



Date: **05th November 2025**

To,
Mr. Arkaadev Basu
Habra, West Bengal, India – 743271
Ph. +91 9749415894
Email: arkaadevbasu365@gmail.com

Subject: Appointment for the Post of Software Faculty

Dear **Mr. Arkaadev Basu**,

We are pleased to offer you the position of **Software Faculty** at **M. S. Computers (ATC: Aptech Limited)**, **Konnagar Branch**, effective **10th November 2025**.

This is a **full-time position**, requiring your services for **6 days a week** and **8 hours per day**. You will be on a **probation period of 6 months** from the date of joining. During this period, your **monthly remuneration will be Rs. 12,000/- (Rupees Twelve Thousand only)**.

In addition to your salary, the company will provide:

- **Advance Technology Training** at regular intervals to enhance your professional skills.
- **Incentive Scheme Facility** based on performance and contribution.

You are expected to maintain the highest standards of discipline, professionalism, and commitment towards your duties and responsibilities as a faculty member.

Upon successful completion of the probation period, your performance will be reviewed, and you may be considered for confirmation and additional benefits as per company policy.

Please confirm your acceptance of this offer by replying to this email or signing and returning a copy of this letter as a token of your acceptance.

We look forward to welcoming you to the M. S. Computers team and wish you a successful career with us.

Warm regards,

Sujit Das
Proprietor- M.S. Computers (ATC: Aptech Limited)

M.S. Computers

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