

LAY BARE WAXING PHILIPPINES INC.

TIMESHEET

Period Covered: December 01 - 31, 2017

Dela Cruz, Cristina (2012-0061)

| Date | Time In | Time Out | Remarks | Late | UT | OT | Notes |
|------------------|----------|----------|-------------------|--------|------|---------|--|
| 12/01/2017 (Fri) | 10:58 AM | 08:02 PM | Present | 0 m | 0 m | 0.00 | |
| 12/02/2017 (Sat) | 10:59 AM | 08:10 PM | Present | 0 m | 0 m | 0.00 | |
| 12/03/2017 (Sun) | | | Rest-day | N/A | N/A | 0.00 | |
| 12/04/2017 (Mon) | 01:18 PM | 10:00 PM | Present | 18 m | 0 m | 0.00 | |
| 12/05/2017 (Tue) | 10:56 AM | 08:22 PM | Present | 0 m | 0 m | 0.00 | |
| 12/06/2017 (Wed) | 01:14 PM | 10:00 PM | Present | 14 m | 0 m | 0.00 | |
| 12/07/2017 (Thu) | 01:23 PM | 10:02 PM | Present | 23 m | 0 m | 0.00 | |
| 12/08/2017 (Fri) | 11:09 AM | 08:13 PM | Present | 9 m | 0 m | 0.00 | |
| 12/09/2017 (Sat) | | | Absent | N/A | N/A | 0.00 | |
| 12/10/2017 (Sun) | | | Rest-day | N/A | N/A | 0.00 | |
| 12/11/2017 (Mon) | 12:24 PM | 10:13 PM | Present | 0 m | 0 m | 0.00 | |
| 12/12/2017 (Tue) | 10:50 AM | 08:03 PM | Present | 0 m | 0 m | 0.00 | |
| 12/13/2017 (Wed) | 11:04 AM | 08:29 PM | Present | 4 m | 0 m | 0.00 | |
| 12/14/2017 (Thu) | 12:53 PM | 10:00 PM | Present | 0 m | 0 m | 0.00 | |
| 12/15/2017 (Fri) | 11:14 AM | 08:07 PM | Present | 14 m | 0 m | 0.00 | |
| 12/16/2017 (Sat) | 11:07 AM | 08:16 PM | Present | 7 m | 0 m | 0.00 | |
| 12/17/2017 (Sun) | | | Rest-day | N/A | N/A | 0.00 | |
| 12/18/2017 (Mon) | 05:04 PM | 10:17 PM | Present, leave | 0 m | 0 m | 0.00 | Leave:AM (Sick / Vacation Leave (Credits from 2017)) |
| 12/19/2017 (Tue) | | | Rest-day | N/A | N/A | 0.00 | |
| 12/20/2017 (Wed) | 01:17 PM | 10:00 PM | Present | 17 m | 0 m | 0.00 | |
| 12/21/2017 (Thu) | 12:15 PM | 10:01 PM | Present | 0 m | 0 m | 0.00 | |
| 12/22/2017 (Fri) | 11:07 AM | 08:10 PM | Present | 7 m | 0 m | 0.00 | |
| 12/23/2017 (Sat) | 11:00 AM | 08:01 PM | Present | 0 m | 0 m | 0.00 | |
| 12/24/2017 (Sun) | | | Rest-day | N/A | N/A | 0.00 | |
| 12/25/2017 (Mon) | | | Leave, holiday | N/A | N/A | 0.00 | Leave:FULL (Authorized Absence) |
| 12/26/2017 (Tue) | 10:56 AM | 08:00 PM | Present | 0 m | 0 m | 0.00 | |
| 12/27/2017 (Wed) | 01:10 PM | 11:01 PM | Present | 0 m | 0 m | 0.00 | |
| 12/28/2017 (Thu) | 02:08 PM | 11:00 PM | Present | 8 m | 0 m | 0.00 | |
| 12/29/2017 (Fri) | 11:06 AM | 08:02 PM | Present | 6 m | 0 m | 0.00 | |
| 12/30/2017 (Sat) | 11:12 AM | 08:02 PM | Present, holiday | 12 m | 0 m | 0.00 | Holiday:Rizal Day |
| 12/31/2017 (Sun) | | | Rest-day, holiday | N/A | N/A | 0.00 | Holiday:Year End Holiday |
| | | | | 139 m. | 0 m. | 0.00 h. | |