

A large, stylized number "7" in a teal-to-blue gradient. The right side of the "7" is composed of a pixelated or mosaic-like pattern.

<sup>TH</sup> edition

The **financial challenge** of the year

**NOVARTISDATATHON**

online

# Logistics & Platform information

Ana Vázquez | Andrea Rius  
**Novartis Datathon Organization**

# **INDEX:**

- 1. THE AGENDA**
- 2. WHERE WILL THE DATATHON TAKE PLACE?**
- 3. HOW TO SOLVE ANY QUESTIONS DURING THE EVENT**
- 4. MENTORS MEETINGS**

# 1- AGENDA

All schedules are according to the central european time (cet) \*-\*

CET	Wednesday 27th November	Thursday 28th November	Friday 29th November	Saturday 30th November	CET	Sunday 1st December
9:00			Team case work & mentoring session	Team case work & mentoring session	9:00	Welcome
9:30					9:30	Final submissions
10:00						
10:30					10:30	Deadline Final Submissions
11:00						
11:30					11:30	Show Results
12:00					12:00	Dedline send PPT (TOP 5)
12:30						
13:00					13:00	Presentations (TOP 5 )
13:30					13:30	
14:00					14:00	
14:30					14:30	Jury Deliberation
15:00					15:00	Winners announcement
15:30						
16:00	Logistics and Instructions Non compulsory Meeting					
16:30						
17:00		Kick-off				
17:30						
18:00						

# KICK-OFF

**CENTRAL EUROPEAN TIME (CET)**

**Thursday – 28<sup>th</sup> November**

**17:00 - 18:00 CET: KICK-OFF**

**To follow the KICK-OFF, ALL PARTICIPANTS must connect at the following link:**

**<https://datathon2024.vconnect.tv/>**

***Access: Email + Password (Check your email)***

**This link and the access will be the same for the LAST DAY, Sunday 1<sup>st</sup> December.**

**Keep them SAVE!**

# LAST DAY AGENDA & PRESENTATIONS

## SUNDAY - 1<sup>st</sup> December:

**09:00 – Welcome**

**09:30 - Final Submissions**

**10:30 - Deadline Final Submissions**

**11:30 - Show results**

**12:00 - Deadline to submit your PPT (TOP 5 TEAMS)**

**13:00 - Presentations to the jury (TOP 5 TEAMS)**

**14:30 - Jury deliberates**

**15:00 - Winner's announcement**

1. We will ask you to connect at the following link:

<https://datathon2024.vconnect.tv/>

Access:

Email + Password (Check your email)

2. We will see the **Presentations of the top 5 FINALIST teams** through the same web site: <https://datathon2024.vconnect.tv/>

### Important things to remember if your team is one of the 5 finalists:

- The presentation should be given by The Team Leader you have chosen.
- You must use the **master PPT you will find in your private channel**
- You will have only **30 minutes to prepare your PPT presentation**.
- Change your **team's background image and keep your camera open**.

## 2- WHERE WILL THE DATATHON TAKE PLACE?

### MICROSOFT TEAMS PLATFORM

We will use **Microsoft Teams Platform**  
Each participant must log in for the Novartis Datathon.

If you don't have a **Microsoft account**, we recommend you create **an account and download the app**. If needed, you have some instructions in the email you received last Friday.

## THE INSTRUCTIONS RECEIVED BY EMAIL

Last Friday, you should have received an email from myself  
We have assigned a number to each team.  
During the event we will refer each team by its number.



# TEAMS PUBLIC CHANNEL

Once you are registered you will have access to:

## Novartis Datathon TEAM

Where you see PUBLIC CHANNELS:

**- GENERAL:** To send information from the Organization to Participants and vice versa.

*With all the participants, Mentoring team, staff and photo&video team.*



# TEAMS PRIVATE CHANNEL

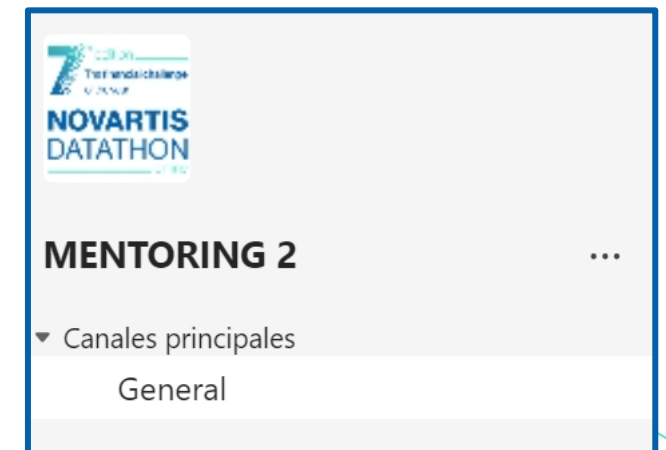
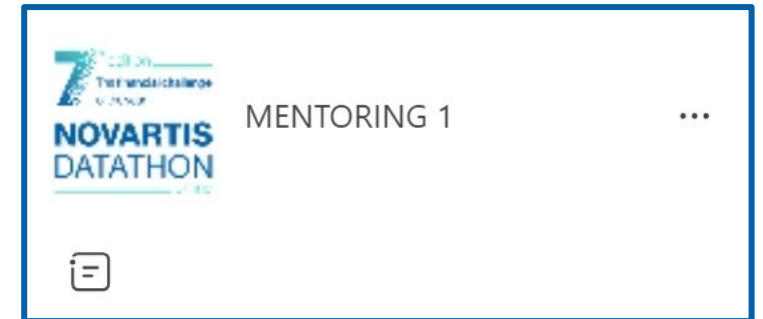
Once you are registered you will have access to:

**Mentoring 1 or Mentoring 2**

Where you see your **PRIVATE CHANNEL**:

**TEAM X**: the place to communicate with your mentor and your team's members in a private room.

*With the members of your team, the Mentoring team, staff and photo&video team.*



## 3- HOW TO SOLVE ANY QUESTIONS DURING THE EVENT?

If you have **questions** during the **session**, please, send them to the **TEAMS PLATFORM**, and mentors will respond them as soon as possible.

- If **questions** are general and about **logistics**, please send them in **NOVARTIS DATATHON TEAMS > GENERAL CHANNEL**.
- If **questions** are about **the Challenge and are private**, ask them in your **PRIVATE CHANNEL** once you have registered, and everything is ready.

## 4- MENTORS MEETINGS

**Each team has to book a 10-minute call with the mentors. This meeting is mandatory.**

**Select a time slot to book the meeting.**

**HOW?** We will post in the Microsoft Teams Platform (once the kick-off meeting finish) a link (the tool bookings) to book your appointment with the mentors.

**The appointment will arrive on your calendar and the mentor's calendar, and he/she will call you by teams at the reserved time. It is not mandatory for the whole team to attend this meeting but minimum ½ of the team should participate.**

**FRIDAY 29** - Availability from **9:00 to 12:00 CET** and from **16:00 to 18:00 CET**

**SATURDAY 30** - Availability from **9:00 to 12:00 CET** and from **16:00 to 18:00 CET**

**DO YOU HAVE ANY QUESTIONS?**

# THANK YOU VERY MUCH AND GOOD LUCK!

**See you in the kick-off  
tomorrow, 28th November  
at 17:00h CET**

A large, stylized number "7" in a teal-to-blue gradient. The right side of the "7" is composed of a pixelated or mosaic-like pattern.

<sup>TH</sup> edition

The **financial challenge** of the year

**NOVARTISDATATHON**

online