

REPORT ON THE PHYSICAL COUNT OF SEMI-EXPENDABLE PROPERTY

(Type of Property, Plant and Equipment)

For which		DEPARTMENT OF SCIENCE AND TECHNOLOGY IX is accountable, having assumed such accountability on									
ARTICLE	DESCRIPTION	SEMI-EXPENDABLE PROPERTY NUMBER	UNIT OF MEASURE	UNIT VALUE	BALANCE PER CARD (Qty.)	ON HAND PER COUNT (Qty.)	SHORTAGE/OVERAGE		DATE ACQUIRED (MM-DD-YY)	ACCOUNTABLE EMPLOYEE	REMARKS
							Qty.	Value			
GRAND TOTAL											

Certified Correct by:

Approved by:

Verified by:

Signature over Printer Name of Inventory Committee Chair and Members

Signature over Printer Name of Head of Agency/Entity Authorized Representative

Signature over Printer Name of COA Representative