CAROL BOOTH

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8 Gatekeeper Close
Sandbach,
Cheshire
CW114AG

KEY SKILLS

- Budgets -Strong analytical skills
- Gantt/spreadsheets
- Ability to meet deadlines and work well under pressure
- Conceptualising and design development skills
- Presentation skills
- Exceptional communication and interpersonal skills
- Effective management skills at all stages of projects
- FF&E &installation
- Highly proficient in the use of Microsoft office ,AutoCAD, Photoshop, Sketch Up

PERSONAL SKILLS

- Communication
- Active listening
- Problem solving
- Time management
- Team player
- Leadership
- Empathy

SUMMARY

A results orientated creative and dedicated designer with the objective to evolve creatively in the field of Interior Design .Experienced, organised and adept at developing creative solutions for Residential and Commercial projects

EXPERIENCE

From: 2014 to: present **Freelance Interior Designer**

- Create and present interior design plans for residential and commercial clients
- Specified - FF & E researching, specifying and purchasing necessary for the project and in charge of installation.
- Conceptualise design direction for projects, developed interior space plans, interior elevations and 3d renderings
- prepared proposals and quotations for clients
- Producing 2d CAD working drawing packages, mood & sample boards .
- Co-ordinate with multiple disciplines including architects, engineer's consultants and vendors.

From: 2010 to: 2014 **Interior Design lecturer University of Bolton**

- Integrated a new module successfully in the academic programme providing students for diverse work areas in the industry
- Highly commended for developing constructional plans to support course objectives for failing students
- Implemented a support service for disadvantaged students
- Redesigned modules to integrate with faculty restructuring to significantly improve the course
- Designed and implemented a new design layout with success showcasing students end of yearwork

From 2008 – 2012 **Interior Design Lecturer – Stockport College**

- Produced a foundation degree programme for Interior Design with sustainability, successfully achieved accreditation with Manchester University
- Developed and delivered flexible teaching and learning methods, including central involvement in curriculum development and new programme initiatives
- Devised innovative industrial and commercial resources to enhance learning opportunities for students by forging relationships with employers
- Received outstanding award for teaching excellent methodologies

From: 2004 to:2005 **Interior Designer - Ian Simpson Architects**

- Completed two design concept and colour scheme choices for Sky Bar (Cloud23) back of house and public areas winning acceptance and go—ahead for project.
- Developed entire design concept (including fixture/furniture selection, space planning and architectural details); ensured code compliance (commercial grade) of all fabrics and finishes; and delivered final presentation.
- Praised by both client and design firm for the creativity, functionality, cost-effectiveness and vision of finished project.

From: 2001 to: 2007 **Interior Design Lecturer - Stockport College**

- Redesigned HND and HNC courses in 3D Spatial Interior Design, achieved high performance levels by restructuring the teaching team
- Increased development targets by 2% and boosted individual student objectives, by delivering the curriculum in accordance with agreed national standards and best practice
- Initiating improvements and enhancements into course structures, enabling students to meet all industry – related skills requirements
- Embraced equality, diversity and the "Every Child matters" ethos through strict adherence to policy and legislation.