

ENROLLMENT AGREEMENT

☐ ROADMASTER DRIVERS SCHOOL OF WEST MEMPHIS, INC.  
2800 East North Service Road, West Memphis, AR 72301  
870-400-4090 800-831-1300

☐ ROADMASTER DRIVERS SCHOOL OF CHATTANOOGA, INC.  
3800 Cummings Highway, Chattanooga, TN 37419  
800-831-1300

SOCIAL SECURITY #

NAME:

First Name

Initial Last Name

ADDRESS: \_\_\_\_\_ STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

DRIVERS LICENSE #: \_\_\_\_\_ STATE OF ISSUE: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

PROGRAM TITLE – COMMERCIAL TRUCK DRIVER TRAINING COURSE

Application Request & Statement of Acceptance

- I hereby apply for admission to the following Commercial Truck Driver Training program:  
**160 Clock Hour** ☐ 3 Weeks ☐ 8 Weekends ☐ 4 Weeks / Evenings
- In consideration of acceptance of this enrollment, I agree to the terms and conditions set forth herein, and **I further agree to make arrangements to pay or finance the total tuition balance due, as stated in this agreement, and all required fees.**
- Upon acceptance of this Enrollment Agreement the School agrees to provide a complete training course of not less than 160 clock hours. Students attend daily classes from 7 AM to 6 PM. Night driving may be scheduled and provided as part of the program. The Four (4) Week Evening program training takes place from 6 PM to 12 AM and Saturdays or Sundays. The training consists of classroom lectures/lab, range/field skills training, highway training and CDL testing. All books and supplies are included in the tuition for the training and the CDL Examination. Career guidance and placement assistance service is also provided to students and/or graduates.
- If accepted for training, I acknowledge that the school assumes no responsibility for any injury or damage incurred to me, caused by me, or my property. I further agree to hold the school harmless from liability for such injury or damage, except as caused by the gross negligence of the school.

CLASS STARTING DATE: \_\_\_\_\_

CLASS ENDING DATE: \_\_\_\_\_

Total Tuition **\$ 6,495.00\***  
\*(Includes \$100  
Registration Fee)

Less: Applicable Credit \$ \_\_\_\_\_

**SUBTOTAL:** \$ \_\_\_\_\_

Less: Tuition Deposit  
(Only indicate dollar amount  
received with this agreement) \$ \_\_\_\_\_

**TUITION BALANCE DUE:** \$ \_\_\_\_\_

NOTICE TO BUYER

- Do not sign this Enrollment Agreement before you read both sides or if it contains any blank spaces.
- You are entitled to a copy of the Enrollment Agreement, which you sign.
- If you finance, you will be required to sign a consumer credit agreement which is subject to all claims and defenses which you could assert against the school for goods or services obtained pursuant to the financing or with the proceeds hereof. Recovery there under by you shall not exceed amounts paid by you to the school.
- THIS AGREEMENT CONSTITUTES THE ENTIRE CONTRACT BETWEEN THE TRUCK DRIVER TRAINING SCHOOL AND THE STUDENT, AND ANY VERBAL ASSURANCES OR PROMISES NOT CONTAINED HEREIN SHALL BIND NEITHER THE SCHOOL NOR THE STUDENT.**

CERTIFICATION OF UNDERSTANDING

- I certify that I have read this Enrollment Agreement, including detailed information on the back of this form, understand the contents and agree to abide by its terms. I further certify that the right to cancel has been explained to me by an Admissions Representative of the School, and that I have received a copy and agree to the terms of this Enrollment Agreement and received a current School catalog. I agree to a WAIVER OF RIGHT TO CONTEST JURISDICTION. (See Page 2 Relating to waiver of right of contest jurisdiction)**

\_\_\_\_\_  
Date: \_\_\_\_\_

*Applicant's Signature*

*Month—Day—Year*

- STATEMENT OF REPRESENTATIVE: As the authorized Admissions Representative or Agent of the School, I have interviewed the above applicant and certify that in my judgment the admission requirements will be met. I recommend the applicant's acceptance, based on information made available by the applicant.

\_\_\_\_\_  
Date: \_\_\_\_\_

*Representative's Signature*

*Month—Day—Year*

Accepted \_\_\_\_\_ on \_\_\_\_\_ By: \_\_\_\_\_  
*Location Date School Official, Title*

(TEAR OFF HERE)

BUYER'S RIGHT TO CANCEL

\_\_\_\_\_  
Date Applicant Signed this Enrollment Agreement

- YOU MAY CANCEL THIS ENROLLMENT AGREEMENT WITHOUT ANY PENALTY OR OBLIGATION WITHIN THREE (3) BUSINESS DAYS FROM THE DATE YOU SIGN THIS ENROLLMENT AGREEMENT.**
- IF YOU CANCEL WITHIN THREE (3) BUSINESS DAYS, ANY PAYMENTS MADE BY YOU UNDER THIS ENROLLMENT AGREEMENT WILL BE RETURNED TO YOU WITHIN THIRTY (30) DAYS FOLLOWING RECEIPT OF YOUR CANCELLATION NOTICE AND ANY SECURITY INTEREST ARISING OUT OF THIS ENROLLMENT AGREEMENT WILL BE CANCELLED.**
- TO CANCEL THIS ENROLLMENT AGREEMENT, MAIL OR DELIVER A DATED COPY OF THE CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE SIGNED BY YOU TO: 11300 4<sup>th</sup> STREET NORTH, SUITE 200, ST. PETERSBURG, FL, 33716, NO LATER THAN MIDNIGHT OF \_\_\_\_\_. (Insert 3 business days after the date the applicant has signed this Enrollment Agreement)**

**I HEREBY CANCEL THIS ENROLLMENT AGREEMENT.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Social Security # \_\_\_\_\_

Applicant's Address \_\_\_\_\_

TERMS OF THIS ENROLLMENT AGREEMENT ARE CONTAINED ON BOTH SIDES

Page 1 of 2 Initialed by Student \_\_\_\_\_

CANCELLATION AND REFUNDS

- If an applicant is not accepted by ROADMASTER, all monies paid by the applicant will be refunded.
- If the applicant notifies the school of the desire to cancel the enrollment agreement, in any form, within three (3) business days of signing the agreement, all monies paid by the applicant will be refunded.
- The effective date of the termination/cancellation, for refund purposes, shall be the last day of attendance.
- The refund shall be based on the cost and length of the program. All tuition beyond the current enrollment period shall be refunded when a student terminates.

REFUND SCHEDULE

Within three (3) business days	100 %
Completion of less than 25% of the program	Pro-rata computed on the number of hours scheduled to the date of cancellation* to the total program hours less the \$100 registration fee
Completion of 25% but less than 50%	Refunded not less than 50% of the tuition
Completion of 50% but less than 75%	Refunded not less than 25% of the tuition
Completion of 75% or more	No Refund – Full tuition due.

- \*All refunds will be made within thirty (30) days of receipt of cancellation or termination of training. (SEE VETERANS' POLICIES ADDENDUM)

• ENROLLMENT TRAINING AGREEMENT

Upon acceptance of this Enrollment Agreement, this document constitutes a training agreement to provide the complete training course as elected on the reverse of this form.

• ADMISSION REQUIRMENTS

1. A personal interview with an Admissions Representative or Agent
2. The applicant must be eighteen (18) years of age to drive intrastate or at least twenty-one (21) years old to be employed to drive interstate.
3. All applicants must have a valid driver license in their possession at the time of enrollment.
4. All applicants must submit to the school a copy of their Class A Permit, an acceptable Department of Transportation physical examination, and agree to provide a drug screen. (The approximate cost of physical and drug screen is \$80 which is not included in tuition.)
5. All applicants must remain drug free and agree to random drug testing during training.
6. All applicants must be able to sufficiently read and speak the English language to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.
7. All applicants must be familiar with the School’s cancellation and refund policy and sign any required enrollment forms.
8. All applicants must pay a \$100 registration fee.
9. Agree that the School reserves the right to reject this application if all admission requirements are not met.

• ACCEPTANCE

This enrollment agreement will be sent to the School’s Director for review and acceptance or rejection. If rejected the applicant will be notified and a full refund of all monies paid to the school will be made.

• CLASS SCHEDULE

**Weekday classes** normally meet 10 hours per day from 7 a.m. to 6 p.m. Some night classes are scheduled for skills and highway night training exposure. Schedules are subject to change without notice.  
**Evening classes** meet Monday through Friday from 6 p.m. to 12 a.m. and Saturday or Sunday from 7 a.m. to 6 p.m.

**Weekend classes** meet Saturday and Sunday from 7 a.m. to 6 p.m.

• SCHOOL POLICIES

Rules, regulations, and policies of the School including attendance and conduct appear in the *School Catalog*. Failure to abide by the rules, regulations, and policies including payment of tuition may result in student dismissal.

• CREDIT FOR PREVIOUS TRAINING

- Applicants will be given consideration for credit for previous experience or training, on an individual basis after an evaluation is made of the applicant’s actual work experience in the field, previous training, and driving ability.
- For consideration of previous training, the applicant must submit a certificate of completion and course outline from previous training at the time of application.
- If the applicant receives credit for a portion of the program, the full tuition will be adjusted accordingly.
  - **NOTE:** See the School’s Catalog for additional information and curriculum descriptions.

• WAIVER OF RIGHT TO CONTEST JURISDICTION

Each party waives, to the fullest extent permitted by law, the right to contest jurisdiction of all disputes or litigation relating to training or this agreement and are to be governed by the laws of the State of Florida. Any party bringing a legal action or proceeding against any other party out of or relating to this agreement, agrees that any legal action or proceeding will be brought in any court of the State of Florida sitting in Tampa, or the United States District Court for the Middle District of Florida, Tampa Division.

• GRADUATE PLACEMENT

The School maintains a staff that meets with all students while in school and provides continuing service to graduates. **The School’s Graduate Services Department may not be able to assist the student in finding a position in the trucking industry: if the student has been convicted of a felony; if the student has been convicted of any offense involving the use of alcohol or drugs; if the student’s driving record contains multiple traffic offenses in the prior three (3) years or if the student’s driver license has been suspended or revoked for any cause.**

**THIS IS NOT A GUARANTEE OF A JOB OR OFFER OF EMPLOYMENT. NO REPRESENTATIVE IS AUTHORIZED TO GUARANTEE YOU A JOB UPON GRADUATION.**

The School **DOES NOT GUARANTEE EMPLOYMENT.**

• GRADUATION CERTIFICATE

A Certificate of Completion, signed by an official of the School, will be given upon satisfactory completion of training.

• CORRESPONDENCE AND COMPLAINT PROCEDURE

- All correspondence, inquires and other matters relating to this training should be addressed to:
- 11300 4<sup>th</sup> St. N., Ste. 200, St. Petersburg, FL 33716
- Students having questions or concerns regarding training should request an appointment with the School Director. If the student is not satisfied with the outcome, formal complaint procedures are spelled out in the *School Catalog*.

• LICENSING AUTHORITY

ARKANSAS SCHOOL

Licensed by: Arkansas State Board of Private Career Education  
612 South Summit Street, Suite 102  
Little Rock, AR 72201-4740  
501-683-8000

TENNESSEE SCHOOL AND RESIDENTS

State of Tennessee Higher Education Commission  
Parkway Towers, Suite 1900, Nashville, TN 37243-3605  
615.741.6230

Roadmaster Drivers School of West Memphis, and Roadmaster Drivers School of Chattanooga, Inc. are authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

Tennessee students will receive and must sign the written disclosure “Transferability of Credits” document and the Pre-Enrollment Checklist ( which are both addenda to this Enrollment Agreement) before they will be enrolled in the school. *Student’s Initials*\_\_\_\_\_

TERMS OF THIS ENROLLMENT AGREEMENT ARE CONTAINED ON BOTH SIDES