

13/02/2019 • 2 minutos para ler • Colaboradores

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Filter backlogs or queries based on keywords, tags, or other fields

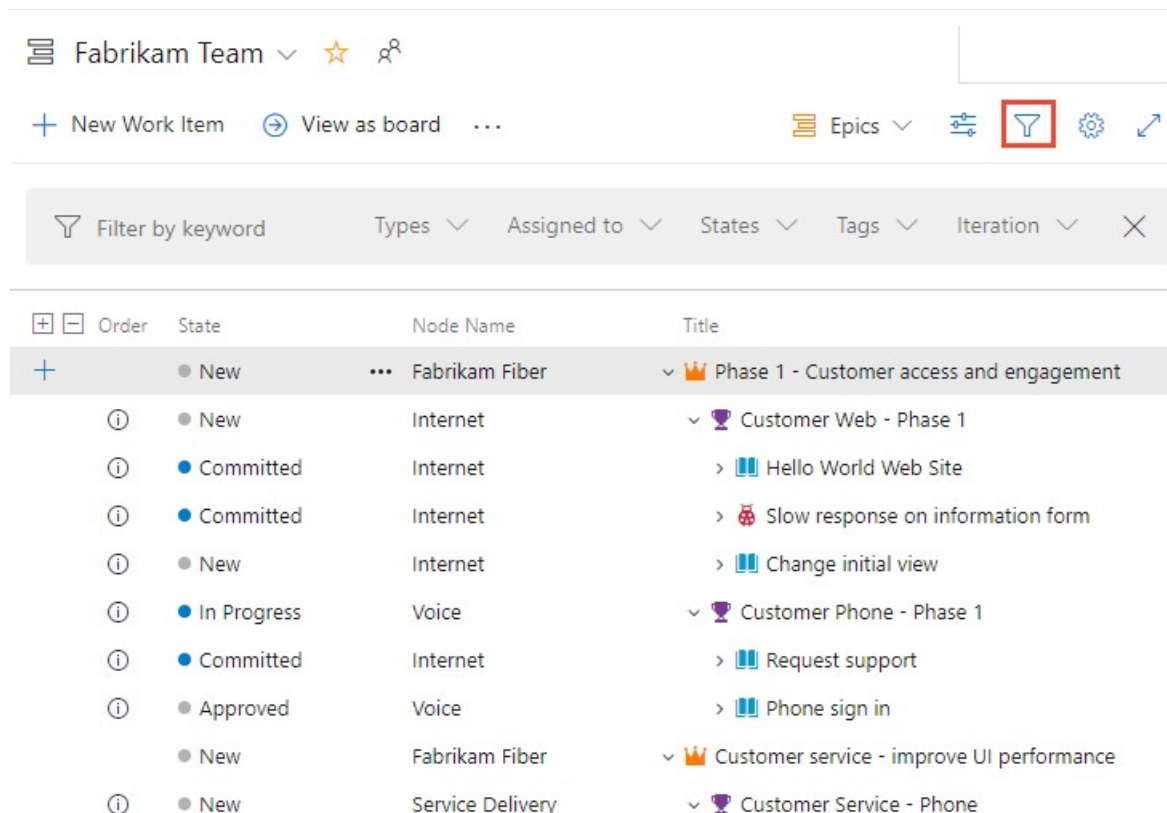
Azure Boards | Azure DevOps Server 2019 | TFS 2018 | TFS 2017 | TFS 2015 | TFS 2013

If you have many items listed in your product or portfolio backlog—and you want to focus on a subset of them—you can filter the set.

Filter based on keywords or fields


You can filter work items by typing a keyword or using one or more of the fields provided, such as work item type, assigned to, state, and tags. Based on the keyword that you enter, the filter function will list work items based on any visible/displayed column or field, including tags. Also, you can enter a value for an ID, whether or not the ID field is visible.

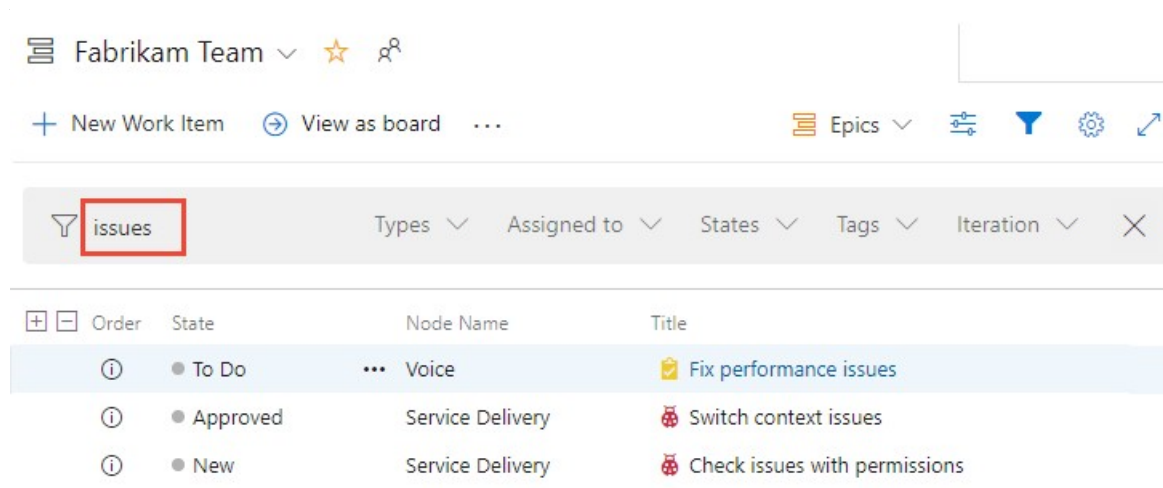
To show the filter toolbar, choose the  filter icon, or enter the **Ctrl+Shift+f** keyboard shortcut. You can filter all backlogs, boards, and query results.




The screenshot shows the Azure DevOps interface for the 'Fabrikam Team'. The filter toolbar is visible at the top, with the filter icon highlighted. The backlog is filtered by the keyword 'issues', showing a flat list of work items.

Order	State	Node Name	Title
+	New	Fabrikam Fiber	Phase 1 - Customer access and engagement
ⓘ	New	Internet	Customer Web - Phase 1
ⓘ	Committed	Internet	Hello World Web Site
ⓘ	Committed	Internet	Slow response on information form
ⓘ	New	Internet	Change initial view
ⓘ	In Progress	Voice	Customer Phone - Phase 1
ⓘ	Committed	Internet	Request support
ⓘ	Approved	Voice	Phone sign in
ⓘ	New	Fabrikam Fiber	Customer service - improve UI performance
ⓘ	New	Service Delivery	Customer Service - Phone

Here we show a filtered backlog based on the keyword "issues". Filtered pages show the  filtered icon. The filtered set is always a flat list, even if you've selected to show a hierarchical backlog view.



To clear and dismiss filtering, choose the  close filter icon.

Characters ignored by keyword filter criteria

The filter criteria ignores the following characters: (comma), (period), (forward slash), and (back slash).

Related articles

- [Tags](#)
- [Set column options](#)
- [Backlog keyboard shortcuts](#)