

# NAENAE COLLEGE BOARD OF TRUSTEES

## Minutes of the Board of Trustees Meeting

Thursday 25 July 2024 at 6.30pm

**Present:** Milica Zivanovic (Presiding Member), Karen Shepherd (Deputy Chair), Derek Saumolia (Parent Representative), Kamaia Renata (Staff Representative), Chris Taylor (Principal), Finn Bowbyes (Student Representative)

**Apologies:** Loudeen Parsons (Parent Representative), Taneora Ryall (Parent Representative)

**In attendance:** Nadine Bowen (Board Secretary)

### 1. Welcome

Karen opened the meeting with a karakia.

### 2. Student Representative Report

Report was read and received. Finn was advised that Nadine is the returning officer for the upcoming student elections.

*Moved that the Board accepts the Student Representative Report.*

F Bowbyes / M Zivanovic

### 3. Staff Representative Report

Kamaia gave a verbal report.

The start of the new term feels good. There were 30 staff at waiata practice. The Guidance team are settling in to their new space.

*Moved that the Board accepts the Staff Representative Report.*

K Renata / F Bowbyes

### 4. Principal's Report

Report was read and received.

Chris gave an update on the student suspended at the end of last term.

There has been significant damage done to the building at Lyriks Activity Centre (water damage from rats chewing through water pipes). The Director of Lyriks has the repairs well in hand and they are looking to reopen on Monday.

The Board approved Stephen Perry's two weeks paternity leave, coming up later this year.

Chris spoke to the latest attendance statistics from the Ministry of Education. Milica requested comparisons with these statistics and statistics from last year, term by term.

*Moved that the Board accepts the Principal's Report.*

C Taylor / M Zivanovic

### 5. Sub-committee reports

The agenda and documents from the scheduled Resource Committee meeting of Monday 22 July were tabled and discussed. The meeting was unable to go ahead and so Chris summarised the agenda and sought the Board's approval for the following:

The Board discussed and approved the koha (pressie cards) for the helpers (students) that moved furniture during the school holidays.

*Moved that the Board accepts the purchase of pressie cards up to the value of \$1,000 as koha for the students that assisted with the admin block move.*

K Shepherd / K Renata

The Board discussed the notice from Pourato and acknowledged that the kura is currently overstaffed. The overstaffing has been previously approved by the Board and is as planned. Karen asked Chris to send her a screenshot of the Pourato notice.  
Chris to discuss with his supervisor his staffing figures to ensure he is on the right track.

Chris assured Karen that the builders and trades that have worked so hard on Te Ara-taki have been acknowledged and thanked for their efforts. Karen would like Chris to pass on the Board's thanks to any and all that have been involved in the project.

*Moved that the Board accepts the Resource Committee Report.*

C Taylor/F Bowbyes

#### **6. Minutes of the previous meeting**

*Moved that the Board accepts the minutes of the June 2024 Board meeting as a true and accurate record.*

M Zivanovic / K Shepherd

#### **7. Correspondence**

No correspondence.

#### **8. PEB**

*Moved that the Board goes in to Committee at 7:42pm.*

M Zivanovic / C Taylor

The Board moved out of Committee at 8:46pm.

#### **9. General Business**

- a) The three Deputy Principal's will be attending the August Board meeting to discuss their respective oversight areas.
- b) Milica will invite the NZSTA suspension training representative to the September Board meeting.
- c) At the October Board meeting the Board will review the various Committees, what Committees we need and why.
- d) Karen asked that the Resource Committee meetings change to a Tuesday night.
- e) Nadine to ask the Board members to send through a profile photo of themselves for the website.
- f) Milica went through and updated the Action Register.

Meeting concluded at 9:20pm with a karakia.

Signed: Milica Zivanovic Date: 29/08/24