|  |  |  |
| --- | --- | --- |
| Nomor | : | {no\_surat} |
| Sifat | : | {sifat\_surat} |
| Lampiran | : | {lampiran} |
| Hal | : | {perihal} |
|  | | |
| Yth. {tujuan} | | |
| Di {tempat} | | |

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| --- | --- |
| {isi\_surat} | |
|  | |
|  | |
|  | {jabatan\_ttd} |
|  |  |
|  |  |
|  | {nama\_ttd} |