

LAY BARE WAXING PHILIPPINES INC.

TIMESHEET

Period Covered: January 16 - 31, 2018

Sardan, Melody (2016-0254)

Date	Time In	Time Out	Remarks	Late	UT	OT	Notes
01/16/2018 (Tue)	09:15 AM	07:12 PM	Present	0 m	0 m	0.00	
01/17/2018 (Wed)	09:38 AM	07:13 PM	Present	0 m	0 m	0.00	
01/18/2018 (Thu)			Rest-day	N/A	N/A	0.00	
01/19/2018 (Fri)	10:44 AM	09:01 PM	Present	0 m	0 m	0.00	
01/20/2018 (Sat)	09:21 AM	09:50 PM	Present, overtime	0 m	0 m	2.00	OT:07:00 PM-09:00 PM
01/21/2018 (Sun)	09:36 AM	08:24 PM	Present	0 m	0 m	0.00	
01/22/2018 (Mon)	11:36 AM	09:02 PM	Present	0 m	0 m	0.00	
01/23/2018 (Tue)	09:36 AM	09:13 PM	Present, overtime	0 m	0 m	2.00	OT:07:00 PM-09:00 PM
01/24/2018 (Wed)	11:25 AM	09:00 PM	Present	0 m	0 m	0.00	
01/25/2018 (Thu)	09:33 AM	07:33 PM	Present	0 m	0 m	0.00	
01/26/2018 (Fri)			Rest-day	N/A	N/A	0.00	
01/27/2018 (Sat)	09:34 AM	07:20 PM	Present	0 m	0 m	0.00	
01/28/2018 (Sun)	09:42 AM	07:09 PM	Present	0 m	0 m	0.00	
01/29/2018 (Mon)	11:22 AM	09:02 PM	Present	0 m	0 m	0.00	
01/30/2018 (Tue)	09:41 AM	09:03 PM	Present, overtime	0 m	0 m	2.00	OT:07:00 PM-09:00 PM
01/31/2018 (Wed)	09:44 AM		No-timeout	0 m	N/A	0.00	
				0 m.	0 m.	6.00 h.	