

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. IX
Pettit Barracks, Zamboanga City
P.O. Box No. 118, Tel. Nos. 991-1024/991-2752

No. _____
Date: _____

JOB ORDER

To: _____

Address: _____

SUBJECT

Requested by:

Recommending Approval:

FUNDS AVAILABLE:

Labor: _____

Materials: _____

Total Amount: _____

ARD, Finance and Administrative Support Services

Approved:

Accountant III

Regional Director

Accomplished:

Verified and found correct as to quantity and or
specification.

Date started: _____

Date Finished: _____

Inspector

Invoice No. _____

Approved by:

Received by:

Regional Director

Supply Officer or End User