

LAY BARE WAXING PHILIPPINES INC.

TIMESHEET

Period Covered: May 16 - 31, 2018

Saylon, Ronna Francesca (2016-0301)

Date	Time In	Time Out	Remarks	Late	UT	OT	Notes
05/16/2018 (Wed)	07:43 AM	12:00 AM	Present, overtime	0 m	1,080 m	7.00	OT:05:00 PM-12:00 AM
05/17/2018 (Thu)	07:54 AM	07:12 PM	Present, overtime	0 m	0 m	1.20	OT:06:00 PM-07:12 PM
05/18/2018 (Fri)	07:52 AM	06:08 PM	Present	0 m	0 m	0.00	
05/19/2018 (Sat)	06:30 AM	06:00 PM	Rest-day, travel	N/A	N/A	0.00	Travel:06:30 AM-06:00 PM
05/20/2018 (Sun)			Rest-day	N/A	N/A	0.00	
05/21/2018 (Mon)	07:53 AM	06:21 PM	Present	0 m	0 m	0.00	
05/22/2018 (Tue)	07:52 AM	08:14 PM	Present, overtime	0 m	0 m	2.23	OT:06:00 PM-08:14 PM
05/23/2018 (Wed)	07:53 AM	07:34 PM	Present, overtime	0 m	0 m	1.57	OT:06:00 PM-07:34 PM
05/24/2018 (Thu)	06:42 AM	08:00 PM	Present, overtime	0 m	0 m	4.00	OT:04:00 PM-08:00 PM
05/25/2018 (Fri)	07:45 AM	06:34 PM	Present	0 m	0 m	0.00	
05/26/2018 (Sat)			Rest-day	N/A	N/A	0.00	
05/27/2018 (Sun)			Rest-day	N/A	N/A	0.00	
05/28/2018 (Mon)	07:00 AM	05:00 PM	Present, travel	0 m	60 m	0.00	Travel:07:00 AM-05:00 PM
05/29/2018 (Tue)			Leave	N/A	N/A	0.00	Leave:FULL (Birthday Leave)
05/30/2018 (Wed)	08:00 AM	06:19 PM	Present	0 m	0 m	0.00	
05/31/2018 (Thu)	08:08 AM	06:34 PM	Present	0 m	0 m	0.00	
				0 m.	1140 m.	16.00 h.	