

Arianne Felize O. Mañibo

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24 Kapitan Pepe Ave, Purok 4, Barangay Zulueta, Cabanatuan City, Nueva Ecija

SKILLS

- Microsoft Office (Word, Excel, PowerPoint), Windows, Web Development (HTML, CSS, JavaScript, PHP, MySQL, Bootstrap), Inventory Management, Problem Solving, Virtual Machine, Adobe Premiere Pro
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PROFESSIONAL EXPERIENCE

Department of Agrarian Reform

Jan - May 2024

Intern

Focused primarily on document management and office support. I developed a strong foundation in handling paperwork efficiently and maintaining organized filing systems. I also to office operations by assisting with photocopying, scanning, and printing tasks

Wheeltek Motorsales Corporation

Jan 2020

Intern

Provided crucial support in record keeping, handling paperwork, and maintaining organized filing systems.

PROJECTS

- Donate4NE: A cross-platform donation management application for non-government organization in Nueva Ecija
 - Made With: HTML, CSS, JavaScript, PHP
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EDUCATION & CERTIFICATIONS

Bachelor of Science in Information Technology

Majors: Web Systems Technology

Nueva Ecija University of Science and Technology

Information Technology Specialist in HTML and CSS

Certiport A Pearson Vue Business