

## **Sample Questions**

### **TomoWork Mentoring Programme**

#### **General Questions**

- What general advice would you give to someone of my age?
- What advice would you give your younger self on career planning and life?
- What advice can you give to someone who has not discovered their passion?

#### **School to Work Transition Related Questions**

- What was the most significant change from school to work?
- What mindset should I adopt to help me cope with the school to work transition?
- Should I join the workforce after graduation or pursue further education in a university?

#### **Jobs and Role Related Questions**

- What are the challenges of aiming to work in a field I didn't study in?
- Is passion a critical factor when deciding which role in aiming for?
- Do all companies offer job progression?

#### **CVs and Interviews Related Questions**

- How can I improve my resume/CV?
- How do I get an interview if I don't have related internship experiences?
- Is there any CV format preferred in your company?
- How can I stand out from the other candidates?
- How can I best prepare for an interview for an internship position?
- What's the hiring process look like in your company?
- How do I know my duties and responsibilities when applying for a job or once I've been accepted?

#### **Internship Related Questions**

- Is a traineeship or internship useful?
- Have you managed any interns before? If so, what do you think they did well and could have done better?
- What are interns' tasks usually?
- How could I impress the company during the internship? Is it a realistic expectation to convert an internship into a full-time role?

#### **Motivation Related Questions**

- How can I keep myself motivated along the way in my studies and work?
- How do you bounce back from failure & keep your spirits high?



- What are the different kinds of motivation employees have when working in their job role or career planning?

### **Learning and Skills Related Questions**

- What are the most critical soft skills to work on right now?
- How can I improve my soft skills, such as problem solving & communication?
- Do you have any tips on learning something new more efficiently?
- What skills do you think will help me most to get a job?
- What are some examples of transferable skills from one job role to another different job role?
- What are the essential software skills required for entry-level roles?
- What are the top three hard skills needed for the role I aim for?

### **Company Related Questions**

- What is your experience like working in your current company?
- How do I identify a good company and role to aim for to suit my goals?

### **Work Environment Related Questions**

- How do I ask for guidance to work on something that I'm not familiar with within the company?
- Will I be required to work on weekends? Will I get paid overtime for those extra hours? If I am not, should I accept this?
- Does your salary increase with every promotion? How do you assess if you should negotiate for higher pay for the value you bring to the company?
- What are your tips for building a better relationship with my colleagues & superiors in Work-from-home times?
- Do you foresee working from home being the new normal?

### **Special Needs Related Questions**

- How does a person with special needs identify suitable career pathways?
- When is the best time to discuss the accommodations with the potential employers?
- How can I avoid discrimination when a colleague learns of my disability? Are there processes put in place to create an inclusive work environment?
- Is there any Employee Resource Group (ERG) for people with special needs in your company?