

Arfaz Hossain

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Division Of Continuing Studies

University Of Victoria
Victoria, British Columbia

Dear Hiring Manager:

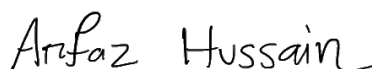
I am writing to apply for the Digital Media Production Assistant Co-op at Division Of Continuing Studies. As someone who is always eager to learn and grow in my field, I believe that this is an excellent opportunity to gain valuable experience and enhance my skills in software development.

I have a deep fascination for the potential of technology to solve intricate problems, and I am continually refining my skills in developing efficient and dependable software solutions. Throughout my academic coursework, I have collaborated with multiple teams on diverse projects, gaining experience in different areas of software development. In addition to my academic projects, I have completed several personal projects, including developing mobile applications, building my personal web portfolio, and creating an obstacle-based game using Java Swing. These projects have given me the opportunity to work on my own, and I have developed strong problem-solving and debugging skills in the process.

Although my resume may not directly reflect experience in client support or working with Zoom and Brightspace, I believe that my skills and experiences align well with the requirements of the role. I have HTML development experience and have worked on modifying and developing components using HTML, CSS, and JavaScript. Additionally, during my first year of school, I gained valuable customer service skills while working at Save-On-Foods. In my role at the Customer Service Desk, I handled customer inquiries and prioritized a customer-first approach in dealing with everyday store needs. This experience allowed me to apply my technical skills effectively while managing multiple responsibilities. With strong teamwork abilities, adaptability, and a customer service orientation, I am confident that I would be a valuable candidate for this position.

Given my current work-term setup, I am available for either a 4 or 8-month co-op term and would be open to the possibility of participating in two consecutive terms. Thank you for considering my application. I look forward to the opportunity to further discuss how my skills and experience can contribute to your team.

Most Sincerely,



Arfaz Hossain (He/Him)
2nd Year Software Engineering (BSEng) Student,
University Of Victoria