	DEPARTMENT OF SCIENCE AND TECHNOLOGY <b>DOST Regional Office No. IX</b>	DOCUMENT CODE	<b>PM-FOS-SET 05-10</b>
	<b>PROCEDURES MANUAL</b>	REVISION NUMBER	<b>2</b>
		PAGE NUMBER	<b>1 of 2</b>
SECTION	PRODUCT REALIZATION	EFFECTIVITY DATE	<b>1 July 2023</b>
SUBJECT	<b>ADDRESSING ADVERSE IMPACT OF PROJECTS</b>		

## 1.0 OBJECTIVE

To provide a guide in adverse impact of technology transfer projects.

## 2.0 SCOPE

*This procedure covers all activities involved in addressing adverse impact of technology transfer projects in the region from assessing the impacts to formulation of measures to resolve the adverse impact including the risks and opportunities associated with the process.*

## 3.0 ACCESS

*This procedures manual has been uploaded to the DOST IX Document Management System (DMS) and is accessible to all DOST IX personnel. The original copy of this document is managed by the Document Custodian.*

## 4.0 DEFINITION OF TERMS

### Technology Transfer -

refers to the process of transferring information, knowledge, and skills that lead to adoption, utilization and commercialization of technological innovations.

### Adverse Impact-

refers to an undesirable output of a project that caused direct or indirect risk to the customer of the technology as well as the environment.

### RDIs -

*Research Development Institutes*

### PM -

*Project Manager*


### C/PSTD -

*City / Provincial Science and Technology Director*

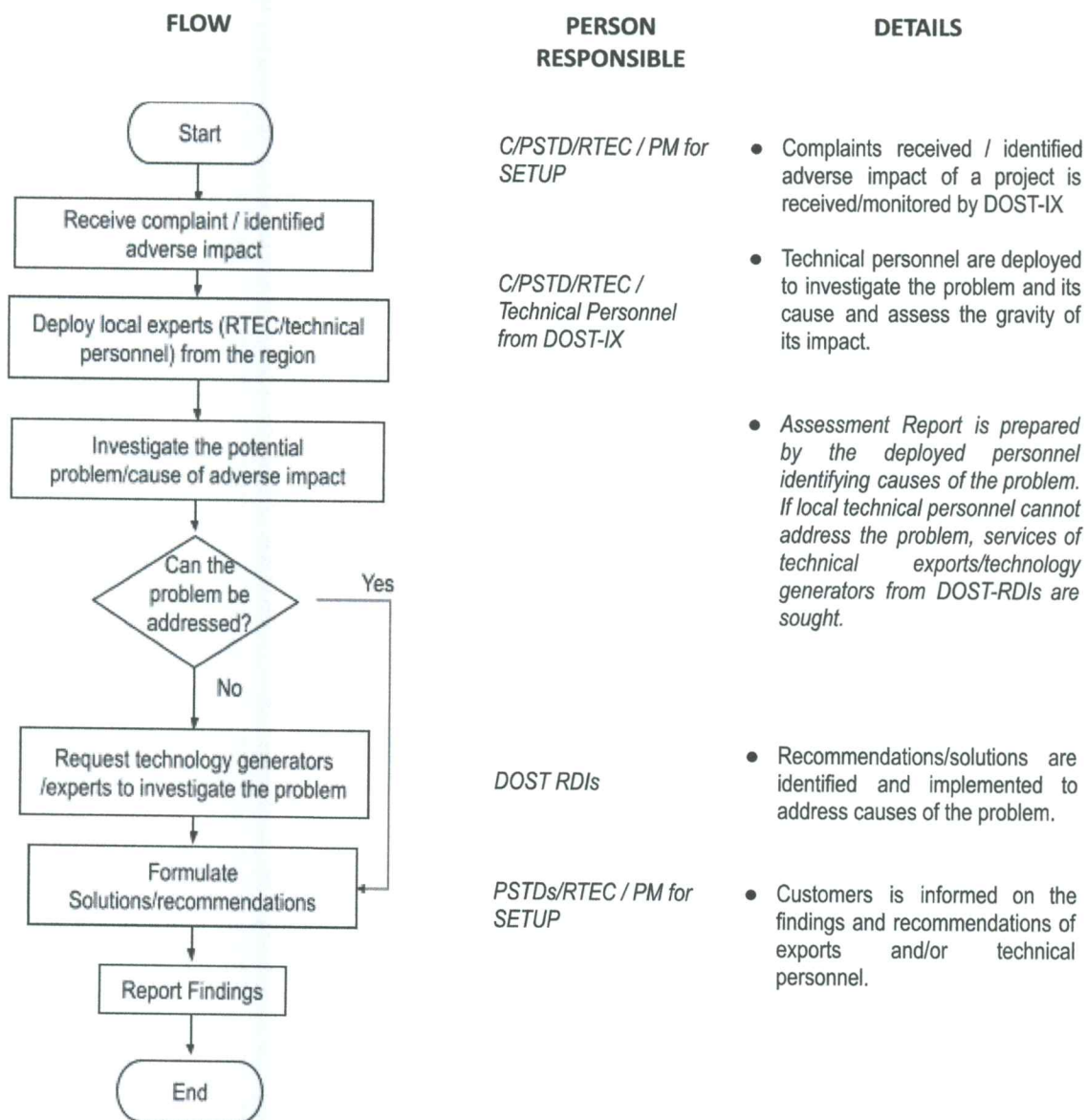
## 5.0 RECORDS



- Letter from the customer/PSTD
- Report on problems encountered and solutions/ recommendations instituted

Prepared by:  ARD, Field Operations Services	Approved by:  Quality Management Representative
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## 6.0 PROCEDURE



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