

Form of Completion Report
(Regulation 1268.)

To

THE DEPUTY INSPECTOR-GENERAL OF POLICE.

..... RANGE.

With reference to your letter No....., date the day of
sanctioning a sum of Rs. for the construction of /through repairs to

I beg to inform you that the work was commenced on the day of and
completed on the day of On the day of I
personally examined the building and certify that it has been properly constructed/repaired
with good materials and strictly according to the plan/estimate submitted.

I certify that the work was executed by contract, that the amount(s) of Rs.
was/were drawn from the treasury on the , and that the necessary vouchers
were sent to the

Accountant-General, Bengal. On

I also certify that to the best of my knowledge and belief the work has been completed in
accordance with the prescribed specification and after taking into account all the
authorized additions and alterations, the value of the work done up to date conformably
with the terms of the contractor's agreement is Rs.

I have taken measurements to the best of my ability and found that they agree with those
recorded on the bill.

Or

I certify that the materials were purchased at the prevailing rates, that the whole amount of
the sanctioned estimate has been properly spent (any exceptions to be noted below) that
the amount (s) of Rs. was/were drawn from the treasury on the ,
and that a detailed account with necessary vouchers was sent to the

Accountant General, Bengal, on the

I have taken measurements to the best of my ability and found that they agree with those
recorded on the bill.

NOTE – Through repairs in the above certificate refer to extensive repairs, the cost of
which is met from the grant under —Works – Repairs.