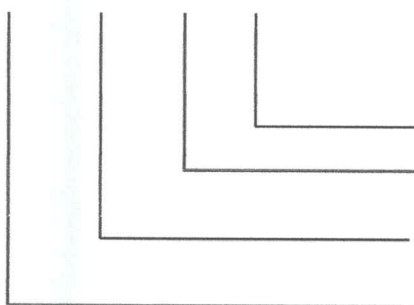
	DEPARTMENT OF SCIENCE AND TECHNOLOGY DOST Regional Office No. IX	DOCUMENT CODE	PM-QMR-01-05
	PROCEDURES MANUAL	REVISION NUMBER	1
SECTION	USER'S GUIDE	PAGE NUMBER	1 of 1
SUBJECT	CODING SYSTEM		

To ensure clear identification and distinction between the QMS Manuals, assigning unique codes to different sections, processes, documents, or activities within the QMS allows for accurate tracking, referencing, and retrieval of information. Hence, the coding system for the Procedures Manuals shall follow the coding systems below:

PM - UNIT - XX- YY





Subject of the Manual

Section of the Manual

Name of Functional Unit

Type of Manual

Prepared by:  Document Custodian	Approved by:  Quality Management Representative
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