coordinator - 9 yrs
 - Co-Chaired the East Valley ADHD Parent Support Group -2 yrs
 - Initiated "Parents Night Out" Fun activities for VIK kids (before/after sch) 4yrs, supervised 4 employees.
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General Contractor

Custom Home Build - Self - Edgewood, NM

August 1995 to April 1996

General Contractor for a custom home building project in Edgewood, NM. Obtained the Designer (Michael Lazar), used Bain Cochran (Cochran Construction, LLC) on a consultant basis, and also obtained subcontractors, bids, and successfully passed all inspections! The in-depth planning, organizing, and budgeting for this project were crucial concepts. Also, my ability to effectively collaborate, communicate, negotiate with the subcontractors, and mortgage lender for frequent draws, was essential to the project's success. When the home was completed, Bain asked me to supervise his future building projects!

EDUCATION

Master's in Human Relations

Northern Arizona University - Flagstaff, AZ
January 2009 to May 2011

Bachelor's in Elementary Education

Arizona State University's Mary Lou Fulton Teachers College - Tempe, AZ
August 2005 to May 2007

SKILLS

- Classroom Management
- Curriculum Development
- Data Analysis
- Library Services
- Market Research
- Public Speaking
- Writing Skills
- Event Planning
- Organizational Skills
- Program Development
- Administrative Experience
- Teaching
- Strategic Planning
- Microsoft Outlook
- Tutoring
- Mentoring

CERTIFICATIONS AND LICENSES

Elementary Education, 1-8, Highly Qualified

November 2021

Middle Grades Language Arts, 6-8, Highly Qualified

November 2021

Reading Specialist, K-12

November 2021

Structured English Immersion, K-12

November 2021