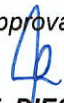
	DEPARTMENT OF SCIENCE AND TECHNOLOGY <b>DOST Regional Office No. IX</b>	DOCUMENT CODE	<b>WI-QMR-01-03</b>
	<b>WORK INSTRUCTIONS</b>	REVISION NUMBER	<b>2</b>
SECTION	USER'S GUIDE	PAGE NUMBER	<b>1 of 2</b>
SUBJECT	<b>AUTHORIZATION FOR IMPLEMENTATION / UPDATING RESPONSIBILITY</b>		

The implementation of the contents of the manual shall be authorized and approved by the *Quality Management Representative* effective on the date specified in the manual.

Updating of the manual is the responsibility of the concerned process owners following the Control of Documents procedure as defined in *PM-QMR-02 Documented Information*.

Their specimen signatures appear below:

For Review/ Approval:


  
**THELMA E. DIEGO**  
*Quality Management Representative/  
Supervising Science Research Specialist*


For Updating Responsibility:


**Process Owners:**

  
**JENARD BERT R. GUINEA**  
*Administrative Assistant III*


  
**INGRID T. ABELLA-COLCOL**  
*Accountant III*

  
**JALI J. BADIOLA**  
*Administrative Officer V  
(Cashiering Unit)/ Document Custodian*


  
**RONNEL B. GUNDOY**  
*Administrative Officer V  
(Procurement, Supply and Property Unit)*

  
**TEFFANIE MAE M. CATALYA**  
*Administrative Officer V  
(Budgeting Unit)*



  
**JOSEPHINE B. NOHAY**  
*Science Research Assistant  
(Scholarship Unit)*


  
**ARIS D. MORATALLA**  
*Science Research Specialist II  
(MIS Unit)*

  
**JOSE MARIA M. MOLINA**  
*Science Research Specialist II  
(Maintenance Unit)*

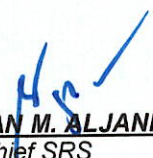
  
**GERARDO F. PAROT**  
*Chief SRS  
PSTD, PSTO-ZDS*


  
**JENNIFER A. PIDOR**  
*Chief SRS  
PSTD, PSTO-ZSP*


Prepared by:  Document Custodian	Approved by:  Quality Management Representative
---	--

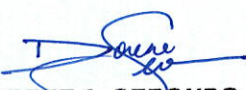
	DEPARTMENT OF SCIENCE AND TECHNOLOGY <b>DOST Regional Office No. IX</b>	DOCUMENT CODE	<b>Wi-QMR-01-03</b>
	<b>WORK INSTRUCTIONS</b>	REVISION NUMBER	<b>2</b>
SECTION	USER'S GUIDE	PAGE NUMBER	<b>2 of 2</b>
SUBJECT	EFFECTIVITY DATE <b>01 July 2023</b>		
<b>AUTHORIZATION FOR IMPLEMENTATION / UPDATING RESPONSIBILITY</b>			

Process Owners:

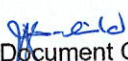

  
**NUHAMAN M. ALJANI**  
Chief SRS  
PSTD, PSTO-ZDN

  
**RICARDO J. APOLINARIO III**  
Science Research Specialist II  
CSTD, CSTC-ZCIC

  
**JUDILYN E. ALVAREZ**  
Project Technical Assistant IV  
iQA Secretariat

  
**DORENE A. SERONDO**  
Project Technical Assistant IV  
QMS Secretariat

  
**TARA MAE B. BALLA**  
Project Technical Assistant IV  
DRRM Staff

Prepared by:  Document Custodian	Approved by:  Quality Management Representative
---	--