



## Details

**Title** : TELUGU ALLIANCES OF CANADA App  
**Purpose** : Admin Documentation for TELUGU ALLIANCES OF CANADA App

Mainly this Project can be divided into two main modules

1. Admin Module
2. User Module

## Admin Module

Admin User is provided with Email and Password to login and maintain the site. Module is featured with many manipulation functions.

Please find the login screen below.

### Admin Login

User Name

Password

Forgot your password?

Login

User will be redirected to "Members" after successful login. Please find the below screen.

# Members

The screenshot shows a web application interface for managing members. At the top, there's a 'Members' header with tabs for 'Members', 'Orders', and 'Membership Types'. On the right, there are buttons for 'Add Member' (labeled 2), 'Membership Types' (labeled 3), and 'Export Details to Excel' (labeled 1). Below this is a 'Filter Members' section with dropdowns for 'Membership Type' and 'Payment Status', date range inputs for 'Date of Registration' (From and To), and a 'Search Member' input field. There are 'Search' and 'Clear' buttons. Below the filters is a 'Delete Members' button (labeled 4). At the bottom, there's a table of members with columns: S.No., Member ID, Name, Status, Membership, Expire Date, P Method, P Status, and Action. The first row shows a member with ID 10027, name 'Tester', status 'Disabled' (with a refresh icon), membership 'Life Membership', expire date 'N/A', payment method 'PayPal', and status 'Completed'. A red arrow (labeled 5) points to the 'Delete Members' button.

S.No.	Member ID	Name	Status	Membership	Expire Date	P Method	P Status	Action
1	10027	Tester	Disabled	Life Membership	N/A	PayPal	Completed	

List of functionality provided in the "Members" are,

1. Find the particular Page details when using searching functionality.
2. Searching Members by Membership Type, Date of Registration (From & To), Search Member, Payment Status, Volunteers & Expire Year.
3. Edit link will show us the Members details.
4. Deleting functionality for Members details.
5. View link will help us to view the Members details.
6. Status it will update the status of Member list like Active and Disable.

In Members list page we will observe the following things.

1. We will export members details into excel sheet.
2. In the second section what we will add members into list.
3. If we want to add "Membership Type" then we click on the membership type button it will go to membership type list page.
4. Here "Delete Members" link will help us to delete multiple records at a time.
5. Here select check box link will help us to select the entire members list at a time.

## Add Members

Fill all the credentials and click on 'Submit' button to add Members, screen shot for adding members is as shown in the below figure.

Add Member

[← back to members list](#)

MembersOrdersMembership Types

▼ Personal Details

Title : \*

Select Title▼

Email : \*

First Name : \*

Last Name : \*

Profession :

▼ Spouse Details

Spouse Name :

Profession :

▼ Contact Details

Address1: \*

Address2:

State:

City:

Home Phone:

Zip Code:

Referred By:

Mobile Phone

Fax

WebSite Address

Comments:

▼ Latest Order Details

Membership Type : \*

Select▼

Amount :

\$ 0

Transaction Id :

Payment Status :

Select▼

Payment Method :

Select▼

Cheque No :

Payment By  
(Already Paid) :

Cheque Date :

Bank Name :

User Comment :

Expiry Date :

Life Time

Admin Comment :

Submit

Cancel

## Validations

1. Title is mandatory field.
2. Email is mandatory field
3. First Name is mandatory field.
4. Last Name is mandatory field.
5. Address is mandatory field.
6. Membership Type is mandatory field.

In Members add page we will observe the following things.

1. Here is back to Members list link it goes to Members list page.

## Edit Members

This edit page screen shot having same as adding new Members screen shot. Edit all the credentials and click on Submit button to update page.

## Orders

S.No.	Member ID	Name	Membership	Expire Date	Order Date	Payment Method	P Status	Action
1	10027	Tester	Life Membership		10/18/2016	PayPal	Completed	

List of functionality provided in the "Orders" are,

1. Find the particular Page details when using searching functionality.
2. Searching Orders by Member ID/Name.
3. Edit link will show us the Orders details.
4. Deleting functionality of Orders details.

## Edit Orders Page

Edit all the credentials and click on Submit button to update page. Edit page screen shot is shown in below figure.

**Order Details**

← back to orders list

Members Orders Member Type

▼ Member Id : 10027

Membership Type : Life Membership Amount : \$ 300

Transaction Id : 7KD63842A2242890Z Payment Status : Completed

Payment Method : PayPal Order Date : 10/18/2016

Bank Name : Cheque No :

Expiry Date : Life Time Cheque Date :

Admin Comment : User Comment :

Update Cancel

In Orders Edit page we will observe the following things.

1. Here is back to Orders list link it goes to Orders list page.





## Membership Type

**Membership Types**

← back to Members

Members Orders Membership Types

Add Membership Type

S.No.	Type	Price	Validity (Months)	Action
1	Member	555.00	Life Time	 
2	Life Membership	300.00	Life Time	 

List of functionality provided in the "Membership Type" are,

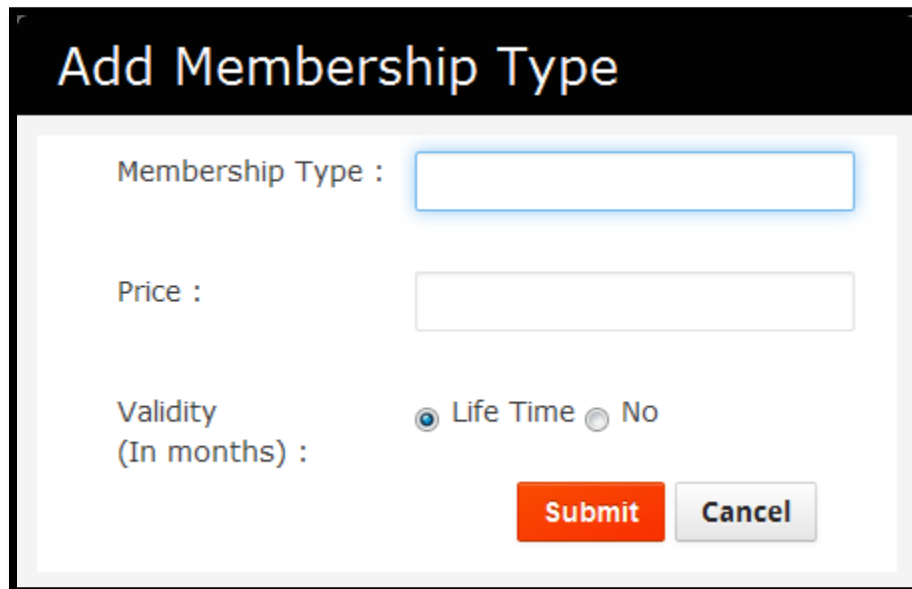
1. Edit link will show us the Membership Type details.
2. Deleting functionality of Membership Type details.

### Note:

Here is back to Members list link it goes to Members list page.

## Add Membership Type

Fill all the credentials and click on 'Submit' button to add Membership type, screen shot for adding Membership type is as shown in the below figure.



The screenshot shows a web form titled "Add Membership Type". It contains three input fields: "Membership Type :", "Price :", and "Validity (In months) :". The "Validity" field has two radio buttons: "Life Time" (selected) and "No". At the bottom right, there are two buttons: "Submit" (orange) and "Cancel" (grey).

### Validations

1. Membership type is mandatory field.
2. Price is mandatory field.
3. Validity (In Months). When we select the radio button as 'No', this field will give us text box to enter the validity.

## Edit Membership Type

This edit page screen shot having same as adding new Members type screen shot. Edit all the credentials and click on Submit button to update page.

## Web Pages

S.No.	Page Name	Page Type	Order No	View	Action
1	Photo Gallery in HomePage	Inner Pages	0		
2	Hindu Temples	Inner Pages	0		
3	Middle section in HomePage	Inner Pages	0		
4	Special Events	Inner Pages	0		

List of functionality provided in the "Web Pages" are,

1. Find the particular Page details when using searching functionality.
2. Searching pages by page Title & Category (Select Category).
3. Edit link will show us the Web Pages details.
4. Deleting functionality of Web Pages.
5. View link will redirect to the Front End page based on selected Web page from web page list.
6. Updating Order No. link will help us to update the page display order list.

### **Note:**

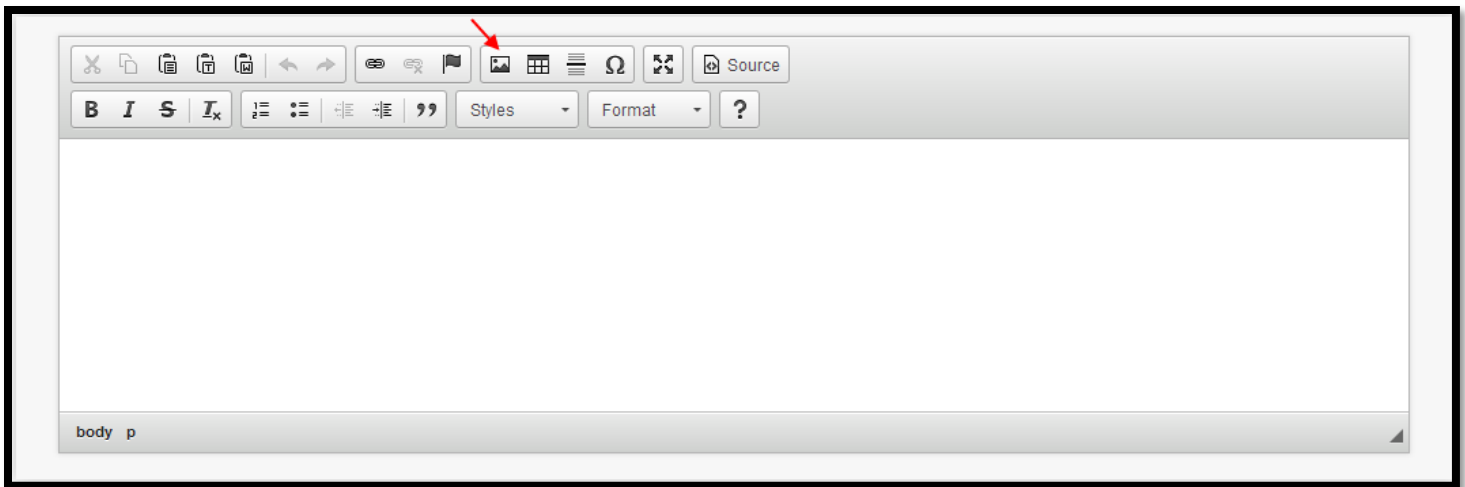
1. Arrow highlighted is to add Web pages in to list.
2. By clicking on Page Category link; this will redirect us to the category list page. There we can add category list.

## Adding Web Pages

Fill all the credentials and click on 'submit' button to add Web Pages, screen shot for adding new Web page is as shown in the below figure.







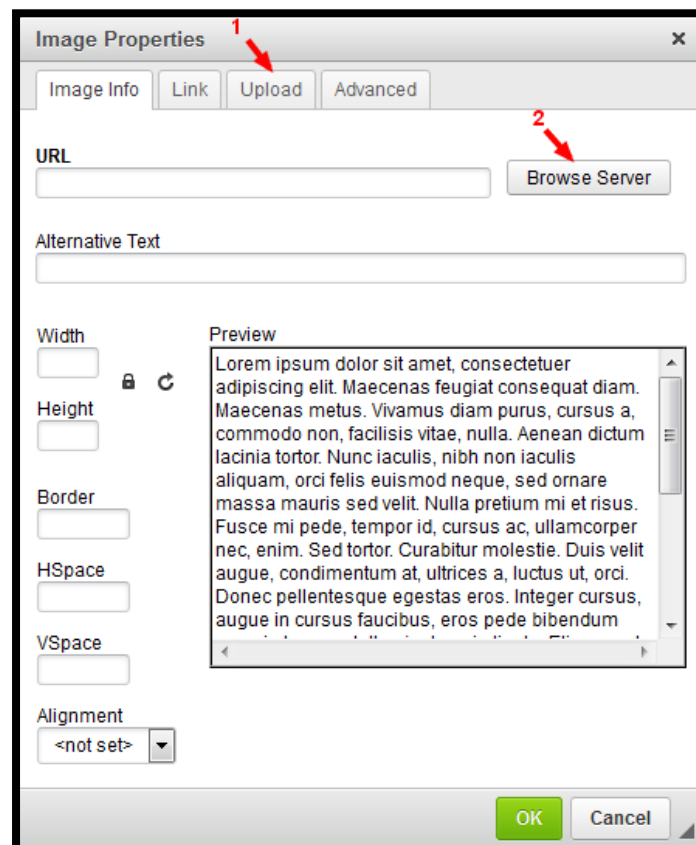
**Step 1:** Click on highlighted arrow is Image Plug-in, is to upload the images into all web pages.

#### Cases:

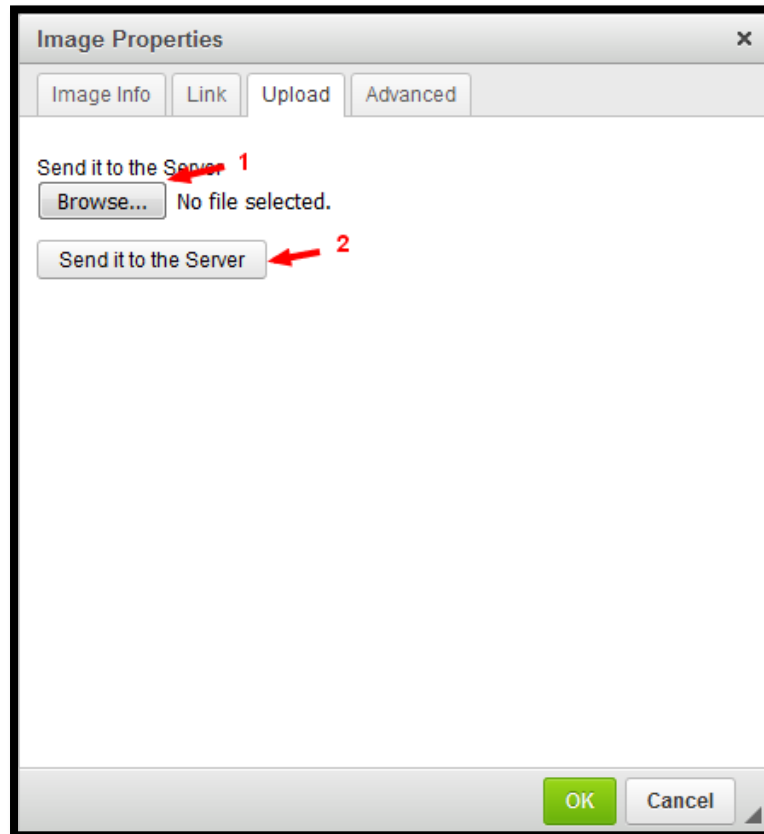
4. Here is a C K Editor it contains Description and source code of page.
5. Here C K Editor is having, one more special feature Image Plug-in, which will help us to upload the image.

**Note:** these plug-in offers a set of rich and very easy to use options to upload images and files to C K Editor.

This will include the **Upload** tab (1), **Link**, **Image**, **Advanced** and **Flash Properties** dialog window as well as the **Browse Server** button (2)



**Step 2:** Click on Upload tab(1) to upload the image, which will redirect us to next step, as shown in below screen shot.,



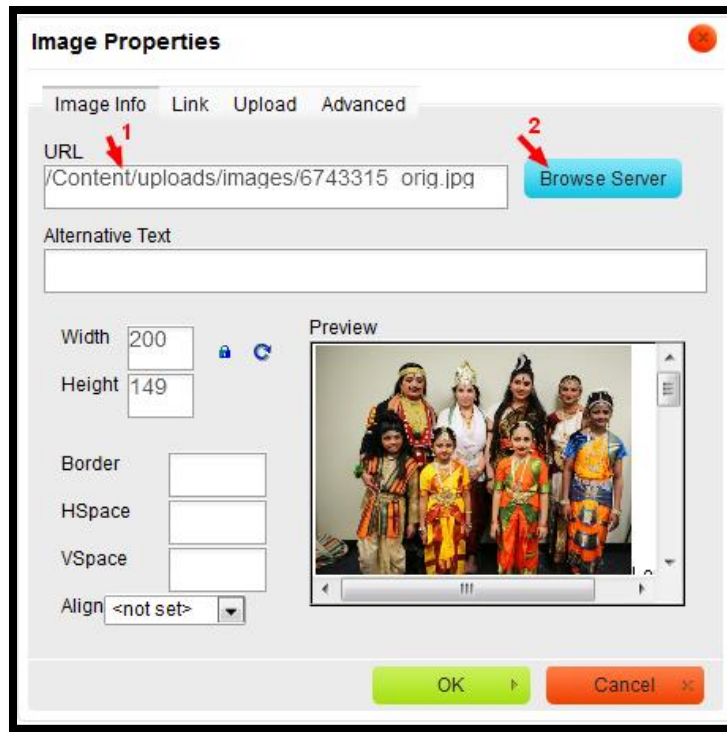
**Cases:**

1. Here we browse and Upload the image.
2. Here this Server link only catch the files and sends them to the Server.

**Step 3:** Click on browser link, then upload image.

**Step 4:** Then Click on "Sent it to Server" link.

**Step 5:** (Uploaded images from image plug-in are gets stored in CK Finder) then server will send us URL as shown in below screen shot.



**Step 6:** Copy the URL which was given by server, check it in new browser URL should be followed with the application path, this is the application path as shown in example (Example: <http://admin.teluguassociation.ca/>) then past next to this URL which was generated by server (Server generated URL: [/Content/uploads/images/6743315\\_orig.jpg](/Content/uploads/images/6743315_orig.jpg)).

(Example: [http://admin.teluguassociation.ca/Content/uploads/images/6743315\\_orig.jpg](http://admin.teluguassociation.ca/Content/uploads/images/6743315_orig.jpg)), then click on Ok button.

**Step 7:** To check the server URL preceding with application path, and then click on first highlighted arrow which will give us source code which is shown in second highlighted arrow in place of "src" in image tag.

Then paste the URL in place of second highlighted arrow as shown in below screen shot, URL format in browser look like this which is shown in below example(Example: [http://admin.teluguassociation.ca/Content/uploads/images/6743315\\_orig.jpg](http://admin.teluguassociation.ca/Content/uploads/images/6743315_orig.jpg)).



## Add Web Page ←back to web Pages list

Web Pages Sponsors Theme Banners Enquiries Mail Templates

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**Web Page Details**

Page Name :  Category : -- Select Category --

Display Order :


---

**Description**

Source

**B** **I** **U** **o** **x<sub>2</sub>** **x<sup>2</sup>**

Styles Normal Font Size



body p

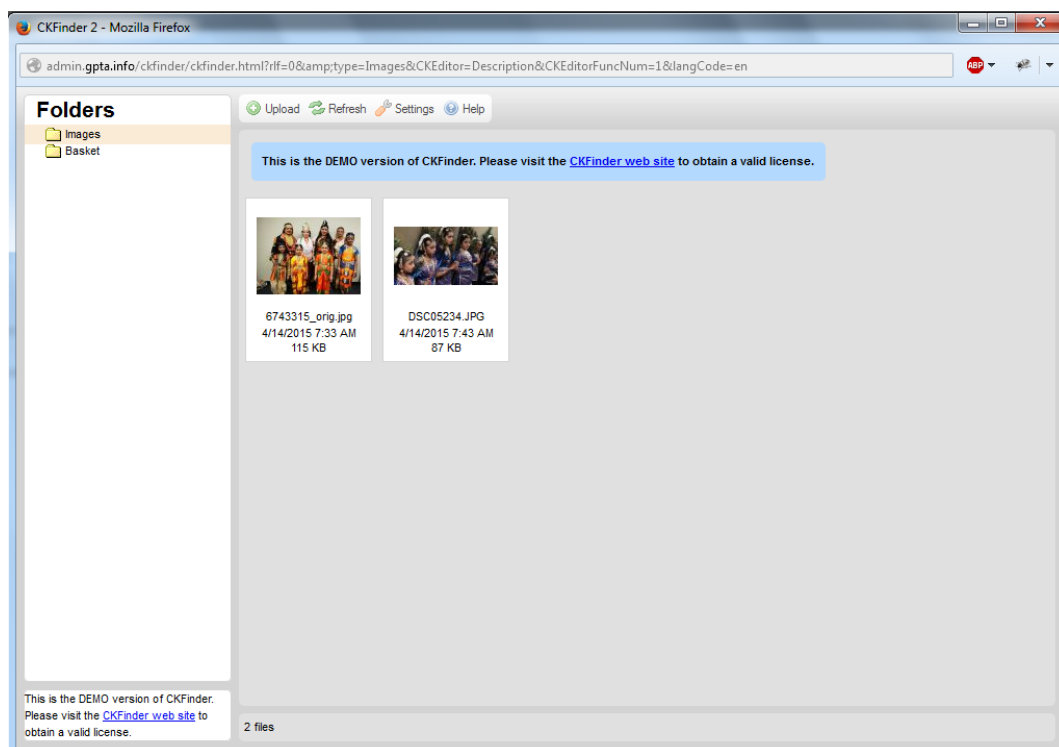
---

**SEO Details**

Page Title :  Top line :

Meta Keywords :  Meta Description :

**Step 9:** The Images are stored wherever you're up loader saves them as shown in below screen shot.

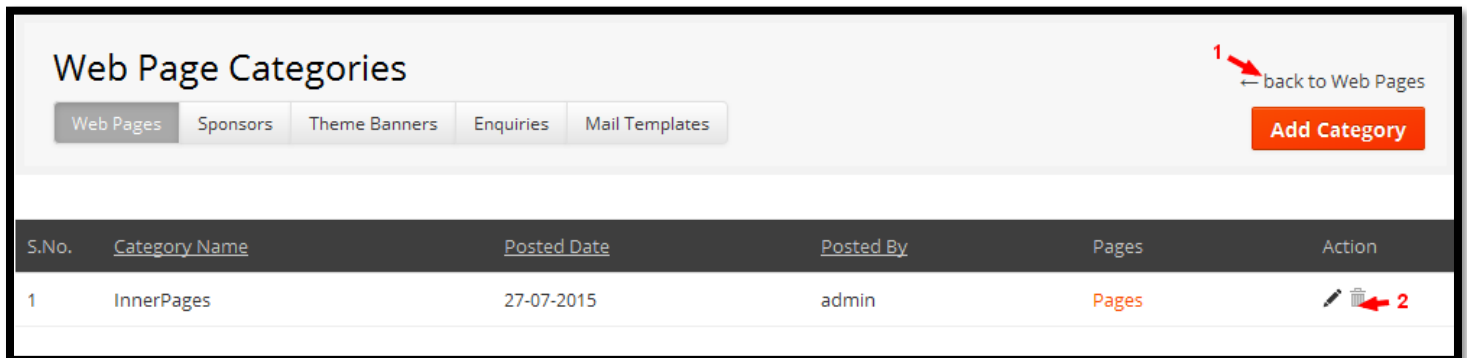




**Case:** This contains the subfolders of the folders that you're navigating folders are used to Organize and Categories your files.

## Edit Web Pages

Click on 'Edit' button to edit the Web Page details, if we want to update any record, make changes and click on 'Submit' button, fields will be updated.

## Web page Categories



S.No.	Category Name	Posted Date	Posted By	Pages	Action
1	InnerPages	27-07-2015	admin	Pages	  2

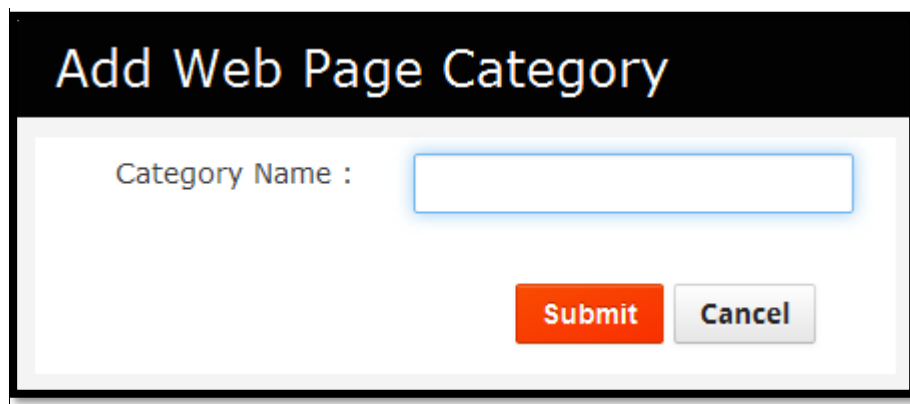
List of functionality provided in the "Web Page Categories" are,

1. Edit link will show us the Web Page Category details.
2. Deleting functionality of Web Page Category.
3. Pages link will redirect to Web Page list according to selected Category name.

**Note:** Here first arrow highlighted, which will take us to the back to Web Page list. And second arrow highlighted disabled delete option is not worked because already which is having some Web Page list.

## Add Web Page Category

Fill all the credentials and click on 'Submit' button to add Web Page Category, screen shot for adding Web Page Category is as shown in the below figure.



### Add Web Page Category

Category Name :

### Validations

Category Name is required.

## Edit Web Page Category

Click on 'Edit' button to edit the Web Page Category, if we want to update any record, make changes and click on 'Submit' button, fields will be updated.

## Sponsors

S.No.	Picture	Category	Posted By	Posted Date	Order No	Status	Action
1		Media Partners	Admin	14-07-2016	0	Disabled	<a href="#">Update</a> <a href="#">Delete</a>

List of functionality provided in the "Sponsors" are,

1. Find the particular Page details when using searching functionality.
2. Searching sponsors by Category (Select Category).
3. Edit link will show us the Sponsors details.
4. Deleting functionality of Sponsors details.
5. Status it will update the status of sponsors list like Active and Disable.
6. Update option which is in Order No column, it will update the Order No by clicking on Update link.

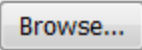
### **Note:**

1. Arrow highlighted is to add Sponsors in to list.
2. By clicking on Sponsors Category link this will redirect us to the category list page. There we can add category list.

## Add Sponsors

Fill all the credentials and click on 'Submit' button to add New Sponsors, screen shot for adding Sponsors is as shown in the above figure.

## Add Sponsor

Image : \*  No file selected.

Category : \*

Order No :

Target :

Redirect URL :

**Note:** Enter the "Redirect URL" start with http://  
2. Image size should be maintained width \* height  
(950 \* 450)

### Validations

1. Image field is mandatory (Image size should be maintained width\*height is 950 \* 450).
2. Category field is mandatory.
3. Target field is mandatory.
4. Redirect URL field is mandatory ("Redirect URL" should start with http://)

### Edit Sponsors

Click on 'Edit' button to edit the Sponsors details, if we want to update any record, make changes and click on 'Submit' button, fields will be updated.



## Sponsors Categories

The screenshot shows the 'Sponsors Categories' management page. At the top, there's a navigation bar with tabs: 'Web Pages', 'Sponsors' (active), 'Theme Banners', 'Enquiries', and 'Mail Templates'. To the right of the tabs, there's a '← back to Sponsors' link and an 'Add Category' button. Below the navigation bar, there's a search section with a 'Search' label, a text input field for 'Category Name', and 'Search' and 'Clear' buttons. Below the search section, there's a table with the following data:

S.No.	Category Name	#	Posted Date	Posted By	Action
1	Sponsors	Sponsors	20-04-2016	admin	
2	Media Partners	Sponsors	20-04-2016	admin	

Red arrows in the original image point to the '← back to Sponsors' link (labeled 1) and the delete icon for the 'Sponsors' category (labeled 2).

List of functionality provided in the "Sponsors Categories" are,

1. Find the particular Page details when using searching functionality.
2. Searching sponsors Category by Category Name.
3. Edit link will show us the Sponsors Category details.
4. Deleting functionality of Sponsors Category.
5. Sponsors link will redirect us to Sponsors list according to selected Category name.

**Note:** Here first arrow highlighted, which will take us to the back Sponsors list. And second arrow highlighted disabled delete option is not worked because already which is having some Sponsors list.

## Add Sponsors Category

Fill all the credentials and click on 'Submit' button to add Sponsors Category, screen shot for adding Sponsors Category is as shown in the below figure.

The screenshot shows the 'Add Category' form. It has a title 'Add Category' at the top. Below the title, there's a label 'Category Name : \*' followed by a text input field. At the bottom of the form, there are two buttons: 'Submit' and 'Cancel'.

### Validations

Category Name is required.

## Edit Sponsors Category

Click on 'Edit' button to edit the Sponsors Category, if we want to update any record, make changes and click on 'Submit' button, fields will be updated.

## Theme Banner

Theme Banners

Web Pages


























Sponsors

Theme Banners

Enquiries

Mail Templates

Add Theme Banner

S.No.	Picture	Title	Posted Date	Order No	Status	Action
1		Banner1	22-07-2016	0 	Active 	 
2		banner2	22-07-2016	0 	Disabled 	 
3		Banner3	16-08-2016	0 	Disabled 	 
4		Banner4	16-08-2016	0 	Active 	 
5		Banner5	16-08-2016	0 	Active 	 

List of functionality provided in the "Theme Banner" are,

1. Edit link will show us the Theme Banner details.
2. Deleting functionality of Theme Banner details.
3. Status it will update the status of Theme Banner list like Active and Disable.
4. Update option which is in Order No column, it will update the Order No by clicking on Update link.

## Add Theme Banners

Fill all the credentials and click on 'Submit' button to add Theme Banner, screen shot for adding Theme Banner is as shown in the below figure.

## Add Theme Banner

Image : \*
No file selected.

Banner Title : \*

Order No :

Target :
--Select--

Redirect URL :

**Note:** 1. Enter the "Redirect URL" start with http://  
2. Image size should be maintained width \* height (784 \* 345)

### Validations

1. Home page Image field is mandatory (Image size should be maintained width\*height is 784\*345).
2. Banner Title field is mandatory.
3. Target field is mandatory.
4. Redirect URL field is mandatory ("Redirect URL" should start with http://)

## Edit Theme Banners

This edit page screen shot having same as adding new Theme Banner screen shot. Edit all the credentials and click on Submit button to update page.

## Enquiries

### Enquiries

Web Pages
Sponsors
Theme Banners
**Enquiries**
Mail Templates













Search

S.No.	Name	Email	Posted Date	Phone no	Action
1	swathi	m.swathi@innovateindia.in	14-07-2016	9999999987	✉️ 👁️ 🗑️

List of functionality provided in the "Enquiries" are,

1. Find the particular Page details when using searching functionality.
2. Searching Enquiries by User Name.
3. Edit link will show us the Enquiries details.
4. Deleting functionality of Enquiries details.

## Mail Template

Mail Templates					
<div> <a href="#">Web Pages</a> <a href="#">Sponsors</a> <a href="#">Theme Banners</a> <a href="#">Enquiries</a> <a href="#">Mail Templates</a> </div> <div>Add Template</div>					
S.No.	Heading	Mail Type	Preview	Edit	Delete
1	Thank you for Becoming a Member	Auto			
2	Member Registration for admin	Auto			
3	User Enquiry	N/A			
4	Event Registrations	N/A			

List of functionality provided in the "Mail Template" are,

1. View link will show us the Mail Template details.
2. Edit link will show us the Mail Template details.
3. Deleting functionality of Mail Template details.

## Add Mail Template

Fill all the credentials and click on 'Submit' button to add Mail Template, screen shot for adding Template is as shown in the below figure.

The screenshot shows the 'Add Template' form. At the top, there is a navigation bar with tabs: 'Web Pages', 'Sponsors', 'Theme Banners', 'Enquiries', and 'Mail Templates'. A red arrow labeled '1' points to a link '← back to Mail Templates' in the top right corner. Below the navigation bar, the form is divided into two sections: 'Template Details' and 'Description\*'. The 'Template Details' section contains three fields: 'Heading :\*' (a text input field), 'Subject :\*' (a text input field), and 'Mail Type :' (a dropdown menu with 'Selct Mail Type' selected). The 'Description\*' section contains a CK Editor. A red arrow labeled '2' points to the CK Editor toolbar, specifically to the 'Image' icon. Another red arrow labeled '3' points to the 'Image' icon in the CK Editor toolbar. At the bottom right of the form, there are two buttons: 'Submit' (orange) and 'Cancel' (grey).

**Add Template**

Web Pages Sponsors Theme Banners Enquiries Mail Templates

← back to Mail Templates

**Template Details**

Heading :\* Subject :\*

Mail Type : Selct Mail Type

**Description\***

body p

Submit Cancel

## Validations

1. Heading is Mandatory field.
2. Subject is Mandatory field.
3. Description is Mandatory field.

## Note:

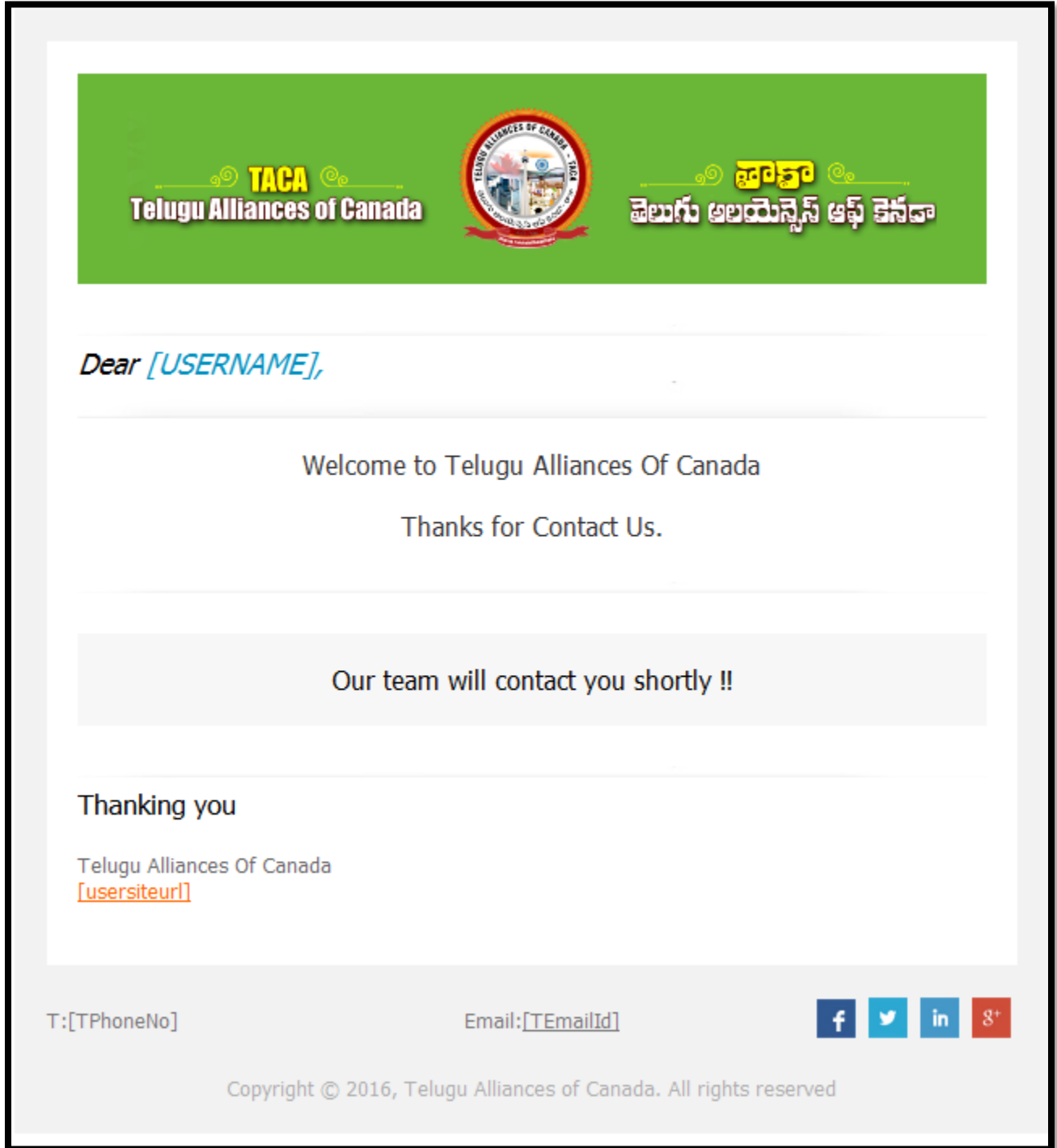
1. Here is back to Mail Template list link it goes to Mail Template list.
2. Here is a C K Editor it contains Description and source code of page.
3. Here C K Editor is having, one more special feature Image Plug-in, which will help us to upload the image.

## Edit Mail Template

This edit page screen shot having same as adding new Mail Template screen shot. Edit all the credentials and click on Submit button to update page.

## View Mail Template

This view page screen shot Mail template which is shown below please have a look on it.



## Events

S.No.	Heading	Date	Category	Registrations	Action
1	Sankranthi Sambaralu	15-09-2015	Cultural Evnets	<a href="#">Registrations</a>	<a href="#">View</a> <a href="#">Edit</a> <a href="#">Delete</a>

List of functionality provided in the "Events" are,

1. Find the particular Page details when using searching functionality.
2. Searching Events by Event Name.
3. Edit link will show us the Events details.
4. Deleting functionality of Events details.
5. View link will help us to view the event details.

Note: Here arrow highlighted link is redirect us to the Registered Users list to the Events.

## Add Events

Fill all the credentials and click on 'Submit' button to add Events, screen shot for adding Events is as shown in the below figure.

## Add Event

[← back to events list](#)

Upcoming Events

Current Events

Past Events

1

### Event Details

Event Name : \*

Event Category : \*

-- Select Category --



Start Date :

Contact Email :

End Date :

Location :

City :

State Name :

Image :

Browse...

No file selected.

Zip Code :

**Note :** Image size should be maintained width \* height (690 \* 500)

### Registration Details

Is Registration :

☐

Start Date :

End Date :

### Event Description



body p

### SEO Details

Page Title :

Meta Description :

Meta Keywords :

Top Line :

Submit

Cancel



## Validations

1. Event Name is Mandatory field.
2. Event Category is Mandatory field.
3. Description.

## Note:

1. Here is back to Event list link it goes to Event list page.
2. Here is browse image link. (Image size should be maintained with width\*height(350\*250))
3. Here we have an additional feature on Add Events page is list of 'Registration Details'. Here by selecting check box 'Is Registered' this will give us 'Registration Functionality' to the selected event.

**Note:** Here in Add Events page we have provided the functionality for registration is called 'Is Registered'. By clicking on this check box, this will give registration functionality in front end to the selected event.

4. Here is a C K Editor it contains Description and source code of page.
5. Here C K Editor is having, one more special feature Image Plug-in, which will help us to upload the image.

## Edit Events

This edit page screen shot having same as adding new Events screen shot. Edit all the credentials and click on Submit button to update page.

## View Events

When we click on a view in Event list, this will redirect us to the view page to the selected event in a list. View page screen shot is shown below.

## SANKRANTHI SAMBARALU

[← back to events list](#)

[Edit Event](#) [Registered Users](#)

### Event Details

Event Name :	SANKRANTHI SAMBARALU	Event Category :	Cultural Events
Start Date :	01/21/2017	Contact Email :	N/A
End Date :	01/25/2017	State Name :	N/A
City :	N/A	Location :	N/A
Zip Code :	N/A		

### Registration Details

Is Registration :	<input type="checkbox"/>	Reg. Start Date :	01/03/2017
Reg. End Date :	08/01/2017		

### Event Description

N/A

### SEO Details

Page Title :	N/A	Meta Description :	N/A
Meta Keywords :	N/A	Top Line :	N/A

[Cancel](#)

**Note:**

1. Here **Edit Event** link; by clicking on this link will redirect us to the edit page to edit the event details.
2. Here **Registered User** link; by clicking on this link will redirect us to the registered users list page. This list page is having all the registered event users details posted by users from Front-End.

## Registered Users

' Sankranthi Sambaralu ' - Registered Users

Edit Event

Registered Users

Export Details to Excel





Filter Users

Search

First Name /Last Name

Search

Clear

S.No.	First Name	Last Name	Category	Status	Posted Date ↑	Payment	P Status	Action
1	Seema	Shaik	Cultural Evnets	Active	Sep-15 2015	Free		   

List of functionality provided in the "Registration Users" are,

1. Find the particular Page details when using searching functionality.
2. Searching Registration Users by First Name/Last Name.
3. Edit link will show us the Registration Users details.
4. Deleting functionality of Registration Users details.
5. View link will help us to view the Registration Users details.
6. Mailing link will help us to send an email, to the selected Registration Users. By clicking on this link, will redirect us to the sent mail page.
7. Status it will update the status of Registration Users list like Active and Disable.

## Committee Members

Committee Members

Committee Members

Committees

Add Committee Member






Search

Search

User Name

Search

Clear

S.No.	Picture	Name ↑	Email	Phone	City	Status	Action
5		TACA	test@gmail.com	999-999-9999	N/A	Active	   

List of functionality provided in the "Committees Members" are,

1. Find the particular Page details when using searching functionality.
2. Searching Committee Members by User Name.

3. Edit link will show us the Committees Members details.
4. Deleting functionality of Committees Members details.
5. Status it will update the status of Committees Members list like Active and Disable.

**Note:** Here arrow highlighted disabled delete option is not worked because already committee member is having some Committees list.

## Add Committee Member

Fill all the credentials and click on 'Submit' button to add Committee member, screen shot for adding committee members is as shown in the below figure.

The screenshot shows a web form titled "Add Committee Members". At the top right, there is a link "←back to Committee members" with a red arrow labeled "1" pointing to it. Below the title, there are two tabs: "Committee Members" (selected) and "Committees". The form is divided into two main sections: "Member Details" and "Member Description".

**Member Details:** This section contains several input fields: "Name : \*" (required), "Email Id :", "Phone No :", "City :", "State :", "Display Order :", and "Address :". There is also a "Member Photo :" field with a "Browse..." button (annotated with a red arrow labeled "2") and the text "No file selected."

**Member Description:** This section features a rich text editor. The toolbar at the top includes various icons for text formatting (bold, italic, underline, text color, background color, font size, font family, bulleted list, numbered list, link, unlink, image, table, etc.). A red arrow labeled "3" points to the toolbar. Below the toolbar is a large text area for the description. A red arrow labeled "4" points to a question mark icon in the bottom right corner of the text editor's toolbar.

At the bottom of the form, there are two buttons: "Submit" and "Cancel". A red note at the bottom left of the form states: "Note : Image size should be maintained width \* height (160 \* 160)".

## Validation

1. Name is mandatory filed.

In Committee Members add page we will observe the following things.

1. Here is back to Committee Members list link it goes to committee member's list page.
2. Here is browse image link. (Image size should be maintained with width\*height(160\*160))
3. Here is a C K Editor it contains Description and source code of page.
4. Here C K Editor is having, one more special feature Image Plug-in, which will help us to upload the image.

## Edit Committee Members

This edit page screen shot having same as adding new Committee Members screen shot. Edit all the credentials and click on Submit button to update page.

## Committees

Committees





Committee Members Committees Add Category

Search

Search

Keyword

Search Clear

S.No.	Category Name	Order No	#	Type	Status	Action
1	Governing Board 2015-17	1	Members	Executive Committee	Active	 
2	Governing Foundation Committee 2015-2017	3	Members	Executive Committee	Disabled	 

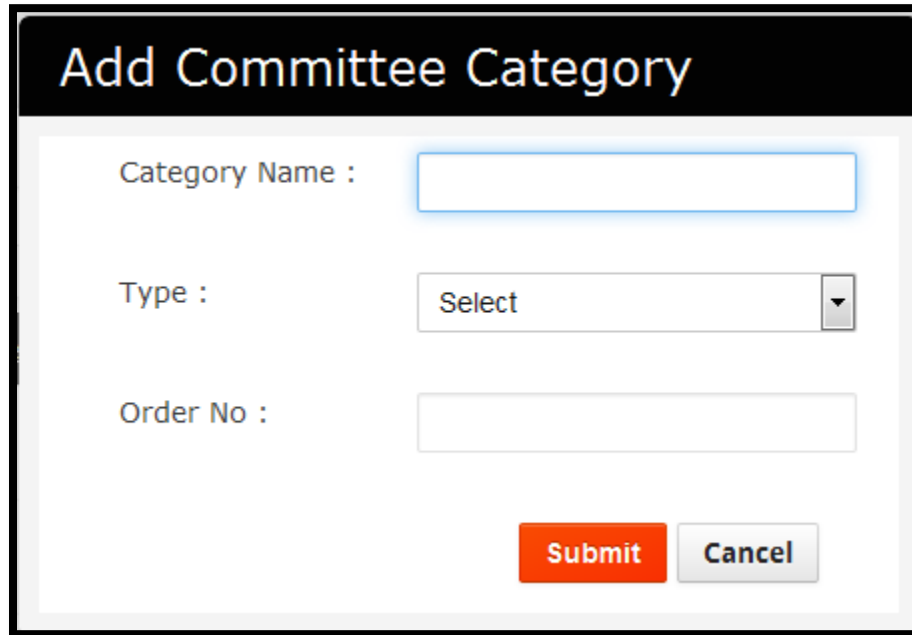
List of functionality provided in the "Committees" are,

1. Find the particular Page details when using searching functionality.
2. Searching Committees by Keyword (Category name).
3. Edit link will show us the Committees details.
4. Deleting functionality of Committees details.
5. Status it will update the status of Committees list like Active and Disable.
6. Order No this will update the display number of Committee category.
7. Members link this will redirect us to the Committee Members page.

**Note:** Here arrow highlighted disabled delete option is not worked because already which is having some Committee members list.

## Add Committee Category

Fill all the credentials and click on 'Submit' button to add Committee category, screen shot for adding Committee category type is as shown in the below figure.



### Validations

1. Category name is mandatory field.
2. Type is mandatory field.
3. Order no is mandatory field.

## Edit Committee Category

This edit page screen shot having same as adding new Committee category screen shot. Edit all the credentials and click on Submit button to update page.

To get more idea regarding adding Committee members into Committee list based on selected Committee Category:

Please follow below steps:

1. Go to Committee Members list (<http://admin.teluguassociation.ca/Committees>)
2. Add Members details into committee members by using Add functionality (<http://admin.teluguassociation.ca/Committees/AddCommittee>)
3. Go to Committee Category list (<http://admin.teluguassociation.ca/CommitteeMaster>)
4. If require to add new category you can add / go through existing category list.
5. Select Category which you need to add Committee list by clicking on Members link
6. Here link will redirect us list page (<http://admin.teluguassociation.ca/CommitteeMember?CommitteeCategoryId=16>)

Please find the below screen shot for Committee Members list based on selected category name:

## Committee Members

Committee Members

Committees

Add Member to Committee

▼ Search

Search


Category

Leadership

▼

Search

Clear

S.No.	Picture	Name↑	Email	Phone	City	Order No	Status	Action
1		TACA	test@gmail.com	999-999-9999		<div>0</div> <div>↺</div>	<div>Active</div> <div>↺</div>	<div>✎</div> <div>🗑</div>

7. By add functionality you can add Committee members into Committee list to the selected Category name.

Please add committee members into selected Committee Category into committee member list. Here in adding committee member pop-up need to select Member name.

## Add Committee Member

Member :

Select

▼

Order No :

Designation :

Submit

Cancel

## Video Gallery

Video Gallery

(1) Add Video (2) Video Categories

Filter Videos

Category: Cultural Video Search: Keyword Search Clear

S.No.	Heading↑	Category	Order No	Video	Status	Action
1	TACA Ugadhi 2016	Cultural Video	1		Active	

List of functionality provided in the "Video Gallery" are,

1. Find the particular Page details when using searching functionality.
2. Searching Video Gallery by Category & Search Keyword.
3. Edit link will show us the Video Gallery details.
4. Deleting functionality of Video Gallery details.
5. Status it will update the status of Video Gallery list like Active and Disable.
6. Order No this will update the display number of Video Gallery.

## Add video Gallery

Fill all the credentials and click on 'Submit' button to add Video Gallery, screen shot for adding video gallery is as shown in the below figure.

Add Video

← back to Videos

Category : \* -- Select Category --

Heading : \*

Video Url : \*

Ex: (Video id is - y2atip0h-Kg)

Video Description :

Display Order :

Is Home : ☐

Submit Cancel



### Validation:

1. Category name is mandatory field.
2. Heading is mandatory filed.
3. Video url is mandatory filed (Ex: Video id format is: y2atipoh-kg)

**Note:** Back to video list link, this will redirect us to the Video gallery page.

## Edit Video Gallery

This edit page screen shot having same as adding new Video gallery screen shot. Edit all the credentials and click on Submit button to update page.

## Video Category




Video Categories

Video Gallery Add Category

Search

Search

Keyword Search Clear

S.No.	Category Name	Posted Date	#	Action
1	Cultural Video	11-27-2015	Videos	  

List of functionality provided in the "Video Category" are,

1. Find the particular Page details when using searching functionality.
2. Searching Video category by Search Keyword.
3. Edit link will show us the Video Category details.
4. Deleting functionality of Video Category details.
5. Video link; this will redirect us to the Video gallery page.

## Add Video Category

Fill all the credentials and click on 'Submit' button to add Video Category, screen shot for adding video category is as shown in the below figure.

## Add Category

Category Name :

Year :

### Validation:

Fill all the mandatory fields.

## Edit Video Category

This edit page screen shot having same as adding new Video category screen shot. Edit all the credentials and click on Submit button to update page.

## News

### News Add News

---

**Search**

Search

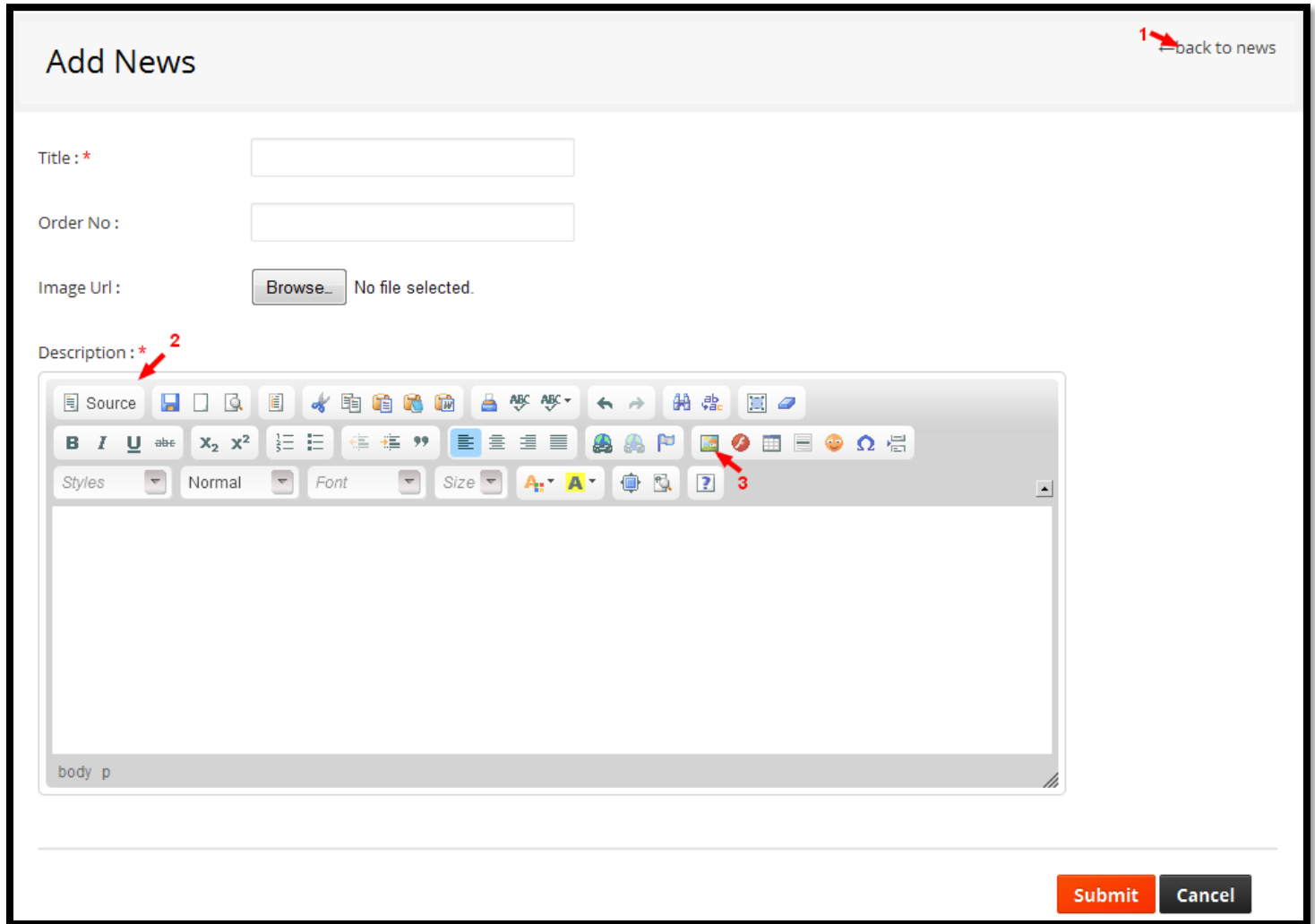
S.No.	News Title↑	Posted Date	Last Activity By	Order No	Status	Action
1	Welcome to Telugu Association..., Thank You for making Telugu Association website a Grand Success !!	18-10-2016	admin	0 <input type="button" value="↺"/>	Disabled <input type="button" value="↻"/>	<input type="button" value="👁"/> <input type="button" value="✎"/> <input type="button" value="🗑"/>

List of functionality provided in the "News" are,

1. Find the particular Page details when using searching functionality.
2. Searching News by News Title.
3. Edit link will show us the News details.
4. View link will show us the News details.
5. Deleting functionality of News details.
6. Status it will update the status of News list like Active and Disable.
7. Order No this will update the display number of News.

## Add News

Fill all the credentials and click on 'Submit' button to add News, screen shot for adding News is as shown in the below figure.



The screenshot shows a web form titled "Add News". At the top right, there is a link "back to news" with a red arrow pointing to it, labeled "1". The form contains the following fields:

- Title :** A text input field with a red asterisk indicating it is mandatory.
- Order No :** A text input field.
- Image Url :** A text input field with a "Browse..." button and the text "No file selected."
- Description :** A text area with a red asterisk indicating it is mandatory. A red arrow labeled "2" points to the asterisk.

The CK Editor toolbar is visible below the description field, with a red arrow labeled "3" pointing to the "Image" icon. At the bottom right of the form, there are two buttons: "Submit" (orange) and "Cancel" (grey).

### Validation

1. Title name is mandatory field.
2. Description is mandatory filed.

### Note:

1. Here is back to News list link it goes to News list page.
2. Here is a C K Editor it contains Description and source code of page.
3. Here C K Editor is having, one more special feature Image Plug-in, which will help us to upload the image.

## Edit News

This edit page screen shot having same as adding new News page screen shot. Edit all the credentials and click on Submit button to update page.

## Donors

Donors

[Add Donor](#)

Search

Search

Keyword

Search Clear

S.No.	First Name↓	Last Name	Email	Amount	Payment Method	Payment Status	Status	Action
1	ABC	XYZ	test@gmail.com	0	N/A	N/A	Disabled	

List of functionality provided in the "Donors" are,

1. Find the particular Page details when using searching functionality.
2. Searching Donors by Keyword.
3. Edit link will show us the Donors details.
4. View link will show us the Donors details.
5. Deleting functionality of Donors details.
6. Payment Status will be display as Completed, when Users donor registration done including with payment transaction, otherwise this will in a status called 'Pending'.
7. Status it will update the status of Donors list like Active and Disable.
8. Order No this will update the display number of Donors.

**Note:** Here highlighted arrow will help us to add Donor details into Donors list.

## Add Donor

Fill all the credentials and click on 'Submit' button to add Donor, screen shot for adding Donor is as shown in the below figure.

Add Donor
→ back to donors list

Donor Details

First Name :\*

Last Name :\*

Email :\*

Phone No :

Amount :\*

Donation Cause

Order Date :

Address

Address

Donor Description

Payment By :

PaymentBy

Donation Program :

--Select--

Payment Status :

Select

Payment Method :

Select

Submit

Cancel

## Validation

1. First name is mandatory field.
2. Last Name is mandatory field.
3. Donor Email is mandatory field.
4. Amount is mandatory field.


## Note:

1. Here is back to Donors list link it goes to Donor list page.

## Edit Donor

This edit page screen shot having same as adding new Donor page screen shot. Edit all the credentials and click on Submit button to update page.

## Donation Categories

Donation Categories					Add Category
S.No.	Category Name	Order No	Status	Action	
1	Audio System Donors	1	Active	 	

List of functionality provided in the "Donation Categories" are,

1. Edit link will show us the Donation Category details.
2. Deleting functionality of Donation Category details.
3. Status it will update the status of Donation Category list like Active and Disable.
4. Order No this will update the display number of Donation Category.

## Add Donation Category

Fill all the credentials and click on 'Submit' button to add Donation Categories, screen shot for adding Donation Categories is as shown in the below figure.



### Validation

1. Category name is mandatory field.
2. Order No.

## Edit Donation Category

This edit page screen shot having same as adding new Donation Category page screen shot. Edit all the credentials and click on Submit button to update page.

## News Letter Subscribers



S. No	Email Id	Posted On ↑	Status	Actions
1	bhavyareddy.hunabad@gmail.com	18-10-2016	Active 	✉ 🗑

List of functionality provided in the "News Letters" are,

1. Find the particular Page details when using searching functionality.
2. Searching News Letters by Keyword.
3. Deleting functionality of News Letters details.
4. Status it will update the status of News Letters like Active and Disable.
5. Mailing link will help us to send an email, to the selected Email Id. By clicking on this link, will redirect us the sent mail page.
6. Highlighted link this will help us to export the details into excel sheet.

## Send Mail

Fill all the credentials and click on 'Submit' button to Sent Mail, screen shot for adding News is as shown in the below figure.

**Send Mail**

**Send Mail Details**

Email From : \* info@teluguassociation.ca

Email To : \*

[ If multiple mails, separate by (,) comma ]

Subject : \*

Choose Notification : Select

**Description\***

1 2

body p

Submit Cancel

## Validations

Fill all the Mandatory fields.

**Note:** If multiple mails separate it by (,) comma.

## Profile

Profile

Edit Profile

User Name	admin
Email	admin@arjunweb.com
Phone	999-999-9999
Designation	Super Admin

If we click the left side menu profile link it will get navigated to the profile Edit page.

## Edit Profile

Profile

User Name	admin
Email	<input type="text" value="admin@arjunweb.com"/>
Phone	<input type="text" value="999-999-9999"/>
Designation	<input type="text" value="Super Admin"/>

Submit

Cancel

Click on 'Edit' button to edit the Profile details, if we want to update any record, make changes and click on 'Submit' button, fields will be updated.

## Application Settings



Fill all the credentials and click on 'Submit' button to do Settings on Application, screen shot for Application settings is as shown in the below figure.

## Application Settings

Application SettingsPayment Settings

▼ Application Settings

Site Name : \*

Telugu Alliances of Canada

Company Email : \*

info@teluguassociation.ca

Company Phone : \*

Company Web Site : \*

http://www.teluguassociation.ca

Company Address : \*

Telugu Alliances of Canada

Records per page :

0

Customer Care Number :

Toll Free Number :

▼ President

Email Id :

Phone No :

▼ Secretary

Email Id :

Phone No :

▼ Social Network Links

Facebook Link :

Twitter Link :

Youtube Link :

Linkedin Link :

Google Plus Link :

▼ SEO Details

Page Title :

Meta Keywords :





Meta Description :

UpdateCancel

## Validations

Fill all the mandatory fields.

## Payment Settings

Payment Settings					
Application Settings		Payment Settings		Add New Settings	
S.No.	Payment Method	Account Type	Currency Code	Status	Action
1	PayPal	Test	USD	Active	   

List of functionality provided in the Payment settings list Page are,

1. Edit link will show us the Payment settings details.
2. Deleting functionality of Payment settings.
3. View link will help us to view the Payment settings details.
4. Status Active and Disable.

## Add New Payment settings

Fill all the credentials and click on 'Submit' button to do add Payment Settings in payment list, screen shot for adding payment settings is as shown in the below figure.

## Payment Settings

[Application Settings](#)[Payment Settings](#)

[←back to Payment Settings](#)

▼

**Payment Details**

Payment Method :\*

Select Payment Method▼

Account Type : \*

--Select--▼

Payment Url :\*

Payment Email :\*

Currency Code :\*

Select Currency Code▼

Success Url :\*

Cancel Url :\*

Notify Url :

Token No :

Submit

Cancel

### Validations

Fill the entire asterisk (\*) field.

### Change Password

## Change Password

Old Password

●●●●●●●●

New Password

Retype Password

Submit

Cancel

Fill all the credentials and click on 'submit' button to Change the Password details, screen shot for Changing Password is as shown in the above figure.

## Forgot Password

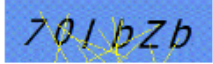
### Forgot Password

**Note:-**If you have forgotten your password and would like to change it, enter your email address and we'll send you a new password reset request.


**Email**

**Type Shown Code**



[Back to Login](#) 

Fill all the credentials and click on 'submit' button to Reset Password, screen shot for Forgot Password is as shown in the above figure.

Note: Highlighted Arrow Back to Login which will redirect us to the Login Page.

Admin can modify each part of the Site content and is reflected to the Main-Site.