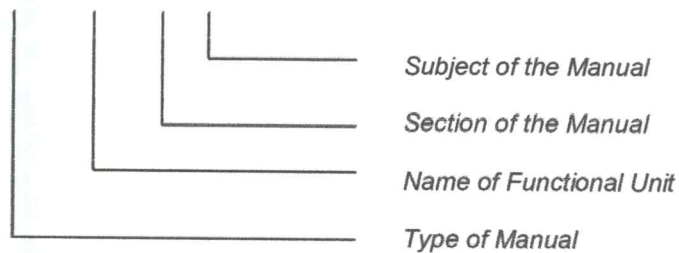


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SUBJECT	CODING SYSTEM	EFFECTIVITY DATE	01 July 2023

To ensure clear identification and distinction between the QMS Manuals, assigning unique codes to different sections, processes, documents, or activities within the QMS allows for accurate tracking, referencing, and retrieval of information. Hence, the coding system for the Forms Manuals shall follow the coding systems below:

FM –Unit- XX- YY



Prepared by:  Document Custodian	Approved by:  Quality Management Representative
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