

INTERNAL QUALITY AUDITOR PERFORMANCE RATING

Name of Auditor:	Date of Audit:
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PART ONE: To be filled-in by Auditee and Co-Auditor.

Please rate the Auditor based on the following from 1 to 5 (1 being the lowest and 5 the highest)

PRINCIPLES OF AUDITING	RATING		AVE. SCORE
	AUDITEE	CO-AUDITOR	
1. ETHICAL CONDUCT Conducts audit with trust, integrity, confidentiality and discretion.			
2. FAIR PRESENTATION Audit reports reflect truthfully and accurately the audit activities.			
3. DUE PROFESSIONAL CARE Exercise diligence and judgement in auditing.			
4. INDEPENDENCE Exercise impartiality and objectivity of the audit.			
5. EVIDENCED-BASED APPROACH Conducts audit based on verifiable evidences.			
RATED BY:			
	(SIGNATURE OVER PRINTED NAME)		GEN. AVE.

PART TWO: To be filled-in by Audit Team Leader

Please rate the Auditor based on the following from 1 to 5 (1 being the lowest and 5 the highest)

PERSONAL ATTRIBUTES	RATING	REMARKS
1. ETHICAL Fair, truthful, sincere, honest and discreet.		
2. OPEN MINDED Consider alternative ideas or points of view.		
3. DIPLOMATIC Tactful in dealing with people.		
4. OBSERVANT Actively aware of physical surroundings and activities.		
5. PERCEPTIVE Aware of and able to understand situations.		
6. VERSATILE Adjust readily to different situations.		
7. TENACIOUS Persistent and focused on achieving objectives		
8. DECISIVE Exercise logical reasoning and analysis.		
9. SELF-RELIANT Acts & functions independently while interacting effectively with others.		
AVE. SCORE		

RATED BY:	DATE:
AUDIT TEAM LEADER	

Legend: Excellent (E) = 5 Very Satisfactory (VS) = 4 – 4.99 Satisfactory (S) = 3 – 3.99 Fair (F) = 2 – 2.99 Poor (P) = 1.99 & below	AVERAGE SCORE	OVERALL AVERAGE SCORE	FINAL RATING	PASSING MARK
PART ONE				3
PART TWO				