

# Muhammad Jaelani Abdul Azis

Address : West Java, Bekasi | No Telp : +62 85893270940 | Email : muhammadaziz0354@gmail.com

LinkedIn : Muhammad Jaelani Abdul Azis | Github : muhammadaziz06 | Instagram : @muhammadaziz06\_



## PROFILE

---

Hello everyone, I'm Muhammad Jaelani Abdul Azis or who is familiarly called aziz, I am a program student study Information Systems at the Faculty of Science and Technology, UIN Syarif Hidayatullah Jakarta. I have an interest in the field of technology, this has led me to the world of technology, I have made a lot of projects and certifications for training in the field of technology. I have a good passion for work and adapt easily to new people and circumstances and also I can work under pressure, individual and team work.

## EDUCATION

---

### Universitas Islam Negeri Syarif Hidayatullah Jakarta

Jakarta, DKI Jakarta

Information System | GPA 3.65

Jul 2018 – Now

- Undergraduate student from the information system department with a GPA of 3.65/4.
- Studied several subjects such as Analysis and Design Information System, Project Management Information System, and Applications and Web GIS. My favorite subject is Analysis and Design of Information Systems, because I can analyze problems that occur in every company and community, design and build systems from these problems so that it can facilitate and help companies and communities in dealing with these problems.

### SMA PGRI 1 Bekasi

Bekasi, Jawa Barat

Natural Science

Jun 2015 – Jun 2018

- When I was in school, I won many competitions, such as chess competitions, choir competitions, abang & mpok competitions, tandu darurat competitions and became vice chairman of PMR SMA PGRI 1 Bekasi.

## WORK EXPERIENCE

---

### Duta Perubahan Perilaku

Jul 2021 – Sep 2021

Satuan Tugas Penanganan Covid – 19 Bidang Perubahan Perilaku

- Socializing and informing the public about the importance of the 5M Health Protocol (Washing hands, wearing a masks, keep your distance, stay away from the crowd, reduced mobility).
- Distributing masks and hand sanitizer, making posters, and socializing through social media..

### Human Capital Department

Sep 2021 – Okt 2021

Ministry of Religion Affairs of Bekasi City

- Placed in the administrative division in the field of personnel with the work of processing data input and output processes, becoming IT Support and editing several correspondence letters.
- Manage all employee data at the ministry of religion in the city of Bekasi.

### Project-Based Intern : Business Intelligence Analyst

June 2022 – July 2022

Virtual Internship Experience | Bank Muamalat

- Using Microsoft Excel to process data, visualize data, and validate data in case studies provided by Bank Muamalat
- Using Microsoft Access to create a database from Microsoft Excel data provided by Bank Muamalat and determine the primary key and foreign key from a large amount of data so that it becomes a database that can be integrated from one table to another, and visualize the data with Microsoft Excel so that it can be understood by the user. leaders so that they can make good and correct decisions, and provide suggestions and opinions from the data analysis that has been carried out

## CERTIFICATION & TRAINING

---

Certificate of Completion Javascript

PROGATE ID, 2022

Certificate of Completion Google Data Studio

SKILL ACADEMY, 2020

Certificate of Completion MY SQL

PROGATE ID, 2020

Certificate of Completion Python

PROGATE ID, 2020

Certified International Specialist Data Visualization

Cybertrend Data Academy, 2019

## SKILLS

---

Microsoft Office | HTML & CSS | Javascript | Database | MYSQL | Python | Git | Business Analysis | Balsamiq Wireframes | Canva | IT Support | Data Analys and Visualization | Critical and Logical Thinking | Communication and Focus

## ADDITIONAL

---

### Portfolio

- <https://muhammadaziz06.github.io/>

### Languages

- Indonesian : Native proficiency
- English : Basic Proficiency