

**SERVICE ROLL**

[Regulation 920]

1. General number: .....
2. Name (in full): .....
3. Father's name (in full): .....
4. Race, sect and caste: .....
5. Residence (village with district, police-station, mauza or pargana and Post-office):
- 5A. Nearest Railway/ Steamer station: .....
6. Date of Birth (by Christian era): .....
7. Height and chest measurements (in feet and inches) and condonation of deficiency, thereof if any: .....
8. Marks of identification: .....
9. Thumb impression of left hand: .....
10. Signature: .....
11. Name and designation of officer by whom, and the date on which the above particulars were furnished: .....

Signature and designation of officer making  
the appointment (to be added only after  
personal verification of items 7,8 and 9)

Date .....

The ... .....19

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Literary qualifications: .....

Date of issue of a durrie on enlistment: .....

Verification roll dispatched, Vide No. ...., dated

Verification roll received back on ..... and pasted page 3.

**Kindred Roll and names of heirs**

Nearest relatives of the Prescribed degree	Name	Residence (village with District, police station, mauza or pargana and post-office)
Sons		
Wife		
Daughters		
Father		
Mother		
Others		

**Qualification sheet**

1. Name of recruit .....
2. Name of district .....
3. First aid .....
4. Musketry .....
5. Physical training.....
6. Knowledge in law. ....
7. Knowledge in drill.....
8. Literacy.....
9. General remarks.....

Principal,  
Police Training College, Sardah.

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Assistant Commissioner of Police,  
Police Training school, Calcutta

Details of adult male relatives in the district in which an Assistant Sub-Inspector, head-constable, naik or constable is employed.	
Special qualifications, including in the case of a recruit constable whether he is best suited for armed or unarmed duties.	
Particulars of previous military service, if any, counting for increment.	

**Detail of landed property in the cases of Assistant Sub-Inspectors and head-constables only.**

<b>District.</b>	<b>Particulars.</b>

**B. P. Form No. 180**

**Bengal Form No. 5241 (contd.)**

# Service Roll

Details Service								Leave																											
	1	Appointment held and whet her temporary, substantive or officiating.(In the case of reenlisted men details of previous service should be shown here.)		2	If officiating, here state substantive appointment		3	Pay in substantive appointment		4	Additional pay for officiating and other emoluments, if any, falling under the term Pay.		5	Date of appointment		6	Initials and designation of the head of the office or any other gazetted officer		7	Date of termination of appointment		8	Reason of termination (such as promotion, transfer and dismissal, etc.		9	Nature of leave		10	Date of commencement of leave with number and date of district order and initials of head of the office or any other gazetted officer		11	Date of return from leave with number and date of district order and initials of head of the office or other gazetted officer		12	Number and date of issue or railway warrants in the case of leave

**B. P. Form No. 180****Bengal Form No. 5241 (contd.)****Records of postings and transfers**

District and post	Date	Number and date of district order	Remarks
1	2	3	4

**Rewards including money rewards, good service marks and commendations**

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**Punishments (Major and Minor) and Convictions**

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**Hospital leave account**

Date of		Period spent in hospital	Disease	Effect on pay	Number and date of D.O.	Gazetted Officer's initials
Admission into hospital.	Discharge from hospital					
1	2	3	4	5	6	7

**B. P. Form No. 180****Bengal Form No. 5241 (contd.)****Abstract of leave granted**

<b>Nature</b>	<b>From</b>	<b>To</b>	<b>Total Paid</b>	<b>Page reference in Service Book</b>

**Verification of Service**

<b>Period verified</b>	<b>Date and signature of the officer he verification</b>	<b>Period verified</b>	<b>Date and signature of the officer making the verification</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>