

# **Undergraduate Degree Ceremony**

# Friday, June 2, 2023 | 10 am | Killian Court Instructions for graduates



# **Before June 2**

- Pick up your <u>regalia</u>
- Obtain your guest tickets
- Review arrival information for grads and guests
- Point out ceremony venues on the <u>campus map</u> and talk with your guests about getting to and around MIT (see shuttle info), security, your plan for the day, and staying in touch with updates

# Regalia

Academic regalia is required for participating graduates. If you ordered regalia via the MIT Atlas app, you may now pick it up in <u>Lobby 13</u> (13-1143). If a representative is picking up your pre-reserved regalia, please provide them with the QR code for your regalia order from the MIT Atlas app or your MIT ID.

Regalia may be picked up in Lobby 13 during the following times:

May 19–20: 9 am to 5 pmMay 22–26: 9 am to 5 pm

May 30–June 1: 8 am to 5 pm

June 2: 8–10 am

#### **Guest tickets**

Participating graduates may obtain Undergraduate Degree Ceremony tickets using the desktop or mobile version of the MIT Atlas app. Once in the MIT Atlas app, click on the Commencement tile then tap "Add tickets" for the Undergraduate Degree Ceremony and you will be presented with the option to claim up to four (4) guest tickets. Before obtaining your electronic tickets, *make sure you have the latest version of the MIT Atlas app installed on your desktop or mobile device*. The MIT App Store has links to download or update the app from the Apple, Google, and Windows app stores.

# Other things to note:

- Remember to forward electronic tickets to your guests. If your guest loses the email, you may always return to the MIT Atlas app to forward the same tickets again.
- Tickets will be scanned on arrival. Attendees may present the electronic ticket or a printed PDF.
- Tickets are transferable: if you have an extra ticket, you may share it with a friend.
- Tickets are required for attendees three (3) years of age and older. Babies and children ages two (2) years and younger do not need tickets.
- If you are on the degree list and participating, you will get your tickets. Do not worry about tickets "selling out."
- General queries about tickets may be directed to <u>commencement@mit.edu</u>. Questions about the MIT Atlas app should be directed to <u>atlas-app@mit.edu</u>.

→ Tickets for MIT Commencement ceremonies may not be bought or sold under any circumstances.

#### **Photos**

<u>GradImages</u> will photograph graduates as they cross the stage and again as they return to their seats. Visit the <u>GradImages website</u> to view and purchase custom photo products like prints, plaques, specialty gifts, and more. You may <u>pre-order graduation pictures</u> and receive 20% off on orders of \$50 or more until the day before your individual ceremony. If you have any questions regarding photos, please contact GradImages Customer Service at (800) 261-2576, <u>online</u>, or email <u>ecc.giservice@gradimages.net</u>.

# **Digital diplomas**

All graduating students are eligible to receive a <u>digital version of their diploma</u> at no cost. Watch for an email from the Registrar's Office inviting you to download the Blockcerts Wallet app on your mobile device and add MIT as an issuer. You must complete these steps before Thursday, June 1 to ensure that you receive your digital diploma for Commencement.

Note: digital diplomas are not a replacement for MIT's traditional paper diploma. Everyone will also receive a physical diploma.

# Arrival for Undergraduate Degree Ceremony on Friday, June 2

#### **Guest arrival**

Doors to Killian Court (layout below) open at 8:30 am. Please direct your guests to enter Killian Court from Memorial Drive. *Metal detectors will be in place at the entrance to the court*.

#### **Graduate arrival**

You must proceed to the assembly tent on Saxon Lawn to check in at your station by 8:45 am.

# What to bring

At the Undergraduate Ceremony, you need **only your MIT ID and regalia**. You may carry your phone in your pocket. SMALL cross-body personal bags worn under regalia are also ok.

# What NOT to bring

The following items are not permitted in Killian Court: glass containers of any type, backpacks, selfie sticks, umbrellas, balloons, and drones of any size. Remember to share and review all security information with your guests.

# Check in to your station in the assembly tent BY 8:45 am

- Report to your designated station (list follows below)
- Check with the station aide to verify that your name appears on the posted station roster.
- If you do not appear on the station list or do not know your station number, check the listing at the Registrar's table or with one of the marshals.

## Line up

- When you hear the announcement, "Graduates, line up at your stations", report back to your station and remain there.
- Line up alphabetically at your station, according to the station list.
- Station aides will verify that you are in the appropriate order at the final attendance check.
- Graduates not in place by the attendance check will still process but will not be with their department.

#### **Procession**

- The procession will be comprised of 2 parallel columns.
- Do not leave your station until you are instructed by a station aide or marshal.
- Follow the head in front of you and stay in a straight line.
- While en route, please stay to the center of the aisles and do not reach over the rope line to shake
  hands or greet spectators. The security of this line is critical to ensuring that all graduates receive their
  correct diplomas on stage.
- There will be one checkpoint along the procession route. When you reach the checkpoint, state your last name clearly.

# Diploma distribution

- When you arrive on stage, you will see a red line. Do not move beyond the red line until your name is read.
- Be alert to the position of your tassel so it does not obscure your face in photographs.
- If someone else's name is read, please tell the Registrar's representative your name and then move forward after you hear your name.
- Proceed across the stage and accept your diploma from President Kornbluth or Provost Barnhart.
   Note: diploma distribution does not include a handshake; please accept your diploma with both hands
- If you expect to have difficulty with the procession or accepting your diploma, please advise Dean Elizabeth Young (ecy@mit.edu or 617-253-6786) by Wednesday, May 24.
- Please stay in your seat throughout the ceremony except for diploma distribution or to use the restroom facilities for graduates, which are at either side of the court.

# After the ceremony

Immediately following the Undergraduate Degree Ceremony, all graduates and guests are invited to the <u>Johnson Athletics Center</u> and <u>Kresge Oval</u> for cold beverages and boxed lunches.

#### Special notes

- Only graduates and designated faculty and staff will be allowed into the robing and assembly area in the Saxon Lawn assembly tent. **Parents and significant others may not enter the assembly area**.
- Turn cell phones off until you are seated! Do not talk on phones while marching into the ceremony; keep in vibrate mode.
- Please direct your attention to the stage—and not to your phone—during the ceremony.
- Bachelor of Science degree recipients wear the tassel on the right side, and upon receipt of the diploma, move the tassel to the left side. As you move your tassel, make sure it is away from your face so it does not interfere with the photo that will be taken as you exit the stage.
- Out of respect for all graduates and their guests, please return to your assigned seating area after you
  have received your diploma and remain seated until the end of the ceremony.
- Do not bring your children or other family members to the stage. They will be stopped and not allowed to cross with you. There is no exception to **no children on stage**.
- The ceremony will end at approximately 12 pm. After the stage assembly recesses, graduates may join their guests in the audience.
- Take time to discuss plans and expectations for the day with your families ahead of time. You may want to review the <u>campus map</u> with them, pointing out event location(s). Review arrival information for guests to ensure that they know what <u>security measures and restrictions</u> to expect.

# **Assembly stations**

Upon arrival at the assembly tent on Saxon Lawn, please report to your assembly station as listed. If you expect to have difficulty with the procession or accepting your diploma, contact Dean Elizabeth Young (ecy@mit.edu or 617-253-6786) by Wednesday, May 24.

# How to find your station number

Graduates receiving one degree from one course will find the station numbers self-explanatory. Here are the exceptions:

- SB with a double major: report to the station for the course in which you are registered for your primary major.
- More than one degree: If you are receiving both SB and SM or MEng, report to the station of the primary undergraduate course.

You may also use the <u>station search online tool</u> offered by the Registrar's Office: scan the QR at right and enter your name to find your station.



## School of Architecture and Planning

S.B. Courses 4, 4-B, 11, 11-6 → Station 1

# **School of Engineering**

- S.B. Course 1-ENG → Station 13
- S.B. Course 2→ Station 8
- S.B. Courses 2OE & 2A (A-K) → Station 9
- S.B. Course 2-A (L-Z)  $\rightarrow$  Station 10
- S.B. Courses 3, 3A,  $3C \rightarrow Station 11$
- S.B. Courses 6-1, 6-2 (A-I)  $\rightarrow$  Station 13
- S.B. Course 6-2 (J-S) → Station 14
- S.B. Courses 6-2 (T-Z) & 6-3 (A-B)  $\rightarrow$  Station 15
- S.B. Course 6-3 (C-GE)  $\rightarrow$  Station 16
- S.B. Course 6-3 (GF-LE) → Station 17
- S.B. Course 6-3 (LF-N) → Station 18
- S.B. Course 6-3 (O-S) → Station 19
- S.B. Course 6-3  $(T-Z) \rightarrow Station 20$
- S.B. Courses 6-4, 6-7, 6-14 (A-P) → Station 21
- S.B. Courses 6-14 (Q-Z), 10, 10B, 10C, 10-ENG → Station 22
- S.B. Course 16 (A-M) → Station 11
- S.B. Courses 16 (N-Z) & 16-ENG → Station 12
- S.B. Course 20 → Station 23
- S.B. Courses 22 & 22-ENG → Station 24

#### School of Humanities, Arts, and Social Sciences

S.B. Courses 14-1, 14-2, 17, 21A, 21G, 21H, 21L, 21M, 21M-2, 21W, 21, 21E, 21S, 24-1, 24-2, CMS, STS  $\rightarrow$  Station 1

#### Sloan School of Management

S.B. Courses 15-1, 15-2, 15-3  $\rightarrow$  Station 2

## **School of Science**

- S.B. Courses 5 → Station 2
- S.B. Courses 5-7, 7, 8 (A-J)  $\rightarrow$  Station 3
- S.B. Courses 8 (K-Z) & 9 → Station 4
- S.B. Courses 6-9 → Station 5
- S.B. Course 12, 18 (A-L)  $\rightarrow$  Station 6
- S.B. Courses 18 (M-Z) & 18C (A-L) → Station 7
- S.B. Courses 18C (M-Z)  $\rightarrow$  Station 8

# **Security at Killian Court**

There will be *metal detectors in place* at Killian Court and a number of items are prohibited; please discuss these measures with your family so everyone knows what to expect. Attendees are advised to pack lightly for the day because all items taken into all ceremony venues are subject to search—the less they are carrying, the more quickly the party will be able to proceed through security.

The following items are **PERMITTED** in the ceremony venue:

- Snacks and beverages in plastic or paper/cardboard packaging. Plastic bottles, juice boxes, and disposable coffee cups are all ok. Water is available free of charge inside Killian Court.
- Cameras
- Phones
- Diaper bags and related items (formula, juice boxes, wipes, creams, diapers, toys, etc)
- Purses or similar, personal small bags, including tote bags and briefcases. Personal bags of this nature should be no larger than 16x16x6 inches (or approximately 40x40x15 centimeters)
- Reading material, whether printed or electronic (Nook, Kindle, iPad, etc)
- Laptops and tablets
- Keys
- Personal medical supplies

The following items are **PROHIBITED** in the ceremony venue:

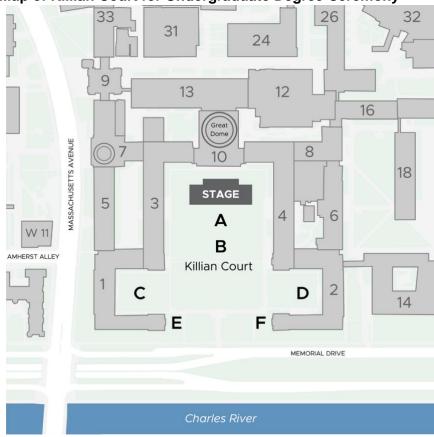
- Bags with wheels
- Bags whose size exceeds 16x16x6 inches (or approximately 40x40x15 centimeters)
- Wrapped gifts
- Glass bottles and containers
- Firearms, knives (including pocketknives), and other weapons
- Scissors and other sharp objects
- Mace, pepper spray, or similar substances
- Selfie sticks
- Drones
- Large objects

Guests are asked to consider the appearance of some objects, such as key ring tools/accessories, and leave anything that could be perceived as dangerous at home or in the hotel room. Service animals are welcome at Commencement ceremonies, but no other pets of any size will be permitted inside ceremony venues. Further, we discourage balloons or anything else that would block others' view of the ceremony. Attendees may carry an umbrella to outdoor ceremonies, but open umbrellas are not permitted while seated. Please note that prohibited items will be confiscated and not returned.

Guests are advised to carry government-issued ID (such as driver's licenses, state ID cards, or passports).

# Undergraduate Degree Ceremony 2023 | Instructions for graduates





- A. Graduate seating
- B. Guest seating
- C. Restroom facilities, general and accessibility information, and bottled water
- D. Restroom facilities, general and accessibility information, bottled water, and concessions
- E. Baby changing, lactation tent
- F. First aid