

ARFAZ HOSSAIN

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4098 San Capri Terrace, V8N 2J6
Victoria, British Columbia

EDUCATION

University Of Victoria

Bachelor of Software Engineering (BSEng)

Specialization: Software Engineering

Victoria, British Columbia

September 2021 – April 2026

COMPETENCIES

General Competencies:

Achieved before starting post-secondary education

Word, Excel, PowerPoint, Digital Marketing, Social Media Management, Digital Photography, Customer Support.

Program Specific Technical Competencies:

Achieved during the two years of post-secondary education

Highly Competent : C, C#, Python

Mild Competent : Java, Linux

Soft Competency/Skills:

Achieved while doing any program-specific projects and volunteering

Communication Skills:

Task Distribution, Strategic Planning, Task Engagement.

Teamwork and Communication Skills:

Project Management, Design Presentation.

PROFESSIONAL EXPERIENCE

ProjectDebi ↗

Operations Officer

Dhaka, Bangladesh

November 30, 2018 – May 30, 2020

As an Operations Officer, I looked after each customer, by managing appointments at the latest with psychologists, counsellors and other professionals while talking to them.

- Improved customer satisfaction in the department through listening to them, their story and calming them down through making suggestions and advice.
- Managed tasks through evenly distributing them to every member in the team, managing to get any project in hand done, in due time.
- Worked full time while at high school, worked full time in two organizations in the summer and during scheduled school breaks.

ITVill ↗

Front-End Beta Tester

Dhaka, Bangladesh

March 2020 – June 2020

As a beta-tester, my work mainly was to look after more than 10 main web-based applications in development phases, evenly distributing each phase to specific audience, taking feedbacks, and reporting them to the chief developer.

- Learned to code myself through taking courses in school for improving my skills.
- Managed in properly reporting each feedback to the team through managing them in time.
- Tested about 50+ early-development phase projects, reported personal feedback.
- Learned about the software lifecycle, problem-solving techniques, teamwork, and leadership qualities while finalising project-planning.

VOLUNTEERING ACTIVITIES

SaveTheAnimals ↗

Management Officer, Event Volunteer

Dhaka, Bangladesh

January 19, 2019 – May 30, 2020

I worked as an event volunteer in many events arranged by the International Non-Government Organization SaveTheAnimals, and managed to work my way to becoming a management officer while volunteering and working at ProjectDebi.

- Managed successful events through proper planning with the organizers, working throughout the day through solving any crisis-management situation, whenever needed.
- Managed to keep logs of all participants, guests, audience in an excel sheet while keeping track of funding and tips in a separate log in each of the events.

Remians Language & Debating Society (RLC-RDS) ↗

Graphics Designer, Field Photographer & Volunteer

Dhaka, Bangladesh

May 1, 2018 – April 30, 2019

During my high school, I worked at my local High School Debating and Language Club. I volunteered in many of the events arranged by these two clubs and have captured many beautiful memories throughout my last year while I was working as a Photographer in one of the club.

- Documented each event through the help of my Canon 760D Camera.
- Managed to publish one of my photographs in the Sports Section of **The Daily Star**, one of the most prominent national newspaper in Bangladesh.

INTERESTS

- Cycling around the city has been, to this day, my most favourite hobby. I cycle around the city I reside in currently (Beautiful Victoria!) and wander around whenever I get time, and mostly during the weekends.
- I learned to develop photographing skills while I was working as an event volunteer during *5th DRMC Petromax-LPG National Language Festival* around 2018. I have a wonderful collection of photographs in my computer which I show around whenever I get company.

REFERENCES

Muhammad Abrar

Title: CEO, ProjectDebi ↗
Contact: +880 1763746376; muhammadabrar@projectdebi.com;
Relationship: Abrar worked as my mentor while I was working in Operations in his organization.

Mushfiqur Rahman

Title: Software Developer, ITVill ↗
Contact: +880 167843738; mushfiq.rahman@bracu.bd
Relationship: Mushfiq hired me as an intern during the summer time at ITVill as a Front-End Beta Tester in many of his projects.