Programme	Batch (Start Yr - End Yr)		Project:						Attendance (Insert below names)			
	Group		Names:									
Date	Project discussions			Semester	Deliverable	Issues	Guide's remark					
Overall									0%	0%	0%	0%
Guide's signature:												
(When maintained on hard-copy)												

Area	Question	Raised By	Status (Open / Closed)	Response	Response By