

LAY BARE WAXING PHILIPPINES INC.

TIMESHEET

Period Covered: December 01 - 15, 2017

Saylon, Ronna Francesca (2016-0301)

Date	Time In	Time Out	Remarks	Late	UT	OT	Notes
12/01/2017 (Fri)	08:00 AM	01:13 PM	Present, overtime, travel	0 m	0 m	1.00	OT:08:00 AM-09:00 AM
12/02/2017 (Sat)			Rest-day	N/A	N/A	0.00	
12/03/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/04/2017 (Mon)	08:23 AM	07:11 PM	Present, overtime	0 m	0 m	1.18	OT:06:00 PM-07:11 PM
12/05/2017 (Tue)	08:03 AM	09:46 PM	Present, overtime	0 m	0 m	3.77	OT:06:00 PM-09:46 PM
12/06/2017 (Wed)	08:35 AM	06:14 PM	Present	0 m	0 m	0.00	
12/07/2017 (Thu)	08:13 AM	07:26 PM	Present	0 m	0 m	0.00	
12/08/2017 (Fri)	08:58 AM	08:27 PM	Present, overtime	0 m	0 m	2.45	OT:06:00 PM-08:27 PM
12/09/2017 (Sat)			Rest-day, overtime	N/A	N/A	8.00	OT:08:49 AM-06:10 PM
12/10/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/11/2017 (Mon)			Leave	N/A	N/A	0.00	Leave:FULL (Sick / Vacation Leave)
12/12/2017 (Tue)	08:26 AM	07:40 PM	Present	0 m	0 m	0.00	
12/13/2017 (Wed)	08:14 AM	08:01 PM	Present, overtime	0 m	0 m	2.02	OT:06:00 PM-08:01 PM
12/14/2017 (Thu)	08:22 AM	06:22 PM	Present	0 m	0 m	0.00	
12/15/2017 (Fri)	08:35 AM		No-timeout	0 m	N/A	0.00	
				0 m.	0 m.	18.42 h.	