ENROLLMENT AGREEMENT

ROADMASTER DRIVERS SCHOOL OF WEST MEMPHIS, INC. 2800 East North Service Road, West Memphis, AR 72301 870-400-4090 800-831-1300							ROADMASTER DRIVERS SCHOOL OF CHATTANOOGA, 3800 Cummings Highway, Chattanooga, TN 37419 800-831-1300														
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TERMS OF THIS ENROLLMENT AGREEMENT ARE CONTAINED ON BOTH SIDES

Page 1 of 2 Initialed by Student _____

CANCELLATION AND REFUNDS

- If an applicant is not accepted by ROADMASTER, all monies paid by the applicant will be refunded.
- If the applicant notifies the school of the desire to cancel the enrollment agreement, in any form, within three (3) business days of signing the agreement, all monies paid by the applicant will be refunded.
- The effective date of the termination/cancellation, for refund purposes, shall be the last day of attendance.
- The refund shall be based on the cost and length of the program. All tuition beyond the current enrollment period shall be refunded when a student terminates.

REFUND SCHEDULE

Within three (3) business days

Completion of less than 25% of the program

Pro-rata computed on the number of hours scheduled to the date of cancellation* to the total program hours less the \$100 registration

fee

Completion of 25% but less than 50% Refunded not less than 50% of the tuition Completion of 50% but less than 75% Refunded not less than 25% of the tuition Completion of 75% or more

No Refund – Full tuition due.

*All refunds will be made within thirty (30) days of receipt of cancellation or termination of training. (SEE VETERANS' POLICIES ADDENDUM)

ENROLLMENT TRAINING AGREEMENT

Upon acceptance of this Enrollment Agreement, this document constitutes a training agreement to provide the complete training course as elected on the reverse of this form.

ADMISSION REQUIRMENTS

- 1. A personal interview with an Admissions Representative or Agent
- 2. The applicant must be eighteen (18) years of age to drive intrastate or at least twenty-one (21) years old to be employed to drive
- 3. All applicants must have a valid driver license in their possession at the time of enrollment.
- 4. All applicants must submit to the school a copy of their Class A Permit, an acceptable Department of Transportation physical examination, and agree to provide a drug screen. (The approximate cost of physical and drug screen is \$80 which is not included in tuition.)
- 5. All applicants must remain drug free and agree to random drug testing during training.
- 6. All applicants must be able to sufficiently read and speak the English language to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.
- 7. All applicants must be familiar with the School's cancellation and refund policy and sign any required enrollment forms.
- 8. All applicants must pay a \$100 registration fee.
- 9. Agree that the School reserves the right to reject this application if all admission requirements are not met.

ACCEPTANCE

This enrollment agreement will be sent to the School's Director for review and acceptance or rejection. If rejected the applicant will be notified and a full refund of all monies paid to the school will be made.

CLASS SCHEDULE

Weekday classes normally meet 10 hours per day from 7 a.m. to 6 p.m. Some night classes are scheduled for skills and highway night training exposure. Schedules are subject to change without notice. Evening classes meet Monday through Friday from 6 p.m. to 12 a.m. and Saturday or Sunday from 7 a.m. to 6 p.m.

Weekend classes meet Saturday and Sunday from 7 a.m. to 6 p.m.

SCHOOL POLICIES

Rules, regulations, and policies of the School including attendance and conduct appear in the School Catalog. Failure to abide by the rules, regulations, and policies including payment of tuition may result in student dismissal.

CREDIT FOR PREVIOUS TRAINING

Applicants will be given consideration for credit for previous experience or training, on an individual basis after an evaluation is made of the applicant's actual work experience in the field, previous training, and driving ability.

For consideration of previous training, the applicant must submit a certificate of completion and course outline from previous training at the time of application.

- If the applicant receives credit for a portion of the program, the full tuition will be adjusted accordingly.
- NOTE: See the School's Catalog for additional information and curriculum descriptions.

WAIVER OF RIGHT TO CONTEST JURISDICTION

Each party waives, to the fullest extent permitted by law, the right to contest jurisdiction of all disputes or litigation relating to training or this agreement and are to be governed by the laws of the State of Florida. Any party bringing a legal action or proceeding against any other party out of or relating to this agreement, agrees that any legal action or proceeding will be brought in any court of the State of Florida sitting in Tampa, or the United States District Court for the Middle District of Florida, Tampa Division.

GRADUATE PLACEMENT

The School maintains a staff that meets with all students while in school and provides continuing service to graduates. The School's Graduate Services Department may not be able to assist the student in finding a position in the trucking industry: if the student has been convicted of a felony; if the student has been convicted of any offense involving the use of alcohol or drugs; if the student's driving record contains multiple traffic offenses in the prior three (3) years or if the student's driver license has been suspended or revoked for any cause.

THIS IS NOT A GUARANTEE OF A JOB OR OFFER OF EMPLOYMENT. NO REPRESENTATIVE IS AUTHORIZED TO GUARANTEE YOU A JOB UPON GRADUATION.

The School DOES NOT GUARANTEE EMPLOYMENT.

GRADUATION CERTIFICATE

A Certificate of Completion, signed by an official of the School, will be given upon satisfactory completion of training.

CORRESPONDENCE AND COMPLAINT PROCEDURE
All correspondence, inquires and other matters relating to this training should be addressed to:

11300 4th St. N., Ste. 200, St. Petersburg, FL 33716 Students having questions or concerns regarding training should request an appointment with the School Director. If the student is not satisfied with the outcome, formal complaint procedures are spelled out in the School Catalog.

LICENSING AUTHORITY

ARKANSAS SCHOOL

Licensed by: Arkansas State Board of Private Career Education 612 South Summit Street, Suite 102 Little Rock, AR 72201-4740 501-683-8000

TENNESSEE SCHOOL AND RESIDENTS

State of Tennessee Higher Education Commission Parkway Towers, Suite 1900, Nashville, TN 37243-3605 615.741.6230

Roadmaster Drivers School of West Memphis, and Roadmaster Drivers School of Chattanooga, Inc. are authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

Tennessee students will receive and must sign the written disclosure "Transferability of Credits" document and the Pre-Enrollment Checklist (which are both addenda to this Enrollment Agreement) before they will be enrolled in the school. Student's Initials_

TERMS OF THIS ENROLLMENT AGREEMENT ARE CONTAINED ON BOTH SIDES

Page 2 of 2 Initialed by Student White Copy: Roadmaster - Yellow Copy: Student