





Add, rename, and delete dashboards in Azure DevOps

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Share progress and status with your team using configurable team dashboards. Dashboards provide easy-to-read, easy access, real-time information. At a glance, you can make informed decisions without having to drill down into other parts of your project.

The Overview page provides access to a default team dashboard which you can customize by adding, removing, or rearranging the tiles. Each tile corresponds to a widget that provides access to one or more features or functions.

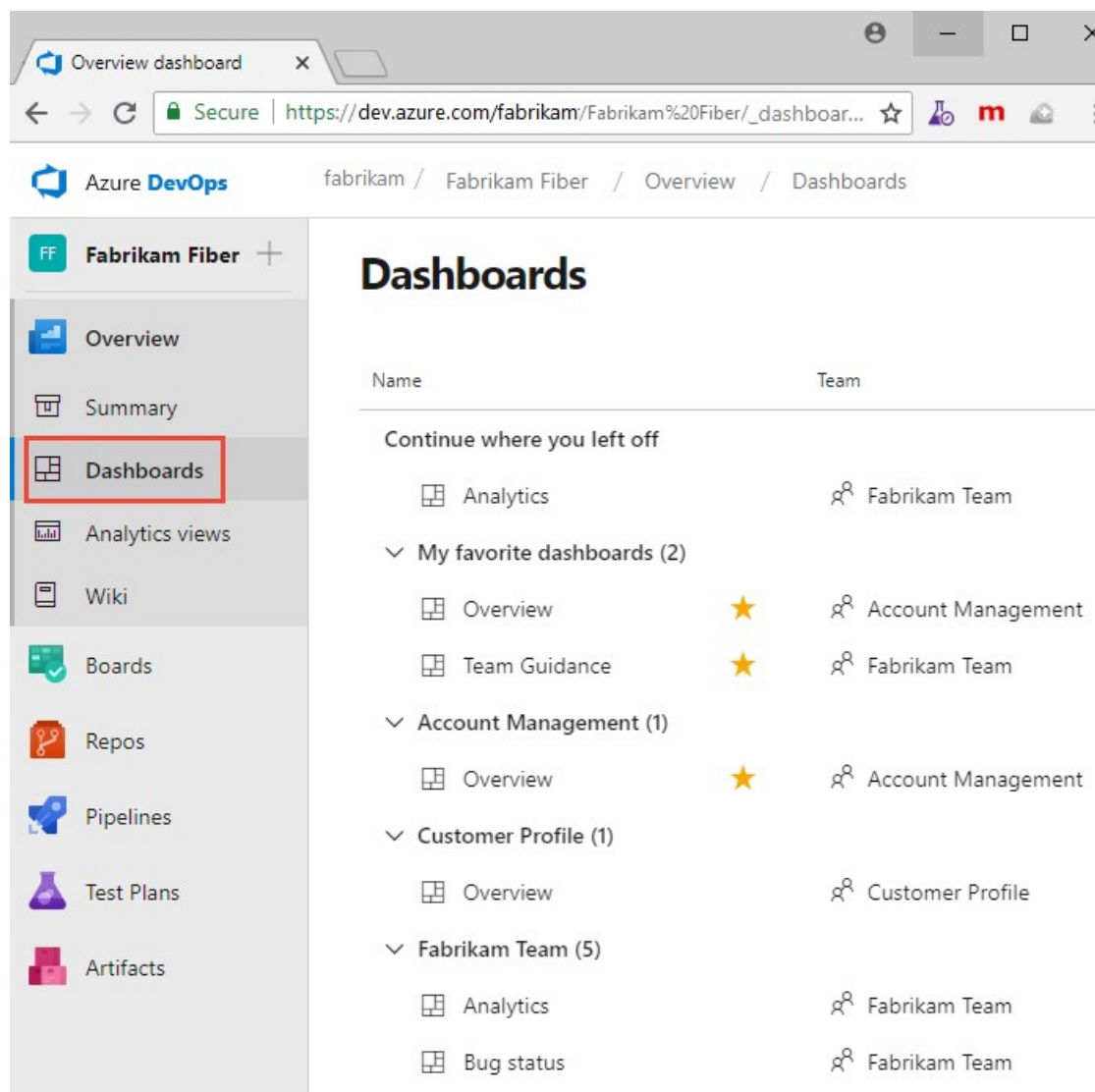
Prerequisites

- You must be a member of a project. If you don't have a project yet, [create one](#).
- If you haven't been added as a project member, [get added now](#).
- Anyone with access to a project, including [stakeholders](#), can view dashboards.
- To add, edit, or manage a team dashboard, you must have **Basic** access or greater and be a [team admin](#), a project admin, or have [dashboard permissions](#). In general, you need to be a team member for the currently selected team to edit dashboards.

Connect to your project

All dashboards are associated with a team.

Open a web browser, connect to your project, and choose **Overview>Dashboards**. The dashboard directory page opens.




The screenshot shows the Azure DevOps interface for the 'Fabrikam Fiber' project. The left sidebar contains a navigation menu with the following items: Overview, Summary, Dashboards (highlighted with a red box), Analytics views, Wiki, Boards, Repos, Pipelines, Test Plans, and Artifacts. The main content area is titled 'Dashboards' and displays a list of dashboards organized into sections: 'Continue where you left off', 'My favorite dashboards (2)', 'Account Management (1)', 'Customer Profile (1)', and 'Fabrikam Team (5)'. Each dashboard entry includes a grid icon, the dashboard name, a star icon indicating it is a favorite, and the team name.

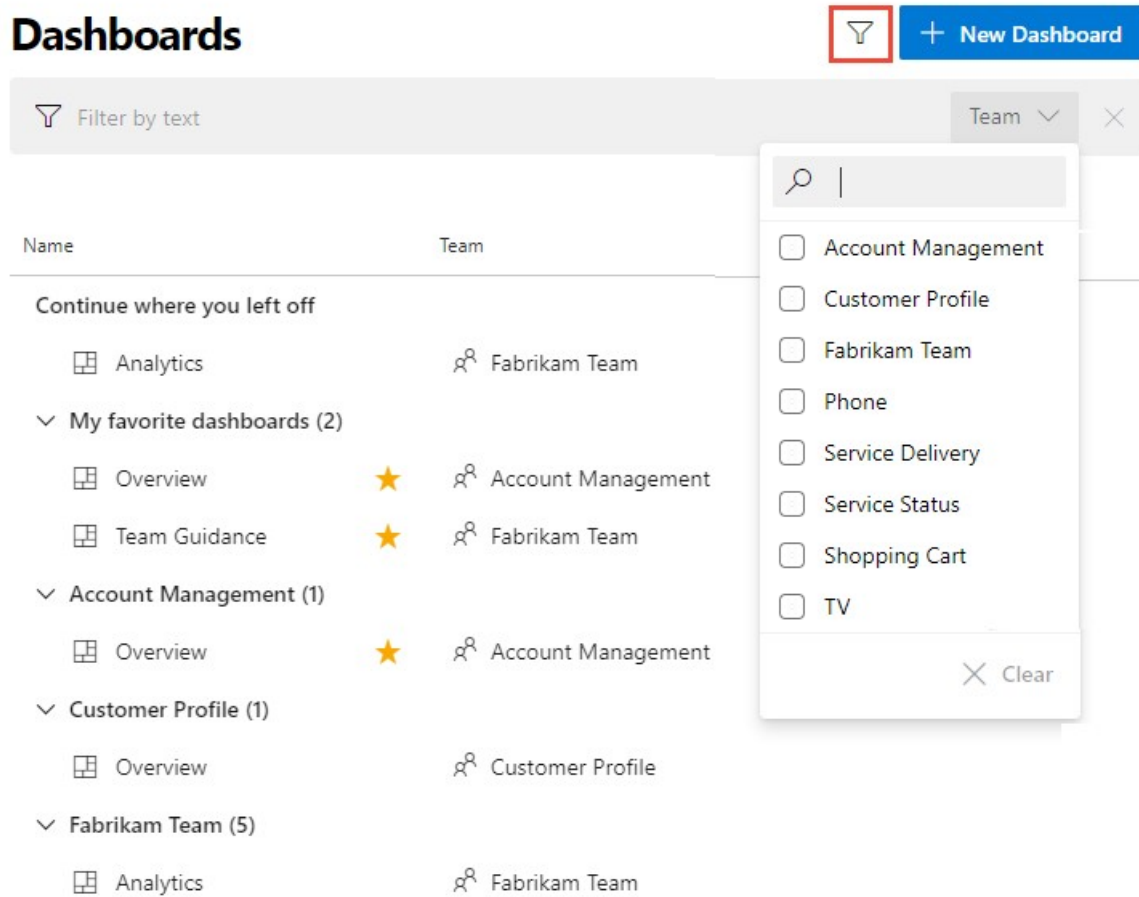
Name	Team
Continue where you left off	
Analytics	Fabrikam Team
My favorite dashboards (2)	
Overview	Account Management
Team Guidance	Fabrikam Team
Account Management (1)	
Overview	Account Management
Customer Profile (1)	
Overview	Customer Profile
Fabrikam Team (5)	
Analytics	Fabrikam Team
Bug status	Fabrikam Team

It lists dashboards in the following order:

- Your last visited dashboard
- Your favorited dashboards
- All dashboards of teams that you belong to
- All dashboards defined for the project in alphabetical order.

Choose the  filter icon to filter the list by keyword or team. Keywords apply to dashboard titles, descriptions, and team names.

Dashboards



Filter by text

Team

Continue where you left off

Analytics Fabrikam Team

My favorite dashboards (2)

Overview ★ Account Management

Team Guidance ★ Fabrikam Team

Account Management (1)

Overview ★ Account Management

Customer Profile (1)

Overview Customer Profile


Fabrikam Team (5)

Analytics Fabrikam Team

Search

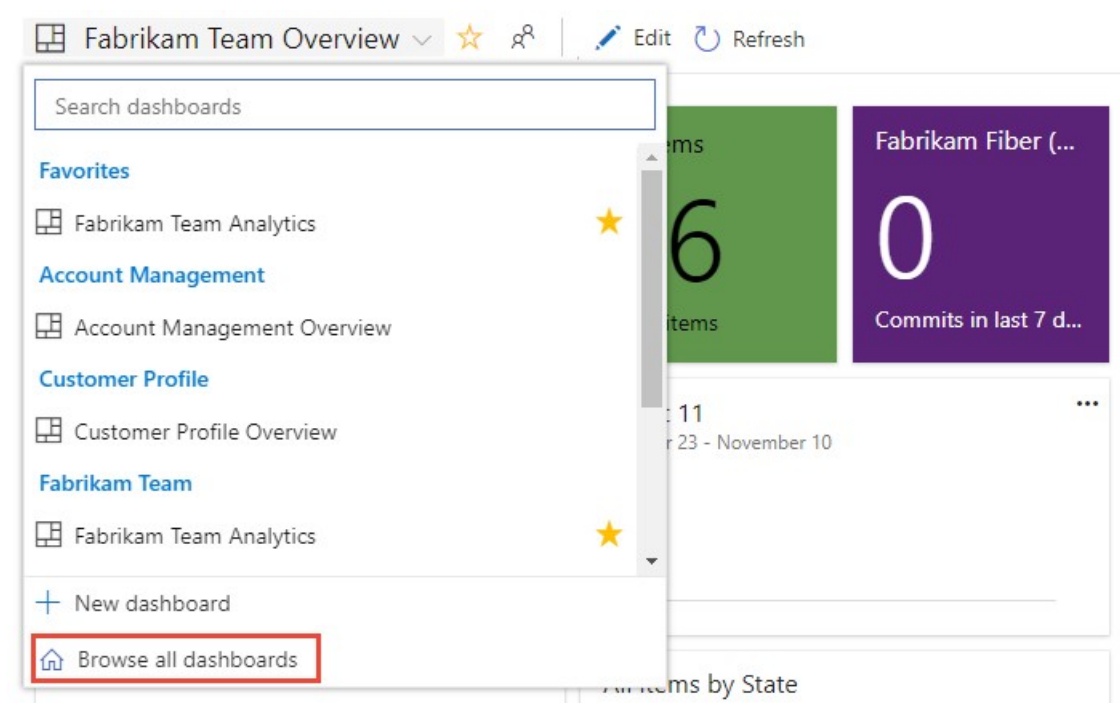
- ☐ Account Management
- ☐ Customer Profile
- ☐ Fabrikam Team
- ☐ Phone
- ☐ Service Delivery
- ☐ Service Status
- ☐ Shopping Cart
- ☐ TV

Clear

If you need to switch to a different project, choose the  Azure DevOps logo to [browse all projects](#).

Select a dashboard

1. Choose a dashboard from the directory list, or from the selector. To return to the dashboard directory, choose the **Browse all dashboards** option.



Fabrikam Team Overview ★ Edit Refresh

Search dashboards

Favorites

- Fabrikam Team Analytics ★

Account Management

- Account Management Overview

Customer Profile

- Customer Profile Overview

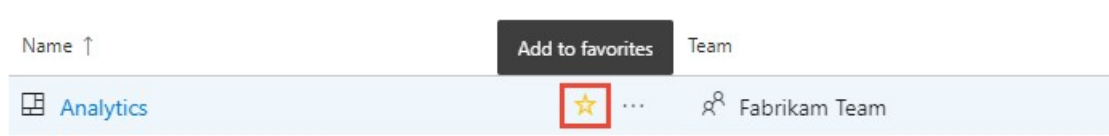
Fabrikam Team

- Fabrikam Team Analytics ★

+ New dashboard

Browse all dashboards

2. To favorite a dashboard, hover over the dashboard and choose the ★.

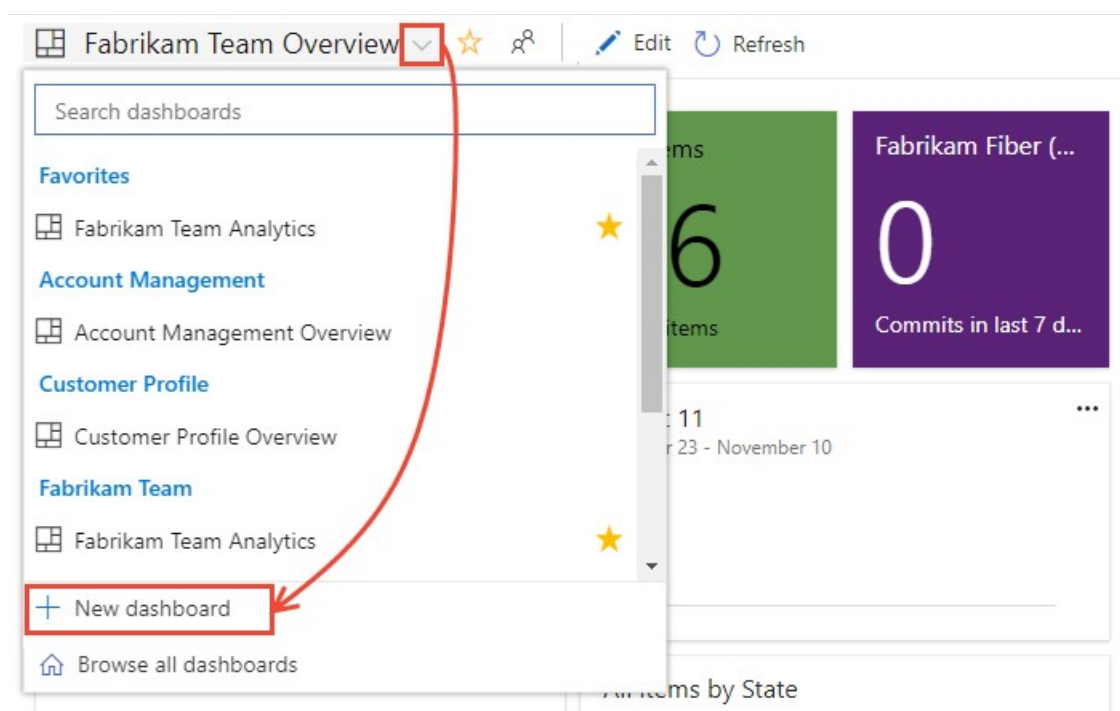


Favoriting a dashboard will cause it to appear under **My Favorites dashboards** list on the dashboards directory. Also, it will appear towards the top in the **Dashboards** selector and in your [personal Favorites list](#).

Add a dashboard

Add a new dashboard as needed to support your team's needs. You can also edit and rename any existing dashboards associated with your team.

1. From the Dashboards directory, choose **New Dashboard**. Or, when viewing a dashboard, open the selector and choose the **+ New Dashboard** option.



If you don't see the **+ New Dashboard** option, then you're not a team admin for the currently selected team, or you don't have permissions to add and edit dashboards. Either [switch the context to your team](#), or request you be added as a [team admin](#).

2. Enter the name of the dashboard and other information you want to capture.

Create a dashboard

×

Name *

Bug status

Team *

Fabrikam Fiber Team

▼

Description

Active bugs and bug trends

☐ Automatically refresh the dashboard every 5 minutes

Create



Cancel

Choose **Save**.

3. The widget catalog opens. You can add one or more widgets to the dashboard. You can then configure and resize each widget as needed.
4. You can move the widgets around the dashboard to place them where you want them.
5. When you're done making changes, choose **Done Editing**.

Rename, delete, and enable auto-refresh

You can rename or delete a dashboard. Also, you can enable auto-refresh, and the dashboard will automatically update every 5 minutes.

- To rename a dashboard, modify its description, or change its automatic refresh setting, open the dashboard, choose the  gear icon, and change the field options shown. Save your changes.
- To delete a dashboard, open the Dashboards directory, choose the  actions icon for the dashboard, and select the **Delete** menu option.

Dashboards


[+ New Dashboard](#)

Filter by text

 Team: **Fabrikam Team**

Name		Team	Description
Analytics		Fabrikam Team	
Bug status		Fabrikam Team	Active bugs and bug trends
Overview	★	Fabrikam Team	
playground			
Team Guidance	★		



- To set permissions for a dashboard, choose the **Security** option. For details, see [Set dashboard permissions](#).

Move or delete a widget

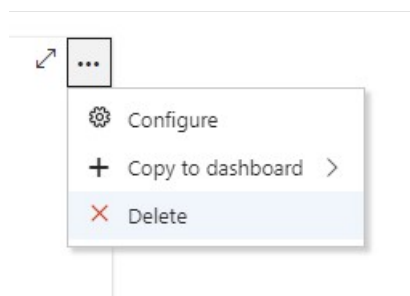
! Observação

Just as you have to be a team admin, a project admin, or have the necessary permissions to add items to a dashboard, you must have the [necessary permissions](#) to remove items.

Choose **Edit** to modify your dashboard.

You can then add widgets or drag tiles to reorder their sequence on the dashboard.

To remove a widget, choose the **...** actions icon and select the **Delete** option from the menu.



When you're finished with your changes, choose **Done Editing** to exit dashboard edit mode.

💡 Dica

When you're in dashboard edit mode, you can remove, rearrange, and configure widgets, as well as add new widgets. Once you leave edit mode, the widget tiles remain locked, reducing the chances of accidentally moving a widget.

Try this next

As you can see, you can use team dashboards to provide guidance and keep your team in sync, providing visibility across your org about status, trends, and progress.

Add a widget to a dashboard

Related articles

- [Review the widget catalog](#)
- [Review Marketplace widgets](#)

Extensibility

Using the REST API service, you can [create a dashboard widget](#). To learn more about the REST APIs for dashboards and widgets, see [Dashboards \(API\)](#).