APPENDIX XII

(Regulations. 198,407,530,924, and 1072.)

List of periodical reports and returns due to and from various officers.

	Daily.								
No	Description of report or return.	By whom submitted.	When due	To Whom due	Authority	Remarks			
1	Daily report	Circle Inspector	Daily	Superintenden t direct or through the Subdivisional Police Officer and the Subdivisional Magistrate, as the case may be.	Regulation 192	The Superintend ent shall submit the report to the District Magistrate.			
2	Personal diary.	Ditto.	Ditto.	Superintenden t.	Regulation 197.				
3	Reports of epidemic diseases	Officer in charge of police-station.	Ditto.	(1) District Magistrate (2) Chairman of the Local Board. (3) District Health Officer or Civil Surgeon.	Regulation 233.	In areas where union boards have been established, these reports are submitted by presidents of union boards and by station officers.			
4	Under – trial case report	Court Officer .	Ditto	Superintenden t	Regulation 533.	Extracts relating to the Railway Police cases should be sent to the Superintend ent of the Railway Police concerned.			
5	Return for publicatio n in the Criminal intelligence Gazette.	Officer in charge of police-station.	With 3 days of occurre nce.	Special Superintenden t of Police. Criminal Investigation Department or Special Assistant, Intelligence Branch, with a copy for warded to the superintenden t of Police. Weekly	Regulation 73.				
1	Returns of promotion s and confirmations, leave, reductions and reversions, transfers and casualties and rewards, for	Superinten dent and Deputy Inspectorgeneral.	Every Monday	Assistant Inspector- General.	Regulation 71.				

		publicatio n in the police					
2	2	Jail parade	Court	Ditto.	Superintenden	Regulation	
		report. Reports of outbreak of cattle diseases.	Officer. Officer in charge of Police-station.	Weekly (after the chaukid ari parade day)	t. (1) Local Veterinary Assistant. (2) Chairman, Local Board.	515.	These reports shall be submitted until the epidemic has ceased only from the areas where union boards have not been established .In subdivisions where there is a separate Veterinary Assistant, the report shall be sent to the chairman of the subdivision al local
4	1	List of officers whose dues are pending in the Superinten dent's office.	Accountant	Every Saturda y.	Armed Inspector.	Regulation 1195.	board.4
4 /		Statement of wandering gangs in B.P. Form No.87.	Officer in charge of police-station.	On such day that the stateme nt shall reach district headqua rters on Friday.	Superintenden t.	Regulation s 72 and 73.	No statement shall be forwarded unless a wandering gang is or has been halting in the policestation jurisdiction.
					prtnightly.		Jairoarenon,
1		Copies of entries made in the patrol register.	Officer in charge of floating outpost.	On 1st and 16th of the month.	Circle Inspector (through officer in charge of police station)	Appendix XXV Rule 7.	
2	2	Report on dacoities.	Deputy Inspector- General, Criminal Investigati on Departmen t.	On 11th and 26th or 27th of the month.	Inspector- General.	Standing order.	
3	3	Demior official report on the situation in the subdivision.	Sub- divisional Police Officer	At the close of the fortnigh t	Superintenden	Regulation 46(k)	
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	and No.					
8	Statement	Ditto	Ditto	Ditto	Ditto	
	of Omnibus					
	warrants issued.					
9	Statement of	Officer in charge of	Ditto	Punishing	Regulation 369	
	chaukidars	Police		authority	309	
	whose absence	station				
	from the muster					
	parade is					
	unexplaine d or					
	unsatisfact orily					
1	explained. Report	Ditto	Ditto	Superintenden	Regulation	
$\begin{vmatrix} 1 \\ 0 \end{vmatrix}$	regarding	Ditto	Ditto	t	408	
	crime and office			(through Circle		
1	matters Return of	Superinten	Ditto	Inspector). Inspector-	Regulation	
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	and gratuity	and Deputy Inspector-				
1	rolls Tour diary	General Officer	Ditto	Range Deputy	Regulation	
2	of Superinten	making the tour		Inspector General	62.	
	dents	LIC COM		(through		
	, Additional			District Magistrate or		
	Assistant and			Superintenden t		
	Deputy Superinten			as the case may		
1	dents	O.C	A 4 41	be).	D1-4'	
3	Return of births	Officer in charge of	At the beginni	Subdivisional Magistrate	Regulation 234(e)	
	and deaths	Police station	ng of the			
1	Statement	Range	month 7th of	Accountant	Standing	
4	of	Deputy	the	General and	orders	
	sanction under	Inspector General	month	Inspector General		
	"Petty Constructi					
	on" and					
	"Works"					
	accorded by					
	Deputy Inspectors					
	General (B.P.					
	Form No.					
1	Statement	Superinten	By 10th	Accountant	Regulation	
5	showing charges on	dent	of the	General	1162	
	account of (i)		month			
	pay and					
	(ii) leave and					
	pension contributio					
	n of					
	the escorts employed					
	in the remittance					
	of treasure.					
1 6	Absentee statements	Superinten dent	By 10th of	Range Deputy Inspector	Regulation 1185	
	of	dont		general	1100	

	head		the			
1	clerks. House rent	Officers	month Ditto	Superintenden	Regulation	
7	roll	copying	Ditto	t	1169	
	(for hired	hired				
	buildings)	buildings.				
1	Progress	Superinten	10th of	Range Deputy	Regulation	
8	and completio	dent	the month	Inspector General	1268	
	n		until	General		
	report on		complet			
	departmen		ion			
	tal		of work.			
1	buildings Consolidat	Deputy	By 11th	Inspector-	Regulation	
9	ed	Inspector-	of	General	1185	
	absentee	General	the			
	statements		month			
	of					
	Inspectors, Sergeants					
	and					
	Sub					
	inspectors.	G : .		D'	D 1 .:	
$\begin{vmatrix} 2 \\ 0 \end{vmatrix}$	Cash account	Superinten dent	On or before	Ditto	Regulation 1142	
	certificate	and Deputy	15th of		1172	
		Inspector-	the			
	_	General	month		-	
2	Travelling	Circle	By 15th	Superintenden	Regulation	All bills
1	allowance bills	Inspector, Court	of the	t	1238	shall be submitted to
	of	Officer	month			the
	subordinat	and				Inspectors
	e	Inspector				concerned
	police officers					by the 7th of the
	Officers					month
						following
						that to
						which they
						relate.
2	Consolidat	Superinten	Ditto	Accountant_	Annendiv	
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		-	Ditto			
	ed statements of	dent and Deputy Inspector-	Ditto			
	ed statements of railway	dent and Deputy	Ditto			
	ed statements of railway and	dent and Deputy Inspector-	Ditto			
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2 3 2	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati	Ditto By third week of the	Deputy Inspector- General, Criminal Investigation	Regulation 1185	
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2 3 2	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant	dent and Deputy Inspector- General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant,	Ditto By third week of the	Deputy Inspector- General, Criminal Investigation	Regulation 1185	
2 3 2	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant, Intelligenc	Ditto By third week of the	Deputy Inspector- General, Criminal Investigation	Regulation 1185	
2 3 2	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant	dent and Deputy Inspector- General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant,	Ditto By third week of the	Deputy Inspector- General, Criminal Investigation	Regulation 1185	
2 3 2 4	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant certificate	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant, Intelligenc e Branch. Court	Ditto By third week of the month 27th of	Deputy Inspector- General, Criminal Investigation	Regulation 1185 Appendix XXXI	
2 3 2 4	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant certificate	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant, Intelligenc e Branch. Court officer,	Ditto By third week of the month 27th of the	Deputy Inspector- General, Criminal Investigation Department.	Regulation 1185 Appendix XXXI	
2 3 2 4	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant certificate	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant, Intelligenc e Branch. Court officer, Reserve	Ditto By third week of the month 27th of the month	Deputy Inspector- General, Criminal Investigation Department.	Regulation 1185 Appendix XXXI	
2 3 2 4	ed statements of railway and steamer warrants issued. (B.P. form No. 11 and 12.) Consolidat ed absentee statements of clerks Detective warrant certificate	Range Deputy Inspector General Range Deputy Inspector General Superinten dent, Assistant to the Deputy Inspector General, Criminal Investigati on Departmen t and Special Assistant, Intelligenc e Branch. Court officer,	Ditto By third week of the month 27th of the	Deputy Inspector- General, Criminal Investigation Department.	Regulation 1185 Appendix XXXI	

			and officer in charge of Police station	earlier in heavy districts.			
	2 6	Rent roll for departmen tal or hired buildings	Superinten dent	Before the close of the month when necessar	Treasury Officer	Regulation 1171	
	2 7	Statement of taxes recoverabl e from pay bills	Superinten dents, 24- Parganas and Howrah, Railway Police, Sealdah and Howrah, and Deputy Inspector- General, Criminal Investigati on Departmen t, and Intelligenc e Branch.	Ditto	Accountant-General or Treasury Officer, Alipore or Howrah, as the case may be.	Bengal Governme nt order Nos. 990- 1059f., dated 17th February 1927	
-	2 8	Cash account	Officer in charge of Police station.	At the close of the month	Superintenden t (through Court Officer)	Regulation 409	
	2 9	Bill for prisoners diet and traveling expenses and cost of conveyanc e of stolen property and other articles sent to	Ditto	Ditto	Superintenden t	Regulation 333	
-	3 0	Return of unexecute d processes	Court officer	Ditto	Ditto	Regulation 476	Extracts relating to Railway Police cases to be sent to the Superintend ent of Railway Police concerned.
	3	Court and station	Ditto	Ditto	Ditto	Regulation 548	
	3 2	cash accounts Return of train journeys made by Police officers without prepaymen t of fare	Superinten dent and Deputy Inspector-General, Criminal Investigati on Departmen t and	Ditto	Chief Auditor Chief Examiner of Accounts of the Railway concerned	Regulation 221(c)	

		Intelligenc				
		e Branch				
3	Bill for	Superinten	Ditto	District	Regulation	
3	prisoners	dent		Magistrate	1181	
	diet and					
	and traveling					
	expenses					
	and cost of					
	conveyanc					
	e of					
	stolen					
	property and other					
	articles					
	sent to the court					
3	Statement	Reserve	Ditto	Superintenden		
4	showing number of	officer		t	1184	
	subordinat					
	e					
	Police Officers					
	actually in					
	the					
3	force. Report of	Superinten	Immedi	Inspector-	Regulation	
5	the	dent,	ately	General	926	
	death of	Deputy	on			
	and accidents	Inspector- General,	occurre nce			
	to	Criminal				
	European	Investigati				
	police officers	on Departmen				
	Officers	t and				
		Intelligenc				
		e Branch.				
3	Reports	Officer Officer	1st	(1) Court	Regulation	
6	concerning	responsible	Sunday	Inspector	547	
	registers maintained	for the upkeep	of the month	(2)Circle Inspector (at		
	in	of		sub-divisions		
	the Court	registers.		where there		
	office			are no court		
				Inspectors		
1	Return of	Superinten	At the	Quarterly Range Deputy	Regulation	
	petitions	dent	end	Inspector	888	
	of Police		of each	General		
	Police officers		quarter (1st			
	With held		of			
			April,			
			July, October			
			and			
			January			
2	Return of	Deputy	At the	Inspector	Regulation	
	petitions	Inspector	end	General	888	
	of police	General	of each quarter (
	officers		7th			
	with held		of			
			April, July,			
			October October			
			and			
			January)			
3	Return of	Superinten	At the	Range Deputy		The return
	cases	dent,	end	Inspector		will
	of obstructio	Railway Police	of each quarter	General		show— (1) Locality
	n	Tonce	(7th			(2)
	placed on		of			description
			April,			of case.

	Railways and of attempts made to derail trains.		July, October and January).			(3)result of policeenquir y. (4) causes of failure, preventive measures adopted etc.
4	Returned of sanctioned rents rates and taxes.	Range Deputy Inspector General	At the end of each quarter (10th of April, July October and January	Inspector General	Inspector General's letter No. 3791- 3830b. dated 19th March 1927	adopted etc.
5	Report regarding appointme nt of officers not belonging to the I.P.S. Cadre to act in posts borne on the I.P.S. Cadre.	Compiled in the Inspector General's office.	1st week of January April, July October each year	Under Secretary, home (G. A.) Department	In pursuance of Rule 9(2) of the I.P.S (Cadre) Rules, 1954	
1	Return of	Court	5th	alf-yearly Superintenden	Regulation	
	serious crime	Officer	January and July	t	546	
2	Ditto	Superinten dent	Not later than 10th January and July	(1) Range Deputy Inspector General through District Magistrate (2) Divisional Commissioner through District Magistrate	Ditto	In the case of the Railway Police the return shall be submitted direct to the Range Deputy Inspector General.
3	Consolidat ed Range return of serious crime with district returns and	Range Deputy Inspector General	Not later than 20th January and July	Deputy Inspector General, Crime Investigation Department.	Ditto	
4	review. Review of the consolidat ed range returns of serious crime.	Deputy Inspector General, crime Investigati on Departmen t	As soon after 20th January and July as possible	Inspector General	Ditto	
5	Return of appointme nts of Muslims, non-Muslims and members of	Superinten dent	1st April and October	Range Deputy Inspector General	Regulation 770	

6	scheduled castes and other communities made in subordinate services, offices and posts.	Deputy Inspector- General	10th April and October	Inspector- General	Ditto	
7	Report on Probationa ry Assistant and Deputy Superinten dents under training at the Police Training College	Principal Police Training college	(1) At the close of thetraining of A.S.P. (2) After 6 months training for Dy. S.P. and also after the close of the training.	Inspector- General (through Deputy Inspector- General, Armed Forces.)	Rule 35, Police Training College Manual, 1936	
8	Statement showing the names of probationa ry Assistant and Deputy Superinten dents liable to appear at the departmen tal examinatio	Ditto	25th Februar y and 10th Septem ber.	Inspector General	Standing orders	
9	n. Recomme ndati ons for titles and decoration s.	Superinten dent	On or before 15th April and 15th Novem ber	Range Deputy Inspector General	Regulation 1036	Recommen dations for the award of the King's Police and Fire Services Medal and the Indian Police Medical for conspicuous gallantry shall be submitted by local officers in the prescribed form through the proper channel as soon as possible after the act for which the award is recommend ed.

1 0	Ditto	Deputy Inspector General	On or before 1st May and 1st Decemb er.	Inspector- General	Ditto	Ditto
1 1	Statement showing the incidence of crime and how dealt with by the police and the courts (station statistics).	Officer-incharge of Police station.	At the end of each halfyear .	Superintenden t (through Circle Inspector).	Regulation 1111	
1			- 1 ·	Yearly	D 1.1	
	Confidenti al reports on Additional , Assistant and Deputy Superinten	Superinten dent	Early in January	Deputy Inspector- General	Regulation 75	
2	dents Confidenti al reports on Superinten dents ,	Deputy Inspector General	In January	Inspector General	Ditto	In the case of District Police Officers the District
	Additional, Assistant and Deputy Superinten dents					Magistrate will submit his report early in January to the Divisional Commissio ner who will forward them to the Range Deputy Inspector- General
3	List of persons whose names have been removed from the conviction register.	Officer- incharge of police station	In January	Headquarters court officer	Regulation 398	
4	Ditto	Court officer	Ditto	Superintenden t	Ditto	
5	Reports regarding approvers	Officer- incharge of Police	Ditto	Ditto	Regulation 386	
6	List of criminals about whom informatio n is on record in the Criminal Intelligence e Bureau	Station Officer- incharge of Police station	Ditto	Superintenden t (through circle Inspector)	Regulation 399	The Superintend ent shall forward a consolidate d list to the Officer- incharge of the Criminal Intelligence

	eliminated from the conviction					Bureau not later than 1stFebruary
7	register. Recomme	Domutri	Ditto	Inspector	Deculation	•
	ndati on for conferring honorary rank of deputy Superinten dent on senior and deserving Inspectors.	Deputy Inspector- General	Био	Inspector general	Regulation 736	
8	List of records and registers due for destruction	Officer- incharge of Police station	Ditto	Circle Inspector	Regulation 1101	
9	Statement of deaths amongst convicts and exconvicts .(B.P.From No. 84)	Court Officer	Ditto	Finger Print Bureau	••••	
1 0	Estimate of 380 bore revolvers and revolvers ammunitio n required for the Bengal Police	Superinten dent and Deputy Inspector-General, Criminal Investigati on Departmen t and Intelligence	Ditto	Inspector- General	P.O. 11 of 1928	
1 1	Report regarding damage or injury to survey pillars.	Branch Officer- incharge of Police station	As soon as possible after 1st January	Superintenden t	Regulation 230	The Police are not required to submit this report in areas where there are union boards.
1 2	Return of Trigonome trical survey pillars.	Superinten dent	Ditto	Superintenden t, GreatTrigono metrical Survey (through the District Magistrate).	Regulation 1110	
1 3	Indent for quinine and cinchona febrifuge required by the Police departmen t.	Ditto	Ditto	Superintenden t, Presidency Jail.	Bengal Governme nt Order No. 166Cin dated 9th January 1929	
1 4	List of district the arms of which should	Deputy Inspector- General	1st week of January	Inspector General	Regulation 1001	

1 5	be inspected by the Civil Chief Master Armourer. Statement showing the grant, probable expenditur e, extra grant required or anticipated savings under all budget heads, (B.P. Form No.	Superinten dent and Deputy Inspector General	8th January	Inspector General	Regulation 1149.	
1 6	Statement showing the strength and armament of in force	Superinten dent and Deputy Inspector General, Criminal Investigati on Departmen t and Intelligenc e Branch.	On or before 10th January.	Ditto	Regulation 1024	
1 7	Acknowle dgme nt of the rules for the protection of his Excellency the Viceroy in the possession of Deputy Inspector General	Deputy Inspector General, Criminal Investigati on Departmen t.	15th January	Ditto	Bengal Governme nt order No.445 P.S. dated 5th February 1935	
1 8	Report regarding —"Next of kin"	All officers of the Indian Police	20th January	Ditto	Paragraph 880, Police Gazette, dated 29th may 1936.	The report shall be submitted on first appointment and thereafter when there is any change.
1 9	Confidential reports on Inspectors and of officers on the approved list fit for promotion to Inspector's rank.	Superinten dent, Assistant to the Deputy-Inspector General, Criminal Investigati on Departmen t and Special Superinten dent, Intelligenc e Branch.	1st Februar y	Inspector- General (Through the District Magistrate and the Deputy Inspector General, as the case may be).	Regulation 79	In the case of officers of the District Intelligence Branch these reports shall be submitted through the District Magistrate and the Deputy Inspector General, and the

2 0	Annual Administr ation Report (Departme ntal Portion).	Superinten dent	15th Februar y	Inspector- General (One copy direct and the other through the District Magistrate and the Range Deputy Inspector General	Regulation 1107	Range Deputy Inspector General. One copy of the Report to reach the Inspector- General, by 15th February. The other copy submitted through the District Magistrate and the Range Deputy Inspector General by 1st March. The report of the Railway Police to be submitted through the Railway Police to be submitted through the Railway Police to be submitted through the Range Deputy Inspector
1	Annual Administr ation Report	Ditto	Ditto	Inspector- General, (One copy through the Range	Ditto	The copy submitted through the Range
	(Crime Portion)			Deputy Inspector General and the		Deputy Inspector General to reach the
				other through the District Magistrate		Inspector- General by 15th
				and the Divisional Commissioner		February. The other copy submitted
						through the District Magistrate
						and Divisional Commissio ner to
						reach the Inspector- General by 1st
2 2	Statement A,	Superinten dent.	Not later	Inspector- General.		March. To be submitted
	Part I, Return of cognizable		than 15th Februar y.			with the Annual administrati on
	Crime. (B.P. Form No.		<i>y</i> -			Report through proper
	115.)					channel, as laid down in the instructions
						for the pre- paration of the re the
						re the report. An

						advance copy to be forwarded to the Inspector- General direct.
2	Statement	Ditto.	Ditto.	Ditto.		Ditto.
2 4	AA, Part I, Return of congnizabl e Crime. (B.P. Form No. 117.) Statement A, Part II, Return	Ditto.	Ditto.	Ditto.	•••	Ditto.
	of cognizable Crime. (B.P. Form No .116.)					
2 5	Statement	Ditto.	Ditto.	Ditto.	••••	Ditto.
2 6	AA, Part II, Return of congnizabl e Crime, (B.P. Form .NO.118.) Statement B, Part I, Return of Noncogniz able Crime. (B.P. Form No.119.)	Ditto.	Ditto.	Ditto.	••••	Ditto.
2 8	B, Part II, Return of Non- Congnizab le Crime (B.P. Form No. 120.) Statement C; showing property stolen and recovered. (B.P.	Ditto.	Ditto.	Ditto.	••••	Ditto.
2 9	Form No. 121.) Statement D; showing the strength and cost of police force.(B.P. Form No. 122.) Statement	Ditto.	Ditto.	Ditto.	••••	Ditto.
0	E;				••••	

	showing the equipment					
	, discipline and					
	general internal manageme					
	nt of police					
	force. (B.P. Form					
3	No.123.) Statement	Ditto.	Ditto.	Ditto.	••••	Ditto.
1	Н;					
	showing Juvenile, Delinquen cy					
	Statistics. (B.P. Form No.					
3	124A.) Statement	Ditto	Ditto	Ditto	•••	Ditto
2	I; showing true					
	cases no serious crime. (B.P.					
	Form					
3	No.125.) Statement	Ditto.	Ditto.	Ditto.		Ditto.
3	J; showing					
	remands (B.P. Form					
3	No.128.) Statement	Ditto.	Ditto.	Ditto.		Ditto.
4	K;	Ditto.	Ditto.	Ditto.	••••	Ditto.
	showing burglaries and					
	thefts and percentage of					
	abstention from					
	enquiry together with					
	the result of bad livelihood					
	cases. (B.P.Forn.					
	No.1 27.).					
3 5	Statement	Superinten dent,	Ditto.	Ditto.	••••	To be submitted
5	railway	Railway				with the
	accidents (B.P.	Police.				Annual Administrat
	Form No. 131.)					ion
3	Statement	Ditto.	Ditto.	Ditto.	••••	Report. Ditto.
6	of collisions.					
	(B.					
	P. Form No.					
3	132.) Comparati	Ditto	Ditto	Ditto		Ditto
7	ve			21110	••••	
	statement					
J	showing					
	the working of					

	railway					
	Police		1		1	'
	in cognizable		1			'
	crime.		1		1	'
	(B.P.		1			'
	Form NO		1			'
2	133.)	D'11-	D:440	D'11-	<u> </u>	D
3 8	Statement showing	Ditto.	Ditto.	Ditto.	••••	Ditto.
	different				1	'
	classes		1			'
	of thefts		1			'
	committed in		1			'
	the		1			'
	different				1	'
	lines,(B.P. Form No.		1			'
	Form No. 134.)					'
3	Return of	Ditto.	Ditto.	Ditto.		Ditto.
9	obstructio					'
	n cases (B P				1	'
	cases.(B.P. Form No					'
	.135.)					!
4	Report on	Deputy	1st	Ditto.	Regulation	
0	the working of	Inspector-	March.		1107.	'
	working of the	General,Cri minal				'
	Criminal	Investigati				'
	Investigati	on				'
	on Departmen	Departmen t and				'
	t and	Intelligenc				'
	Intelligenc	e				'
	e Drongh	Branch				'
4	Branch. General	Renge	Ditto.	Ditto.	 	'
1	review	Deputy	Ditto.	Ditto.		'
	on the	Inspector-				'
	administra	General.				'
	tion of Ranges.					'
4	List of	Ditto.	Ditto.	Ditto.	Bengal	
2	building		1		Governme	'
	schemes		1		nt order No	'
	for new major		1		3554PI., dated 5th	'
	works		1		july 1927.	'
	administra		1			
	tivel					
	y approved,					
	arranged					
	in and an of					
	order of urgency					
	for					
	inclusion					
	in the civil				1	
	works					
	budget.					
4	Statement	Officers of	1st	Ditto.	Regulation	If there is
3	of immovabl	the Indian	week of March.		112.	no change, the
	e	Police	Maich.			fact
	property	and				should only
	held or	Provincial Police				be
	acquired by	Police Service.	1			reported.
	servants of					
	the		1			
4	Crown. Statement	All	1st	Superintenden	Regulation	If there is
4 4	of	subordinate	week of	t.	Regulation 112.	no
	immovabl	police	March.			change, the
	e	officers				fact
	property held or	with the exception				should only be
	acquired	of				reported.
	by	1	<u> </u>			

	servants of the Crown	head constable, naiks and constables and clerks in the offices of superintend ents.				
5	Ditto.	All clerks in the offices of Deputy Inspector- General	Ditto.	Deputy- Inspector- General.	Ditto.	Ditto.
4 6	Report regarding the date fixed for the departmen tal examinatio n of Sub- Inspectors in law and Procedure and Criminolo gy.	Principal, Police Training College.	Ditto.	Inspector-General.	Regulation 806.	
7	Statement of steam or motor harbour cragt, etc., maintained by the Police Departmen t.	Deputy Inspector- General Presidency, Bakarganj and Dacca Ranges.	8th Match.	Ditto.	Bengal Governme nt order no.736PI., dated 21st February 1938.	
4 8	Return of Assistant Sub- Inspectors appointed direct.	Deputy Inspector- General.	15th March.	Ditto.	Standing orders.	
4 9	Estimate of the amount recoverabl e from other Governme nts and Indian states on account of the training for officers in the Police training college.	Principal, Police Training College.	20the March.	Ditto.	Bengal Governme nt order No.2923Pl, dated 31st May 1927.	
5 0	Statement showing the number of temporary outposts created.	Superinten dent.	1st April	Range Deputy Inpector- General.	Regulation 11.	
5	Report regarding the number of question papers	Range Deputy Inspector- General.	Ditto	Assistant Inspector- General.	Regulation 806.	

5	required for the departmen tal examinatio n of Sub- Inspectors in Law and Procedure and Criminolo gy. Detailed	Superinten	In	Range Deputy	Regualtion	
2	list of establishm ent.	dent.	April.	Inspector- General.	681.	
5 3	Ditto.	Deputy Inspector- General.	Ditto.	Inspector general.	Ditto.	
5 4	Certificate of inspection of Reserve office stock book.	Superinten dent.	Ditto.	Range Deputy Inspector- General.	Regulation 906.	
5 5	Report regarding repairs of launches, etc., carried out during the previous financial year and the condition of each vessel.	Engineer Superinten dent, Governme nt Dockyard Narayanga nj, Dacca.	Ditto.	Inspector- General (through Range Deputy Inspector- General.)	Appendix XXV, Rule 55.	
5 6	List of clerks corrected up to 1st April serving in the offices of Range Deputy Inspector-General.	Range Deputy Inspector- General.	Ditto.	Inspector-General.	Standing orders.	
5 7	List pf pending minor works projects.	Superinten dent.	1st week of April.	Range Deputy Inspector- General.	Ditto.	The Deputy Inspector- General will forward to the Inspector- General by the 20th April a consolidate d list of projects arranged in order of urgency.
5 8	Statement showing the pilotage of Governme nt vessels.	Superinten dents Bakarganj, Faridpur, Tippeara, Dacca and Mymensin gh and Deputy Inspector- General,	7th.	Inspector- General.	Bengal Governme nt order No.3421P.,date d 15 th July 1933.	

5 9 6 0 6 1	Acknowle dgme nt of permanent advance. Ditto Statement showing the expenditur e incurred by the superinten dent of Police, Noakhali, on account of medicines supplied to the Noakhali Subjail	Bakarganj Range. Deputy Inspector- General. Superinten dent. Superinten dent, Noakhali	10th April. 15 th April. Ditto.	Ditto. Accountant-General. Ditto.	Regulation 1151. Ditto. Accountant - General'smem orandum No. T.D. 1371B., dated the 28th june 1937.	
6 2	Return showing the fees, recurring or nor-recurring, sanctioned by each sanctionin g authority (vide chapter VI of West Bengal Service Rules, Part I)for each individual officer under his control during the preceding financial year.	Deputy Inspector- General, Superinten dents of Police, Commanda nts and principal, Police Training College.	15th April	Inspector-General of Police.	Governme nt order No.2902Pl., dated the 2nd July 1958.	To be complied, in the Inspector-General's Office and submitted to Government by the 30th April.
6 3	List showing the demend for quarters, office accommod ation, etc., required by the Police Departmen t at Different stations on the East Indian Railway.	Deputy Inspector- General, Burdwan Range	20th April.	Inspector-General.	Circular No.AW- 2106, dated 8th April 1930, from the Agent,East Indian Railway.	
6	Return of expenditur	Superinten dent	30th April.	Inspector- General.	Regulation 1025.	
	e on stores purchased	and Deputy Inspector- General.				
	in India.					

6 5	Report on musketry course with a return in	Superinten dent.	1st May	Range Deputy Inspector- General.	Regulation 796.	
6 6	B.P. Form No. 157. Return of revolver	Ditto	Ditto	Ditto	Regulation 797.	
6	course. (B.P. Form No. 158.) List of	Officer in	In May.	Superintenden	Regulation	
6 8	registers and records to be deposited in the Magistrate 's record room. Distributio n of rewards at the Police	charge of police station, Court Officer Reserve Officer, Head Clerk and Circle Inspector. Superinten dent and Deputy Inspector- General.	In May after the date of the	Inspector-General.	Standing order.	
	Parade.		parade is fixed.			
6 9	Indent for stationery. Ditto.	Superinten dent. Deputy	On or before 15th May from officers in Calcutta on or before 1st June. On 1at	Range Deputy Inspector- General. Deputy	Regulation 1286.	
0		Inspector general	June in the case of Indents from officers in Calcutta and on 1st July in the case of indents from officers outside Calcutta	Controller of Stationery.		
7	Return of secret military documents in the possession of Police officers.	Superinten dent and Deputy Inspector-General.	1st June.	Issuing authority.	Bengal Governme nt order No.3797PS., dated 15 th October 1929.	
7 2	Indent for forms	Superinten dent and Deputy Inspection-General.	As laid down in the Bengal forms Manual.	Press and Forms Manager, Bengal.	Regulation 1283.	
7	Report	Deputy Inspector-	Not later	Inspector- General	Regulation 796.	

ns of service for pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 7 Forecast Soft dent, overhaulin gand trepairing Dockyard, police Narayanga launches, etc. 7 Budget Superinten dent and Deputy Inspector-General. 8 Estimate Superinten of for dent, charges Bengal and for Assam Supurinten Ditto. 1 Standing Order Nos,9870-9967F., dated 18th dated 1					than 1st	General.	regarding	
with score sheet. 7 Report 4 regarding the best shots in revolver course with scores obtained. 7 Correction the list of the list of and decoration s. 8 and recipients of and decoration service qualifying for pension condonned under Article 423(1) of the Civil Service Regulation so of service tor pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 7 Return of 7 Return of 7 Intro. 8 Teturn of 8 Introduced and 1 Ist of line of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 8 Tervice of pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 8 Tervice of pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 8 Tervice of pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service for pensionary purposes condoned under Article 422 of the Civil Service Regulation s. 8 Estimate Superinten dent. overhaulin governmen gand repairing police launches, police launche					June.		best shots in musketry course	
in revolver course with scores obtained. 7 Correction Superinten dent and Deputy Inspector-General and recipients of and decoration s. 8. Return of deficiencie s in service qualifying for pension condoned under Article 423(1) of the Civil Service Regulation s. 7 Return of interruption so of the Civil Service Regulation so of t				Ditto.	Ditto.	Ditto.	with score sheet. Report regarding	
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8Return of officers whoSuperinten dent.1st Septem ber.Range Deputy Regulation Inspector- General.			_	Inspector-	Septem	Superinten	officers	

	will attain or pass the age of 55 or may exceed the period of any extension of service already granted.					
8 2 8 3	Estimate of the grant required under —56- Stationery and Printing — cost of printing work done by other Governme nts — cost of Army forms supplied to the Police Departmen t.	Deputy Inspector – General. Superinten dent and Deputy Inspector general.	In Septem ber. Not later than 15th Septem ber.	Inspector-General. Ditto.	Regulation 1283.	
8 4	Budget estimate regarding the allocation of the Port Police charges between the Commissi oners for the Port of chittagong and the Provincial Governme nt.	Superinten dent, chittagong.	On or before 15th Septem ber.	Inspector-General.	Standing orders.	
8 5	Report showing the number number of surplus revolvers, if any, which are available for transfer to districts in other Ranges.	Range Deputy Inspector- General.	1st October	Ditto.	Ditto.	The
8 6	Report regarding gun licences.	Officer in charge of Policestation.	In Novem ber.	Superintenden t.	Regulation 384.	The Superintend ent shall for ward

8 7	List of candidates	Superinten dent.	Ditto.	Range Deputy	Regulation	these reports to the District Magistrate.
,	nominated by the District Committee for direct appointme nt as Sub- Inspectors,	dent.		Inspector- General.		
8	Requisitio n for platform passes	Ditto.	In Decemb er.	Traffic Manager of the Railway concerned.	Regulation 216.	
8 9	Report regarding the number of clerks appearing at the examinatio n in accounts and officer procedure.	Range Deputy Inspector- General.	1st week of Decemb er.	Inspector- General.	Regulation 807.	
9 0	List of self propelled vessels not registered under the Merchant Shipping Act, 1894.	Deputy Inspectors- General, Dacca and Bakarganj, Ranges.	By the 15th Decemb er.	Inspector-General.	Bengal Governme nt order NO.2419(2)-PI., dated the 8th December 1939.	
9	Nominatio ns of Assistant Sub inspectors For promotion to the rank of sub- Inspector.	Superinten dent.	When called for	Range Deputy Inspector- General.	Regulation 741.	
9 2	Nominatio n of constables for promotion to the rank of Assistant Sub- Inspector.	Ditto.	Ditto.	Ditto.	Regulation 743.	
9 3	Nominatio n of constables for promotion to the rank of head	Ditto.	Ditto.	Ditto.	Regulation 745.	
9 4	constable. Nominatio n of officers fit for promotion to the rank of inspector.	Ditto.	Ditto.	Ditto.	Appendix XLIII.	