## USER MANUAL



## ONLINE MEMBERSHIP FOR DEFTAC BETTERLIVING

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Bachelor of Science in Information Technology

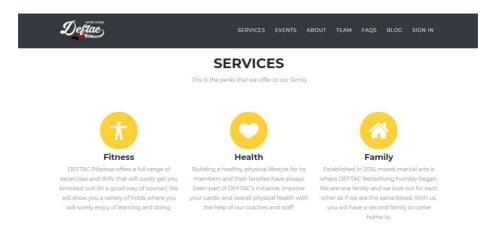
# NON-MEMBER MODULE TABLE OF CONTENTS

- Main Page
- Services
- About
- Team
- FAQs
- Blog
- Sign In



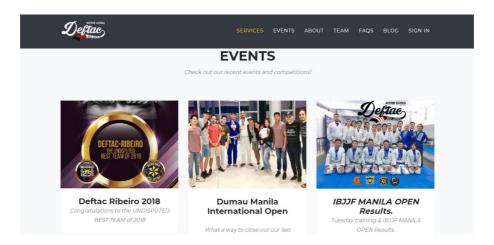
Main Page for Non-Members

The picture shown above is the index page for non-members.



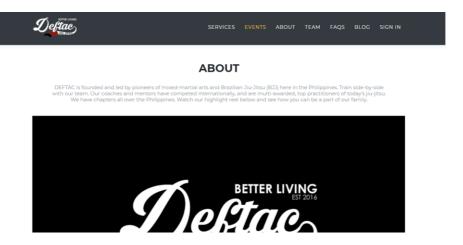
Service Page for Non-Members

The picture shown above is about the services that the organization provides for its members.



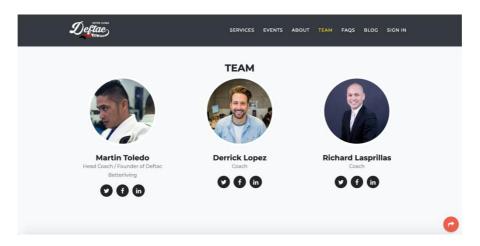
Event Page for Non-Members

The picture shown above is about the different events of the organization.



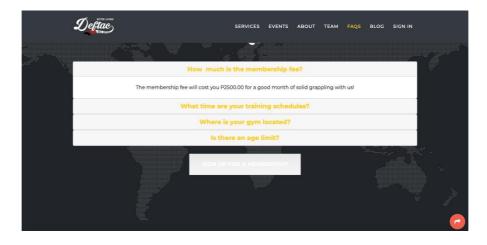
About Page for Non-Members

The picture shown above is about the history and a bit of information about the organization.



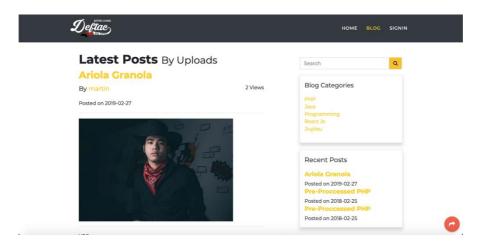
Team Page for Non-Members

The picture shown above shows the Head Coach/Founder of Deftac Betterliving and other coaches of the organization.



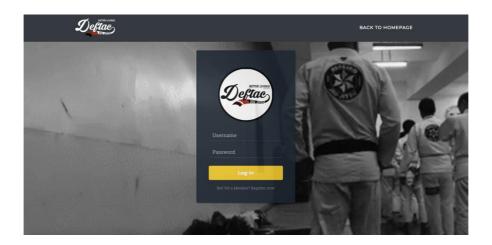
FAQs for Non-Members

The picture shown above is the usual questions that people usually asks about the organization.



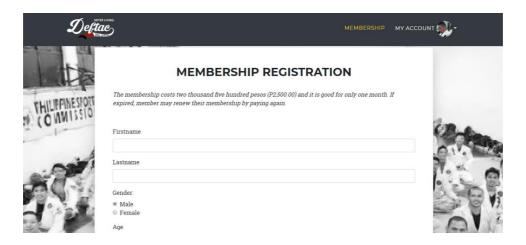
Blog Page for Non-Members

In the blog home page, you'd be able to see the latest posts by the authors. As you can see you can search for a page in the search box. You can also browse by blog categories to make it easier for you to find the specific post. Recent posts with their date are also shown. The orange share button can be seen in every page of the blog as members would be able to share it to their friends or social media.



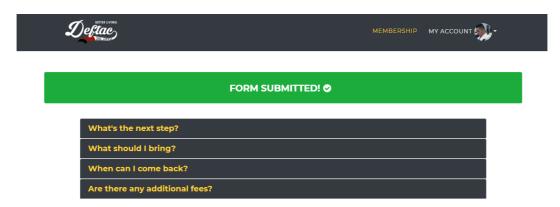
Login Page for Non-Member

This is the Login Page for Non-Member. If you don't have an account, there's a link below the Log In button where it would direct you to the Registration page. Otherwise you can put your username and password if you already created an account.



Membership Registration Page for Non-Member

After logging in, it would direct you to the Membership Registration Page. You have to fill up the required form and then submit the information you gave. You wouldn't be able to access the privilege of the members unless you pay two thousand five hundred pesos (P2,500.00) for the membership.



Membership Registration Page for Non-Member

After submitting the form you will be directed to this page where there are questions that you will be guided in order to proceed to the next step.

## **MEMBER MODULE**

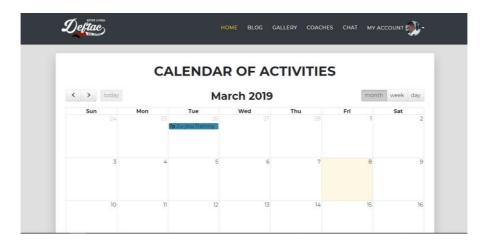
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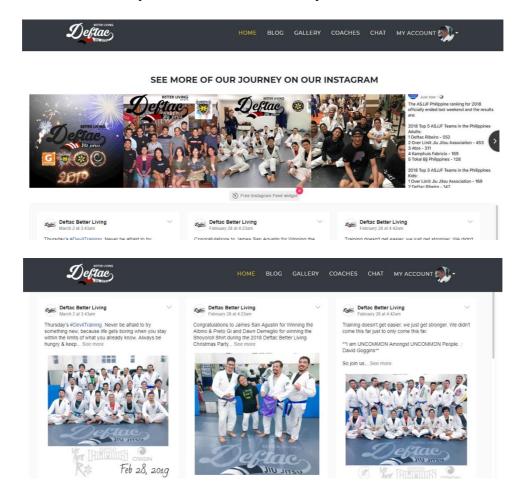
## Member Home Page

Once you login with an activated account, you will be redirected to the welcome page for members.



Calendar of Activities

As you scroll down, you'll be able to see events that the admin made in the calendar. You can see a more detailed view if you click on the week or day tab.



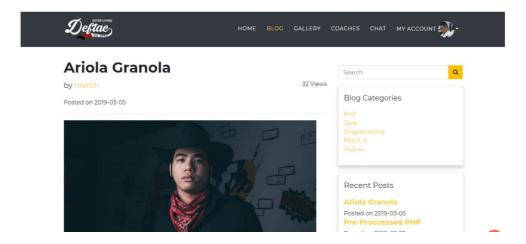
#### Main Page for Members

And also you'll be able to see Deftac Betterliving's social media like Instagram and Facebook. You can click each post and be able to see a more detailed view of it.



Member's Blog Home

In the blog home page, you'd be able to see the latest posts by the authors. As you can see you can search for a page in the search box. You can also browse by blog categories to make it easier for you to find the specific post. Recent posts with their date are also shown. The orange share button can be seen in every page of the blog as members would be able to share it to their friends or social media.

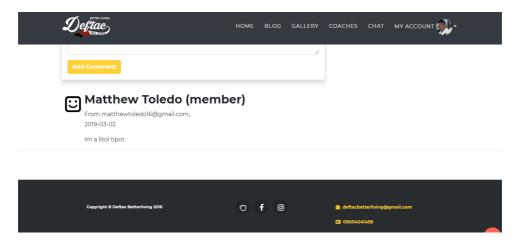


Member's Blog Post

If you click on a post, you'll be redirected to the page and you would be able to see the contents inside it.

Deftac,	НОМЕ	GALLERY	COACHES	СНАТ	MY ACCOUNT
Leave a Comment:					
Juan Dela Cruz (member)					
Email					
user@gmail.com  Comment					
Comment					
		í.			
Add Comment					

The member can also leave a comment but their credentials cannot be changed.



As you submit a comment, you'll have to wait for your comment to be approved by the admin to be shown like the one above.



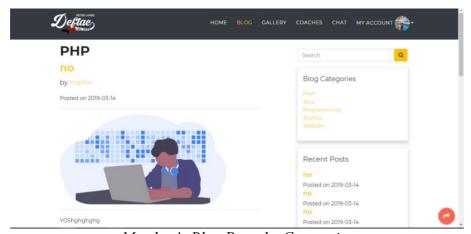
Member's Blog Search Results

When you search for a blog title, you'll be redirected to the search results page. You'll be able to see the posts that has the same keywords as what you searched.



Member's Blog Related Posts by Author

When you click on an author, you'll be redirected to blog posts of that specific author and navigate through his works.



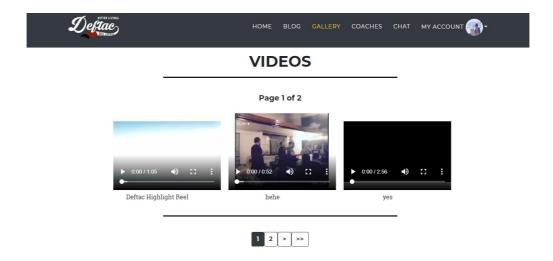
Member's Blog Posts by Categories

If you click on a certain category, you will be redirected to that category's page. You'll be able to see posts that are in the same category.

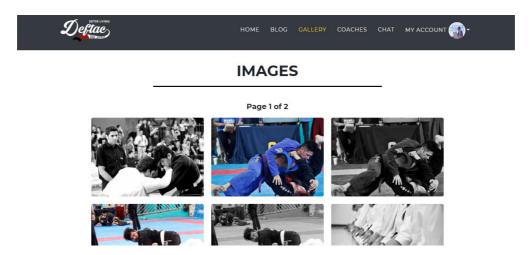


Gallery Page for Members

In the gallery page, you'll be able to see images and videos uploaded by the admins



You can navigate through the posted videos and watch the freely.

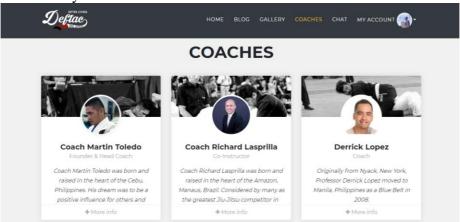


You'll be able to browse at the uploaded images and be able to see a closer look by clicking on the image to show a slideshow view. You'll be able to navigate through different pages if the images are more than 6.



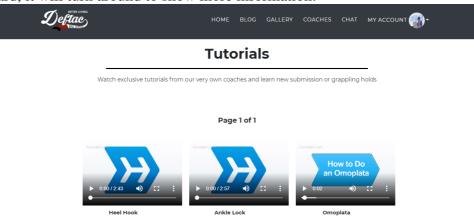
Coaches Page for Members

In the Coaches page, you'll be able to see information about the coaches and see exclusive tutorial videos made by them.

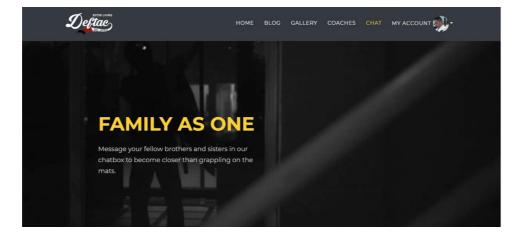


Coaches Page for Members

In here you'll be able to see the information of each coaches and if you hover over the specific card, it will turn around to show more information.

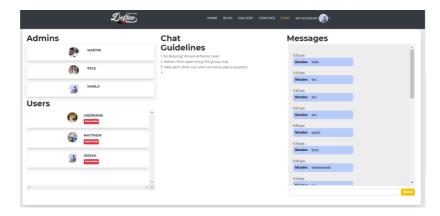


As you can see there will be tutorial videos made by them and the user would be able to watch them altogether.

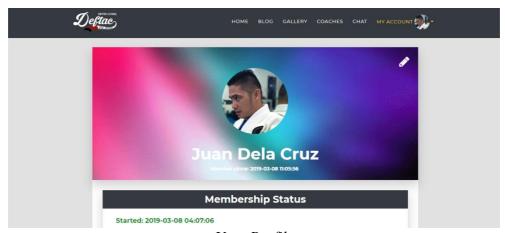


Chat Page for Members

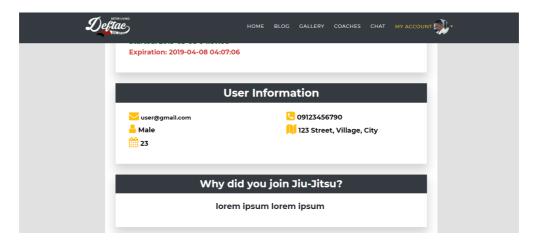
In here, you'll be able to message everyone in the organization and discuss opinion or be able to ask questions to everyone.



As you can see, you'll be able to see the messages of other members and you will be able to send messages as well. You will be able to see the members who are currently online in the side of the users as well to be able to go to their profiles.

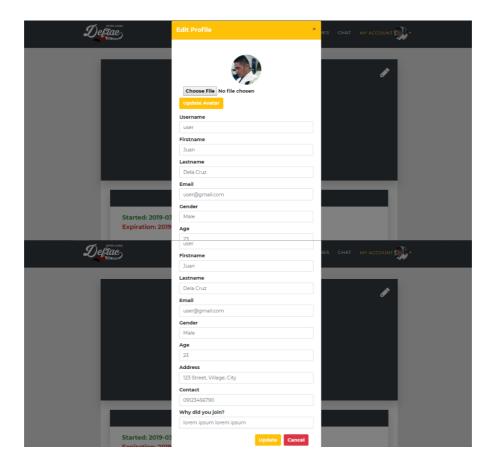


User Profile



User Profile

In the user profile, you'll be able to see the user's information with their start and expiration date. You'll be able to edit any information and upload a new avatar as well.



User Profile

When you click on the pencil icon, a modal will open where you would be able to edit information and update your avatar.

## **SUPER ADMIN MODULE**

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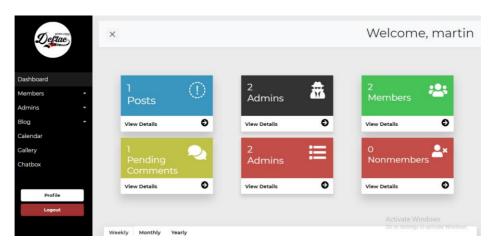
- Login
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  - o Membership Status
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  - o Edit Admin
  - Create Admin
- Blogs

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- View Comments
- Calendar
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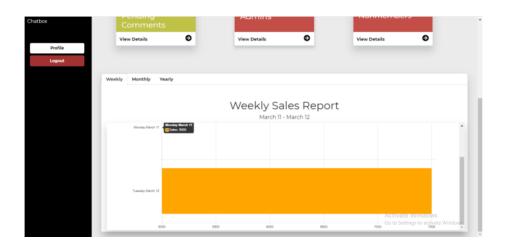
Admin and Super Admin Login Page

This is the login page of the Admin. It log ins both user type Admiin and Superadmin. You just have to fill up the following fields with your username and password and the system will automatically direct you to the dashboard for admin or superadmin depending on your user type.



#### Super Admin Dashboard

As you log in as a super admin, you will be directed to the super admin dashboard. The super admin dashboard shows the summary of information just like the number of admins existing in the system, the number of members and expired memberships and other more information.



Super Admin Dashboard - Charts



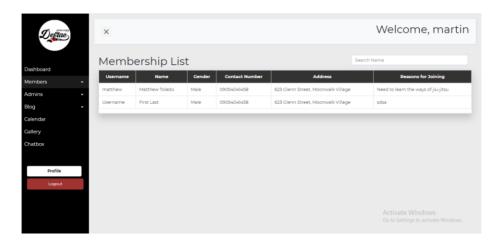
Super Admin Dashboard - Charts



Super Admin Dashboard - Charts

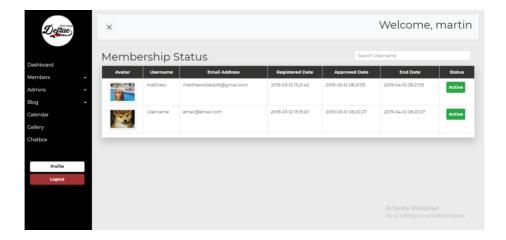
Beneath the summary of information, there are charts regarding the sales of the company in a week, in a month, or annually. If you hover the mouse in the charts' data points or bars, it will show some information regarding the sales on the specific day, week, or month.

As you click the members tab dropdown, you will see three sub menu tabs which is the Membership List, Membership Status, and Membership Transactions.



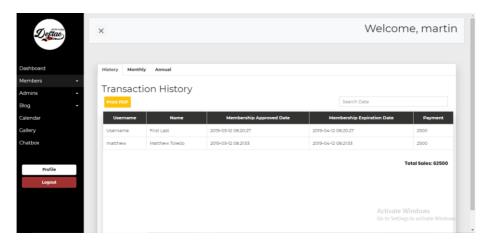
Membership List Page

The Membership List shows the different members of the organization including their personal information. There's also a search bar for you to be able to find a specific record easily.

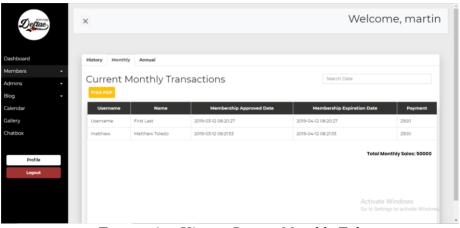


Membership Status Page

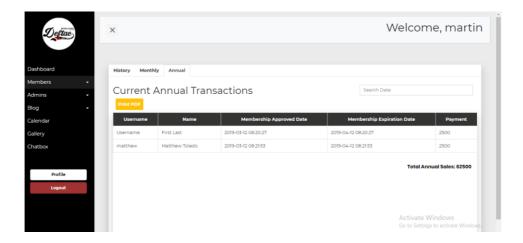
The Membership Status let's you know if a user is active or blocked. If it is active, it means that the membership of the user is ongoing. If it is blocked, it means that the membership of the user has already expired. It also shows the starting date of the user's membership and end date. You can press the status buttons to either activate or block a user when their membership has expired. There's also a search field for you to be able to find a specific record easily.



Transaction History Page

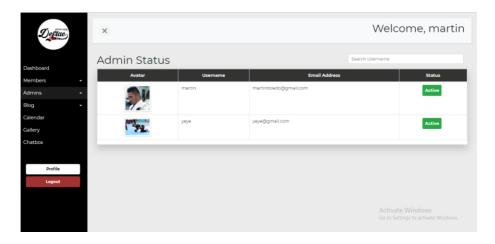


Transaction History Page – Monthly Tab



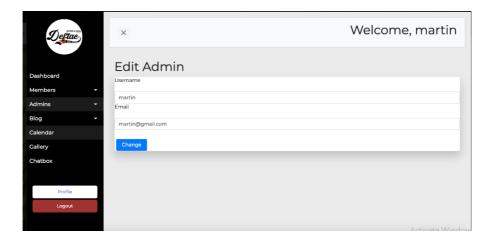
Transaction History Page – Annual Tab

The Membership Transactions shows the yearly, monthly, and overall transactions of the company in a table. It automatically updates when a new membership has been approved/expired. In every table, it let's you see the total sales of the company. There's also a search button in the page for you to be able to find a specific record easily.



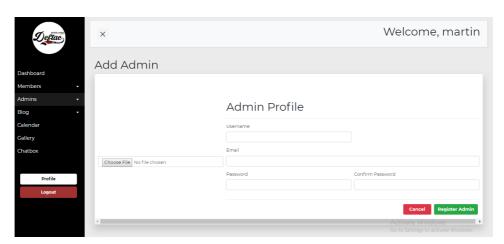
Admin Status Page

The Admin Status let's you know if a user is active or blocked. There's also a search field for you to be able to find a specific record easily.



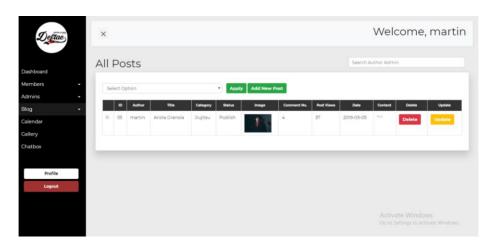
Edit Admin Page

The Edit Admin Page let's your registered information as an admin



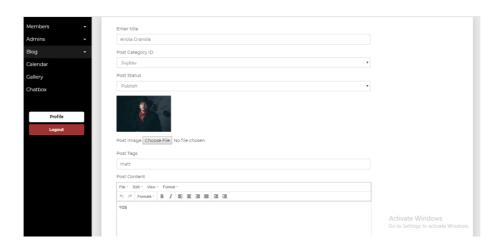
Add Admin Page

The Add Admin Page let's you create another admin.



All Posts Page

The Posts page let's you see all of the posts in the blog. You can either delete or update it. You can also add new posts and there's a drop down where you can draft, publish, delete, clone, and reset views. There's also a search field for you to be able to find a specific record easily.



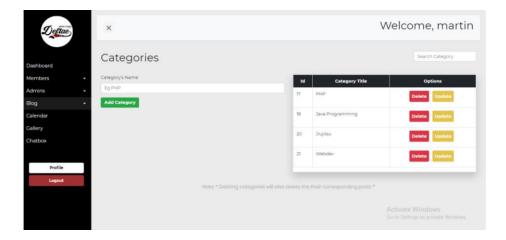
Update Post Page

As you click update, you will be directed to this page where you can edit your post.



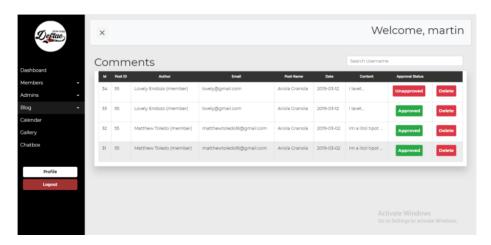
Add Post Page

As you click the button Add New Post, you will be directed to this page where you can insert information for the new post you will be creating.



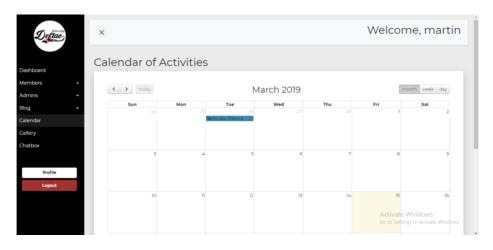
Categories Page

The categories page let's you add new categories and see, delete or update the existing categories in the records. There's also a search field for you to be able to find a specific record easily.



Comments Page

In the comments page, you will be able to approve and dissapprove comments that has been posted by clicking the buttons under the approved status. It is used to avoid vulgar or abusive comments. You can also delete and search for a specific comment.



#### Calendar Page

The Calendar of Activities page let's you add events in the calendar and set it's schedule by simply clicking the cell of the specific date. The calendar will appear to

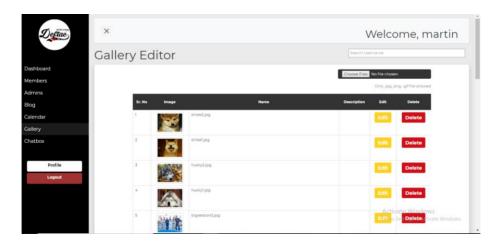
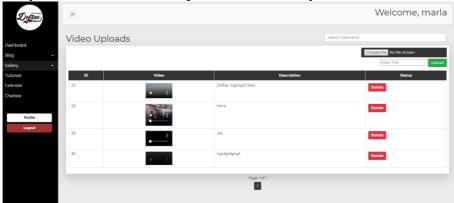


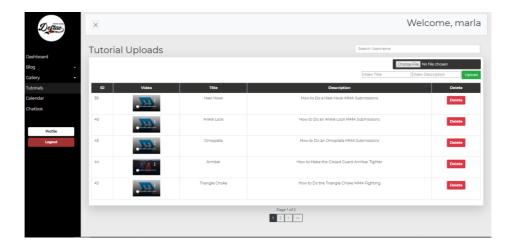
Image Gallery Editor

The Gallery Editor let's you see all the images uploaded in the gallery of the website and you can edit, delete or add another content for the gallery. There's also a search field for you to be able to find a specific record easily.



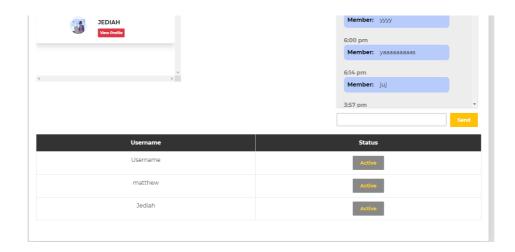
Video Gallery Editor

The Gallery Editor let's you see all the videos uploaded in the gallery of the website and you can edit, delete or add another content for the gallery. There's also a search field for you to be able to find a specific record easily.



Tutorial Gallery Editor

The Tutorial Editor let's you see all the tutorials uploaded in the gallery of the website and you can edit, delete or add another content for the gallery. There's also a search field for you to be able to find a specific record easily.



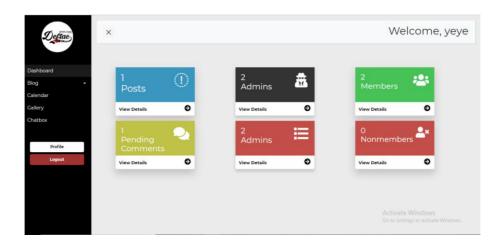
Admin Chatroom Page

The Admin chat page is the same with the members but the only difference is that the admins would be able to kick members out of the chat if they have violated any of the rules.

## **ADMIN MODULE**

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- Dashboard
- Blogs
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Admin Dashboard

The admin pages has the same functionalities as the super admin except that, the sales the charts, the members and the admin tabs are removed.