

41 Write a cover letter to the Registrar of Bogura University of Science and Technology for the post of a lecturer in Department of Information and Communication Engineering and attach your CV.

Naima Islam
House NO. 315
Road NO. 10/A
Dhanmondi, Dhaka.

10 April, 2022

The Registrar
Bogura University of Science and Technology
Bogura, Bangladesh.

Dear Sir,

With reference to your advertisement published in 'The Bangladesh Observer' of 03 April, 2022, I would like to apply for the post of lecturer in the Department of Information and Communication Engineering at your ~~var~~ university. My full particulars are shown on my enclosed curriculum vitae, from which you will see that I have had enough qualification in this profession.

I hope to hear from you. I am confident that I will be kind enough to call me for an interview.

Yours Faithfully

Naima Islam

Naima Islam

Encs. (1) CV

(2) Copies of Certificates

CURRICULUM VITAE

Individual Quality :

M.Sc. in ICE (2020-2024) Pabna University of Science and Technology. MSc in Information and Communication Engineering. CA First class.

B.Sc. Engineering in ICE (2016-2020) Pabna University of Science and Technology. BSc. (Engineering) in Information and Communication Engineering. First class.

HSC (2015-2016)

Higher Secondary School Certificate from Uttara High School and College. GPA: 4.50 Group: Science Board: Dhaka

SSC (2014-2015)

Secondary School Certificate from Bangamata Sheikh Fazilatunnesa Mujib Govt. Secondary School. GPA: 5.00 Group: Science Board: Dhaka

computer skills :

Experts in MS Word, MS PowerPoint, MS Excel.

Language Proficiency:

Have a good command in Bangla, English.

Interests : Programming, Video gaming

Work Experience : Fresher.

Permanent Address : Village : Harrodiga, Post Office :
Monohardi, Upazilla Monohardi,
District : Narasingdi.

Personal Information :

Name : Naima Islam
Father's Name : Mohammad Nazkul Islam
Mother's Name : Taslima Begum
Mailing Address : naimaislam200601@gmail.com
Date of Birth : 25-03-2002
Marital Status : Bachelor
Nationality : Bangladeshi
Religion : Islam
Blood Group : B (-)ve
Contact NO : 01742296649
Present Address : House NO. 315, Road NO. 10/A,
Dhanmondi, Dhaka.

References :

Dr. Md. Omar Faruk
Associate Professor
Department of Information
and Communication Engineering
Pabna University of Science
and Technology, Pabna-6600
Email: fom_06@yahoo.com

Md. Tofail Ahmed
Lecturer
Department of
Information and
Communication Eng
Pabna University of
Science and Technol
Pabna-6600
Email: tofail.ru@gmail

Naima Islam
Signature

Computer Skills : Expert in MS Word, MS PowerPoint, MS Excel.

Language Proficiency : Have a good command in Bangla, English.

Interests : Programming, Video Gaming.

Work Experience : Fresher.

References : Dr. Mohammad Omar Faruk,
Associate Professor, Department
of Information and Communication
Engineering, Pabna University of
Science and Technology, Pabna-6600.

Email : fom_06@yahoo.com.

Naima Islam
Signature

RESUME

Career Objective : I am interested to work in an institution that provides a congenial atmosphere where an individual may work with ease through innovative endeavours in order to bring about positive changes and I dream to excel in career and win laurel for my institution.

Individual Quality :

M.Sc. in ICE (2020-2021) Pabna University of Science and Technology, Pabna-6600. M.Sc. in Information and Communication Engineering. First Class.

B.Sc. Engineering in ICE (2016-2020) Pabna University of Science and Technology, Pabna-6600. B.Sc. (Engineering) in Information and Communication Engineering. First Class.

HSC (2015-16)

Higher Secondary School certificate from Uttara High School and College. GPA 4.50 Group: Science Board: Dhaka.

SSE (2014-2015)

Secondary School Certificate from Bangamata Sheikh Fazi-latunnesa Mujib Govt. Secondary School. GPA: 5.00 Group: Science Board: Dhaka.

Q1 Write a letter to the editor of a newspaper commenting on the traffic-jam in Dhaka city.

House #112

Road #10/A

Dhanmondi, Dhaka.

09 April, 2022

The Editor

The Bangladesh Observer

Dhaka.

Dear Sir,

I shall be highly grateful to you if you kindly publish the following few lines in your esteemed daily.

Traffic Jam in Dhaka City

The traffic Jam in Dhaka city has gone beyond control. It seems that there is none to see this and take any effective measure. The sufferings of the citizens have become unbearable. Traffic at some places comes to dead-stop at times. People have to suffer an unnecessary waste of time. Many persons cannot reach their destinations for no fault of theirs. Sometimes the dying patients cannot be taken to hospitals in time and they die on the way. There are many causes for traffic jams. Most of the drivers are careless about traffic rules. Even the law enforcing authorities often do not do their duties. Now traffic jams have come to a serious position. The higher authorities should take practical steps to relieve the sufferings of the city dwellers.

Yours Faithfully
Naima Islam