Ministry of Micro, Small and Medium Enterprises
Office of the Development Commissioner (MSME)

Check List For Registration of Part-Time Ph. D. Programme

1. Name of the Employee

2. Designation

3. Employee Code No.

4. Name of the Programme

5. Whether Course is Part-time/Full-time

6. Duration of the course

7. Name of the Institution

8. Date of Joining

9. Educational qualification

10. Name of the Guide

11. Residential requirement (if any)

12. *Brouchure of the concerned University

13. *Publications (issued by you)

14. What is your contribution to Ministry
    (Submit complete details)

15. Whether already permitted Completed/left/Incomplete/for this course, if so, status of
    unsuccessful the course .

UNDERTAKING

i) After completion of my Ph. D work, I shall work for a minimum period of three years
   in the Ministry of SSI & ARI.
ii) Taking up the studies will not come in the way of discharge of duties assigned to me.
iii) I am aware that if a result of grant of permission , I acquire additional qualification
    that does not automatically render me eligible for promotion.
*(copy enclosed)

                                              Signature of the Employee
Dated:.............

Remarks of the Controlling Officer

                              Signature of the Controlling Officer
                              Name
                              Designation