

# SpawGlass

**Project:** SEA Building Addition

**Subject:** EQc3 IAQ Measures Implemented

To Whom It May Concern:

This letter serves as confirmation that the IAQ plan was carried out appropriately for the project.

The project team protected all absorptive materials (gypsum board, insulation, ceiling tiles, etc.) from moisture damage prior to and after installation within and outside of the building. All absorptive materials were brought on site on an as-needed basis. They were kept from direct contact with water, raised on pallets, and protected with a waterproof covering when necessary. Any moisture found was immediately dealt with, the source of the leak found and repaired, and the moisture was picked up by mop and by floor sweep.

Columbus Industries P-100 1" Nonwoven Polyester MERV 10 filters were used during construction and replaced with MERV 13 filters on 12/2/2021 before occupancy. The building was occupied on 12/6/2021.

We prohibited the use of tobacco products inside the building and within 25 feet of the building entrance(s) during construction. We communicated the no-smoking policy to all trade contractors and visitors to the site and had in place provisions for enforcement and no-smoking signage at all entrances. There were no designated smoking areas on-site.

Please see highlighted IAQ plan for details on other measures implemented.

Signed,

*Tyler Wenzel*

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**Date:** 12/21/2021