

# **Lion's Main Art Collective**

## **Bylaws**

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## **Bylaw I Coordinators**

Coordinators are responsible for upholding the values of the collective as defined in Article III of the constitution. They are elected twice a year as per Article III, and each position is open at one of those two elections.

If they fail to uphold the collective's values, a warning may be issued by a majority vote of the coordinators. Three warnings cause the coordinator to be removed from their position. A coordinator may voluntarily vacate their position by notifying the other coordinators. Vacant positions may be temporarily filled by any member through a majority vote of the coordinators. Temporary coordinators abide by the same rules and guidelines as other coordinators.

SECTION I.1. STEWARD Responsible for long term vision and organization community. Elected in the summer.

SECTION I.2. OPERATIONS Responsible for day to day internal affairs and event planning. Elected in the winter.

SECTION I.3. TREASURER Responsible for accounting and taxes. Elected in the summer.

SECTION I.4. FUNDRAISING Responsible for pursuing grants, donations, and partnering with other organizations. Elected in the winter.

SECTION I.5. LIBRARIAN Responsible for organizing collective information and tracking member skill sets. Elected in the summer.

SECTION I.6. HISTORIAN Responsible for tracking attendance and taking meeting notes. Elected in the winter.

SECTION I.7. ACCESSABILITY Responsible for being the point of contact for accessibility issues and working with the collective to improve access. Elected in the summer.

SECTION I.8. PUBLICIST Responsible for public and internal communication as well as managing the contact list. Elected in the winter.

## **Bylaw II Meetings**

SECTION II.1. GENERAL General Meetings are run by the Historian and occur every week unless a majority of Coordinators vote to cancel the meeting for a given period.

SECTION II.2. COORDINATOR Coordinator Meetings are run by the Steward and occur at least every other week unless a majority of Coordinators vote to cancel the meeting for a given period.

SECTION II.3. ELECTION Election Meetings are run by the Operations Coordinator and must be held twice a year (summer and winter) with a one month notice.

SECTION II.4. AD HOC Ad Hoc Meetings may be scheduled and run as the Coordinators see fit.

### **Bylaw III Elections**

SECTION III.1. ELIGIBILITY All members are eligible to vote and run for open coordinator positions.

SECTION III.2. NOMINATIONS Any member may nominate any other member or themselves for a coordinator position, nominations must be accepted by the nominee for them to become a candidate. Candidates must notify the Operations Coordinator of their intent to run. Each member may be a candidate for at most one coordinator position in an election.

SECTION III.3. PLATFORMS Candidates must submit their platforms to the Operations Coordinator in advance of the election for distribution in a message to all members.

SECTION III.4. VOTING Voting takes place over a week and allows for remote and in person voting through a public and open system tracked by the Operations Coordinator. Candidates may win through a plurality of the membership voting or a majority vote of the coordinators in the event of a tie. At the end of the one week period the winners are considered 'incoming coordinators' and elections are closed.

SECTION III.5. TERM COMMENCEMENT After elections conclude a one month transition period starts in which the current coordinators train the incoming coordinators. At the conclusion of this period the incoming coordinators assume their positions.

### **Bylaw IV Records and Finance**

SECTION IV.1. RECORDS Records must be kept up-to-date and in good order. The complete records must be given to the incoming coordinators during the transition phase.

SECTION IV.2. AUTHORIZED SIGNERS The collective Treasurer, Shepard, and Operations Coordinator will be signers on the collectives's bank account.

SECTION IV.3. FISCAL YEAR The Collectives's fiscal year is January 1 to December 31.

SECTION IV.4. EVENT FUNDS Funds for events may be appropriated by a majority vote of the coordinators.

SECTION IV.5. ARTIST LOANS A pool of \$500 is used to provide loans to specific artistic endeavours of members. At most \$100 may be loaned to a given member at a time. All loans must be paid back into the pool unless an explanation and alternate payment plan is provided and approved by a majority of the coordinators. A committee lead by the Treasurer of multidisciplinary artists votes monthly to approve loans from the available pool funds to applicants. An member may apply by contacting the Treasurer with their proposal.

### **Bylaw V Amendments**

SECTION V.1. PROPOSAL Amendments to the Bylaws may be proposed by any member of the collective.

SECTION V.2. NOTICE Amendments to the Bylaws must be presented to the membership at least four weeks before the meeting at which a vote is to occur. Amendments may be amended during the meeting without violating this requirement.

SECTION V.3. ADOPTION Any proposed amendment may be adopted by the approval of at least two thirds of members voting on it.

### **Bylaw VI Enactment**

These Bylaws where proposed by the Lion's Main Art Collective Membership and where enacted TODO May 2015 by their ratification.