

## LAY BARE WAXING PHILIPPINES INC.

## TIMESHEET

Period Covered: October 01 - 31, 2017

Duque, Abigail (2014-0139)

Date	Time In	Time Out	Remarks	Late	UT	OT	Notes
10/01/2017 (Sun)			Rest-day	N/A	N/A	0.00	
10/02/2017 (Mon)	07:00 AM	11:00 PM	Present, travel	0 m	0 m	0.00	Travel:07:00 AM-11:00 PM
10/03/2017 (Tue)			Absent	N/A	N/A	0.00	
10/04/2017 (Wed)	08:46 AM	06:00 PM	Present, offset, travel	0 m	0 m	0.00	Travel:01:00 PM-06:00 PM
10/05/2017 (Thu)	06:00 AM	03:00 PM	Present, travel	0 m	0 m	0.00	Travel:06:00 AM-03:00 PM
10/06/2017 (Fri)	06:00 AM	03:00 PM	Present, travel	0 m	0 m	0.00	Travel:06:00 AM-03:00 PM
10/07/2017 (Sat)			Rest-day	N/A	N/A	0.00	
10/08/2017 (Sun)			Rest-day	N/A	N/A	0.00	
10/09/2017 (Mon)	08:58 AM	07:13 PM	Present	0 m	0 m	0.00	
10/10/2017 (Tue)	08:45 AM	07:29 PM	Present	0 m	0 m	0.00	
10/11/2017 (Wed)	08:55 AM	06:52 PM	Present	0 m	0 m	0.00	
10/12/2017 (Thu)	06:30 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:06:30 AM-06:00 PM
10/13/2017 (Fri)	08:34 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
10/14/2017 (Sat)			Rest-day	N/A	N/A	0.00	
10/15/2017 (Sun)			Rest-day	N/A	N/A	0.00	
10/16/2017 (Mon)	09:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
10/17/2017 (Tue)	09:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
10/18/2017 (Wed)	09:07 AM	07:23 PM	Present	0 m	0 m	0.00	
10/19/2017 (Thu)	09:00 AM	06:00 PM	Present, offset	0 m	0 m	0.00	09:00 AM-06:00 PM
10/20/2017 (Fri)	04:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:04:00 AM-06:00 PM
10/21/2017 (Sat)	09:00 AM	06:00 PM	Rest-day, travel	N/A	N/A	0.00	Travel:09:00 AM-06:00 PM
10/22/2017 (Sun)			Rest-day	N/A	N/A	0.00	
10/23/2017 (Mon)	04:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:04:00 AM-06:00 PM
10/24/2017 (Tue)	08:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:08:00 AM-06:00 PM
10/25/2017 (Wed)	09:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
10/26/2017 (Thu)	09:06 AM	07:11 PM	Present	0 m	0 m	0.00	
10/27/2017 (Fri)	09:08 AM	06:00 PM	Present	0 m	8 m	0.00	
10/28/2017 (Sat)			Rest-day	N/A	N/A	0.00	
10/29/2017 (Sun)			Rest-day	N/A	N/A	0.00	
10/30/2017 (Mon)	08:42 AM	07:27 PM	Present	0 m	0 m	0.00	
10/31/2017 (Tue)			Holiday	N/A	N/A	0.00	Holiday:Special Non-working Day
11/01/2017 (Wed)			Holiday	N/A	N/A	0.00	Holiday:All Saint's Day
11/02/2017 (Thu)	08:58 AM	06:27 PM	Present	0 m	0 m	0.00	
11/03/2017 (Fri)	08:38 AM	06:42 PM	Present	0 m	0 m	0.00	
11/04/2017 (Sat)			Rest-day	N/A	N/A	0.00	
11/05/2017 (Sun)			Rest-day	N/A	N/A	0.00	
11/06/2017 (Mon)	08:58 AM	06:31 PM	Present	0 m	0 m	0.00	
11/07/2017 (Tue)	09:00 AM	06:00 PM	Present, offset	0 m	0 m	0.00	09:00 AM-06:00 PM
11/08/2017 (Wed)	08:52 AM	07:25 PM	Present	0 m	0 m	0.00	
11/09/2017 (Thu)			Leave	N/A	N/A	0.00	Leave:FULL (Sick / Vacation Leave)
11/10/2017 (Fri)	08:53 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:03:00 PM-06:00 PM
11/11/2017 (Sat)			Rest-day	N/A	N/A	0.00	
11/12/2017 (Sun)			Rest-day	N/A	N/A	0.00	

11/13/2017 (Mon)			Holiday	N/A	N/A	0.00	Holiday:ASEAN Summit
11/14/2017 (Tue)			Holiday	N/A	N/A	0.00	Holiday:ASEAN Summit
11/15/2017 (Wed)			Holiday	N/A	N/A	0.00	Holiday:ASEAN Summit
11/16/2017 (Thu)	09:00 AM	11:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-11:00 PM
11/17/2017 (Fri)	04:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:04:00 AM-06:00 PM
11/18/2017 (Sat)	09:00 AM		Rest-day, travel	N/A	N/A	0.00	Travel:04:00 AM-06:00 PM
11/19/2017 (Sun)			Rest-day	N/A	N/A	0.00	
11/20/2017 (Mon)	09:14 AM	06:20 PM	Present	0 m	0 m	0.00	
11/21/2017 (Tue)	08:57 AM	06:31 PM	Present	0 m	0 m	0.00	
11/22/2017 (Wed)	09:11 AM	07:48 PM	Present	0 m	0 m	0.00	
11/23/2017 (Thu)	08:51 AM	06:51 PM	Present	0 m	0 m	0.00	
11/24/2017 (Fri)	05:00 AM	05:02 PM	Present, travel	0 m	0 m	0.00	Travel:05:00 AM-06:00 PM
11/25/2017 (Sat)			Rest-day	N/A	N/A	0.00	
11/26/2017 (Sun)			Rest-day	N/A	N/A	0.00	
11/27/2017 (Mon)	09:11 AM	09:05 PM	Present, travel	0 m	0 m	0.00	Travel:06:00 PM-11:59 PM
11/28/2017 (Tue)	09:00 AM	01:00 PM	Present, offset, travel	0 m	0 m	0.00	Travel:01:00 PM-03:00 PM
11/29/2017 (Wed)	08:54 AM	03:21 PM	Present, blocked sched.	0 m	0 m	0.00	
11/30/2017 (Thu)			Holiday	N/A	N/A	0.00	Holiday:Bonifacio Day
12/01/2017 (Fri)	08:53 AM	06:29 PM	Present	0 m	0 m	0.00	
12/02/2017 (Sat)			Rest-day	N/A	N/A	0.00	
12/03/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/04/2017 (Mon)	09:10 AM	07:20 PM	Present	0 m	0 m	0.00	
12/05/2017 (Tue)	09:15 AM	10:13 PM	Present	0 m	0 m	0.00	
12/06/2017 (Wed)	09:08 AM	06:24 PM	Present	0 m	0 m	0.00	
12/07/2017 (Thu)	08:40 AM	06:18 PM	Present	0 m	0 m	0.00	
12/08/2017 (Fri)	08:40 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
12/09/2017 (Sat)			Rest-day	N/A	N/A	0.00	
12/10/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/11/2017 (Mon)	08:39 AM	08:13 PM	Present	0 m	0 m	0.00	
12/12/2017 (Tue)	09:00 AM	06:00 PM	Present, offset	0 m	0 m	0.00	09:00 AM-06:00 PM
12/13/2017 (Wed)	04:00 AM	09:00 PM	Present, travel	0 m	0 m	0.00	Travel:04:00 AM-09:00 PM
12/14/2017 (Thu)	09:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:09:00 AM-06:00 PM
12/15/2017 (Fri)	08:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:08:00 AM-06:00 PM
12/16/2017 (Sat)			Rest-day	N/A	N/A	0.00	
12/17/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/18/2017 (Mon)	09:06 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:03:00 PM-06:00 PM
12/19/2017 (Tue)	09:00 AM	06:00 PM	Present, offset	0 m	0 m	0.00	09:00 AM-06:00 PM
12/20/2017 (Wed)	08:54 AM	08:23 PM	Present	0 m	0 m	0.00	
12/21/2017 (Thu)			Leave	N/A	N/A	0.00	Leave:FULL (Sick / Vacation Leave)
12/22/2017 (Fri)	08:00 AM	06:00 PM	Present, travel	0 m	0 m	0.00	Travel:08:00 AM-06:00 PM
12/23/2017 (Sat)	10:00 AM	07:00 PM	Rest-day, travel	N/A	N/A	0.00	Travel:10:00 AM-07:00 PM
12/24/2017 (Sun)			Rest-day	N/A	N/A	0.00	
12/25/2017 (Mon)			Holiday	N/A	N/A	0.00	Holiday:Christmas Day
12/26/2017 (Tue)	08:55 AM	06:20 PM	Present	0 m	0 m	0.00	
12/27/2017 (Wed)	09:04 AM	08:10 PM	Present	0 m	0 m	0.00	
12/28/2017 (Thu)			Leave	N/A	N/A	0.00	Leave:FULL (Sick / Vacation Leave)
12/29/2017 (Fri)			Leave	N/A	N/A	0.00	Leave:FULL (Sick / Vacation Leave)
12/30/2017 (Sat)			Rest-day, holiday	N/A	N/A	0.00	Holiday:Rizal Day
12/31/2017 (Sun)			Rest-day, holiday	N/A	N/A	0.00	Holiday:Year End Holiday
				0 m.	8 m.	0.00 h.	