

ALEX JAMES BARNED

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Summary

Driven, disciplined and detail oriented with strong knowledge in the fields of Economics and Finance. Proficient in data and spreadsheet management. Excellent problem-solving skills, highly adaptable and adept at building trustworthy relationships.

Education

Bachelor of Science, Economic | Banking & Finance

University of the West Indies Mona - Kingston, Jamaica

December, 2019

Technical Experience

Microsoft Excel: Pivot Tables, Charts, VLOOKUP, Conditional Logic, Finance Functions, Array Formulas
Finance Related: Bloomberg Terminal, Financial Statements, Financial Ratios, Industry Analysis
Currently Pursuing: CFA, Financial Modeling, VBA & Macros

Experience

UPS – Bound Brook, NJ

Unloader

April 2020 - Current

- Organize packages in designated locations
- Maintain a safe work area
- Comply with UPS policy and procedure
- Perform duties as assigned

AIR BRAKE & EQUIPMENT - Hillside, NJ

Inventory Control

May 2019 – Aug 2019

- Independently organized 15,000+ truck parts

SPICE ISLE - Warren, NJ

Assistant Restaurant Manager

April 2019 – Aug 2019

- Supervised and worked closely with the Bus Team and Waiters to ensure best possible service
- Managed guest lists and organized seating
- Managed all cash handling procedures
- Security check
- Periodically check on customers, guaranteeing comfort and satisfaction among guests

AJ BARNED & SONS LTD. - Kingston, Jamaica

Assistant Warehouse Manager

Summers 2010-2018

- Supervised warehouse team for receiving shipments and maintaining warehouse space
- Assisted warehouse team with packing and loading
- Maintained strong communication with customers for on-site jobs ensuring best possible service

Skills

- Microsoft Office Suite
- Adobe Premier Pro
- Adobe Photoshop

Academic Achievements

- Bloomberg Markets Concepts March 2017
- Dean's List for academic performance 2017 & 2018
- Vice President of Science Club 2011 & 2012