

**Ministry of Micro, Small and Medium Enterprises  
Office of the Development Commissioner (MSME)**

**APPLICATION FORM FOR CONVERSION OF GPF ADVANCE INTO  
A FINAL WITHDRAWAL**

1. Name of the Subscriber : .....
2. Emp. Code No. : .....
3. Telephone No./Intercom No. : .....
4. Designation and Section to which attached : .....
5. Pay (Basic) : .....
6. Name of the Provident Fund and Account Number : .....
7. Balance at credit on the date of application :  
(amount actually subscribed along with interest due thereon in the case of GPF subscriber)
8. (a) Balance outstanding to be converted into a final withdrawal:  
(b) Interest due on the amount of advance taken : .....
9. (a) Purpose for which advance taken : .....
9. (b) Date of Payment of the Advance : .....
9. (c) Amount of advance sanctioned : .....
10. Particulars of communication under which advance was sanctioned : .....
11. Whether any advance or final withdrawal has been drawn previously :  
for the purpose mentioned above.  
If so, particulars thereof.
12. (a) Total service, including broken periods, if any, :  
on date of this application.
12. (b) Period of service left on the date of application for :  
attaining the age of super annuation
12. (c) The date of superannuation : .....

Place :

Date :

**Signature of the applicant**

The above particulars have been verified to be correct.

**Signature and designation of recommending Officer**