

IRYNA ROZDOLSKA

arisssha@gmail.com

347-858-7905

STATEN ISLAND, NY 10308

SUMMARY

- Acting: Extensive experience in theater, portraying a diverse range of characters and delivering captivating performances.
- Communication: Strong verbal and non-verbal communication skills, vital for effective collaboration in theatrical productions.
- Organization: Proficient in managing schedules, coordinating events, and maintaining records.
- Adaptability: Skilled at working in diverse cultural and artistic contexts, collaborating with international teams.
- Attention to Detail: Meticulous in maintaining accuracy and precision in administrative tasks.

SKILLS

- Adaptable
- Operations Management
- Poised
- Emcee Experience

EXPERIENCE

VOLUNTEER ADMINISTRATOR | 09/2022 to Current

UKRAINIAN NEW WAVE CORPORATION - STATEN ISLAND, NY

- Assisted with administrative tasks, such as student enrollment, scheduling, and event coordination.
- Contributed to the promotion of Ukrainian language and culture among young learners.

PROFESSIONAL ACTRESS | 05/2005 to 07/2015

Lesya Ukrainka National Academic Theatre - Kyiv, Ukraine

- Studied and memorized scripts to learn lines and cues.
- Rehearsed for roles alone and with fellow actors.
- Performed humorous and serious interpretations of emotions and actions using body movements, facial expressions and gestures.
- Researched roles to learn traits, mannerisms, accents and other key features of characters.
- Worked closely with directors and other actors to find interpretations most suited to role.
- Worked closely with voice instructors to learn new dialects and accents for acting roles.

SECRETARY | 07/1999 to 07/2000

Kyiv National I.K Karpenko-Karyi University of The - Kyiv, Ukraine

- Provided comprehensive administrative support to the Chancellor, ensuring efficient office operations.
- Managed schedules, coordinated meetings, and handled correspondence on behalf of the Chancellor.
- Demonstrated excellent organizational skills and attention to detail in maintaining records and files.

EDUCATION AND TRAINING

I.K Karpenko-Karyi University of Theatre, Cinema - Kyiv, Ukraine

Master of Arts

Acting, **06/2005**