

13/02/2019 • 3 minutos para ler • Colaboradores

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5. Share your sprint plan

Azure Boards | Azure DevOps Server 2019 | TFS 2018 | TFS 2017 | TFS 2015 | TFS 2013

Once you've completed your sprint plan, you can easily share it with other members of your team or organization. This article shows you how to:

- ✓ Create a query from your sprint plan
- ✓ Email your sprint plan

Any stakeholder on your team (someone with permissions to connect to your project) can view your sprint plan. Simply send them the URL of your sprint backlog page. But also, you can share it with them through email or print a version.

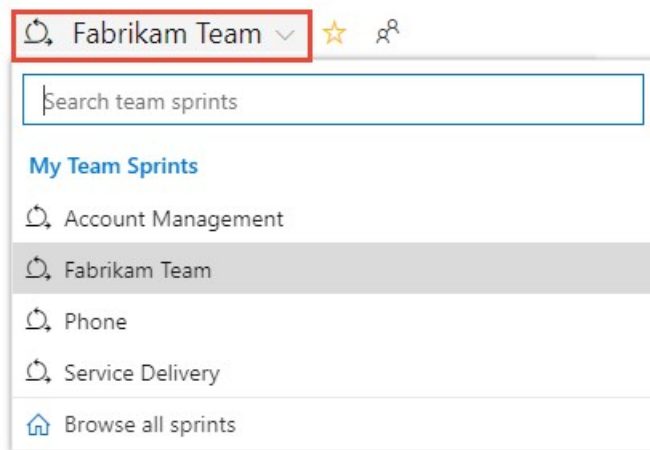
Open a Sprint backlog for a team

1. From your web browser, open your product backlog. (1) Check that you have selected the right project, (2) choose **Boards>Sprints**, (3) select the correct team from the team selector menu, and lastly (4), choose **Backlog**.

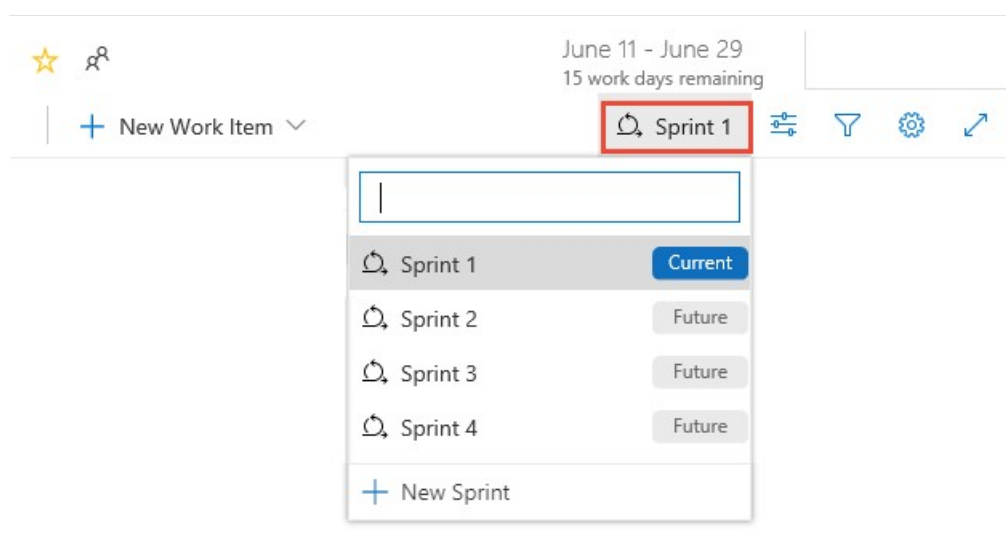
	Order	Assigned To	Remaining Work	Title
+	1	Jamal Hartnett	...	> Hello World Web Site
	2	Raisa Pokrovskaya	6	> Cancel order form
	3	Jamal Hartnett	5	> GSP locator interface
	4	Jamal Hartnett	3	> Request support
	5	Jamal Hartnett		Check service status
	6	Raisa Pokrovskaya	8	> Cancel order form
	7	Raisa Pokrovskaya	14	> Phone sign in

2.

To choose another team, open the selector and select a different team or choose the [Browse all sprints](#) option. Or, you can enter a keyword in the search box to filter the list of team backlogs for the project.



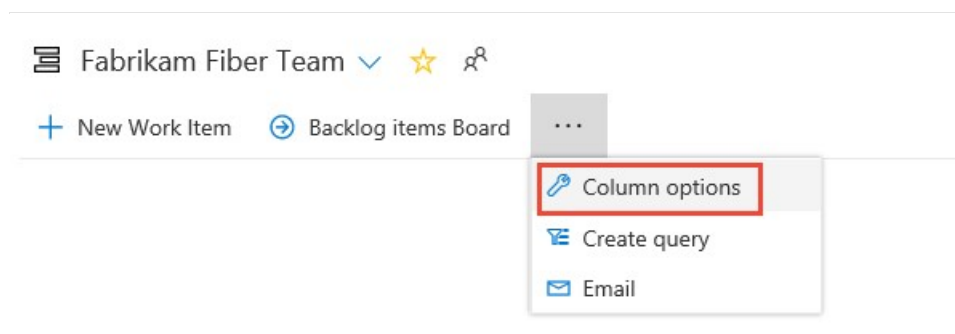
3. To choose a different sprint than the one shown, open the sprint selector and choose the sprint you want.



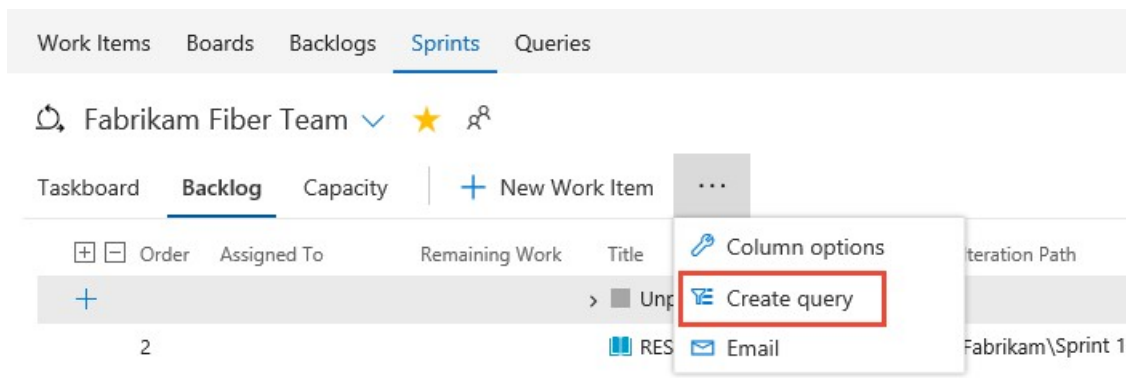
The system lists only those sprints that have been selected for the current team focus. If you don't see the sprints you want listed, then choose **New Sprint** from the menu, and then choose **Select existing iteration**. For details, see [Define iteration paths \(aka sprints\)](#).

Create query of your sprint plan

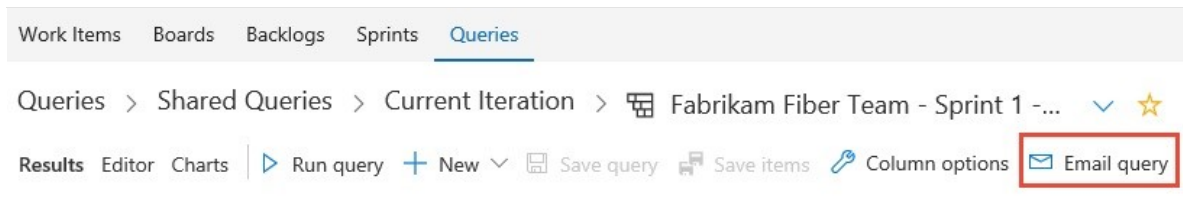
1. (Optional) To choose which columns should display and in what order, choose the **...** actions icon and select **Column options**. To learn more, see [Change column options](#).



2. To email your sprint plan, create and save the query for the sprint backlog.



3. Then, open the query and choose the email icon.



4. In the form that appears, enter the name(s) of valid users (ones who have access to the project).

ⓘ Importante

You can only send the email to individual address for a project member that is recognized by the system. Adding a team group or security group to the to line isn't supported. If you add an email account that the system doesn't recognize, you receive a message that one or more recipients of your email don't have permissions to read the mailed work items.

Or, you can select all the items in the list, choose **Copy as HTML**, and paste the formatted list into an email form or Word document. See [Copy a list of work items](#).

Try this next

6. Update the taskboard

Related articles

- [Email or print work items](#)
- [Share information in work items and social tools](#)