

**Register of property received in the Malkhana**  
[Regulation 526]

	1	Serial number
	2	Date of receipt at court
	3	Number and date of case and section of law and name of police-stations
	4	Parties concerned
	5	Nature and description of property
	6	Weight
	7	Value
Rs. a. p.	8	Court Sub-Inspector's initials acknowledging receipt of property
	9	Dates of disposal of case in lower and appellate Courts
	10	Orders with dates
	11	Date when property is returned to owners
	12	Property sold
		Date of sale and name of purchaser
	Rs. a. p.	Its value
	13	Date of remitting money to the treasury
	14	Remarks

## Instructions

1. Preliminary order concerning all property shall be taken from the Magistrate in column 10 as soon as property is brought in. Final orders for the disposal of the property shall be taken in the same column when it is no longer necessary to keep the property in court. Orders for the disposal of fire-arms shall be particularly clear, and the Court Sub-Inspector will be held personally responsible for seeing that such orders are correctly carried out and shall make an entry in the —Remarks column certifying that they had been carried out.

2. All articles found on prisoners held in trust for them by the Court officer shall be carefully numbered and entered in the register, the number in each case tallying with that on the article.