Project details of Credilit Limited CRM

Our need: as we are a business credit reporting company, we need to manage our orders, manage our reports, manage our delivery, manage invoice and manage others required entities to develop our business to next level.

User roles: we need 3 user roles;

1. Super admin: super admin can set pricing, give discount, generate daily/weekly/monthly reports,
2. Admin: admin can generate invoice, generate report from api, deliver reports, add bank/branch/customer, delete order and all other things that can do stuff.
3. Staff: staff can add order, send acknowledgement, upload report, access previous orders,

Required solutions:

1. **Customer management:** we have 3 types of customers which are bank (head office), branch and local company. We have their multiple information such as name, address, email, website, reg number, key personnel name and pricing. We have 2 different pricing segment which is slab pricing and custom pricing. Every new user got slab pricing and if we give then any discounted pricing then we can make a custom pricing for specific user.
2. **Key personnel management:** as we have 3 types of customers all of them have key personnel, we also add key personal information to help our marketing team. This includes name, address, profession, job title, company/bank, picture, gender, date of birth, marital status and others.
3. **Gift Management:** We send various types of gift to the customer occasionally. We need to trace our gifts and gift expense to clear our accounts.
4. **Order management:** usually bank send us order of the credit report thought email. They provide **company name, address, country, email, phone number, reg number, pi (jpg/pdf file), other details** along with **bank name, branch name, bank reference, bank personnel name** and **mobile number.** We need all mentioned information in our system along with supplier name

selection to get our costs for that specific report where we have 6 supplier **crif, mns, dynamic, gladtrust, instafinancial, in house.**

5. **Invoice Management:** We manage/create order invoice from the system using order data and pricing from customer management section. We generate 2 types of invoices for banks one is branch wise invoice and another one is head office-based invoice. Head office-based invoice includes all branch of the specific bank except any branch which we use to generate as branch wise invoice.

   We also generate invoice for local company where we will generate invoice for every single order. Also having option to share invoice payment link to customer. We have plan to intergrade bkash and card payment gateway such as sslcommerz or city amex gateway.

6. **Reporting:** We need some report to develop our business. Which are; Daily report, Weekly Report, Monthly Report, Bank Wise Report. All of mentioned reports includes Number of order, Number of delivery, Total income, Total expense, Graph of Most ordered 5 country, and others.
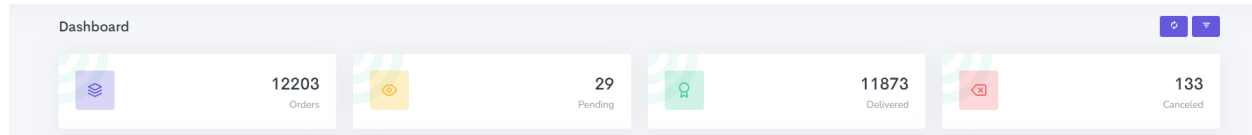
Work Flow: We have total 4 Work Flow for a single order. Which are;

1. **Pending:** All newly added orders will show on pending section.
2. **Processing:** If Stuff or admin change the order status or generate the report from api then it became on processing.
   - **Query:** If we need any additional information from the bank then It will be on query.
   - **Cancel:** If customer with to cancel the request, then it will be on canceled. Cancel action is only available to admin before order get into complete status but super admin can cancel order anytime.
3. **Complete:** After successfully generate report from api or supplier, the concern person manually changes the order status to complete.
4. **Delivered:** Our admin will review the report and send the report to bank using this system. Then the order will archive and status will delivered.
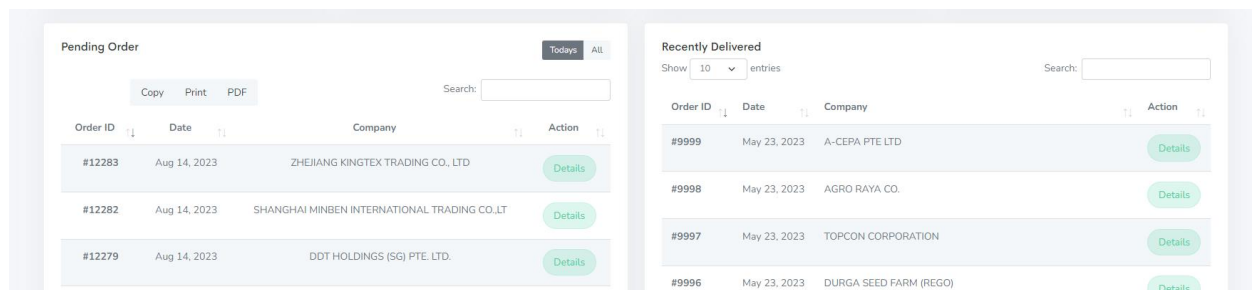
Page By Page Details with Screenshot

1. Home Page: We required 3 sections on our homepage
   - Order count section

   - Pending's and Recently Delivered

   - Graphs: Daily Order Graph, Supplier Statistics, Monthly Top Bank Graph.

2. **Contacts:**
   i) **Add Customer:** Our customer add page includes
      - Bank
        (a) Bank Name
        (b) Address
        (c) Phone Number
        (d) Email
        (e) Key Personnel
        (f) Price (Country wise)
      - Branch
        (a) Branch Name
        (b) Bank Name (Selector)
        (c) Address
        (d) Email
        (e) Key Personnel
        (f) Price (Custom Pricing If Required)

- Local Company
  - (a) Company Name
  - (b) Address
  - (c) Email
  - (d) Phone Number
  - (e) Key Personnel
  - (f) Price (By Default Slab Pricing, Custom Pricing If Required)

ii) View Customer:

- Bank
  - (a) Bank Name
  - (b) Address
  - (c) Phone Number
  - (d) Email
  - (e) Key Personnel
  - (f) Key Personnel Phone Number
  - (g) Key Personnel Email
  - (h) Previous Key Personnel
  - (i) Payment Due
  - (j) Last Payment Date
  - (g) All Order from Selected Bank (Table)
- Branch
  - (a) Branch Name
  - (b) Bank Name
  - (c) Address
  - (d) Email
  - (e) Key Personnel
  - (f) Key Personnel Phone Number
  - (g) Key Personnel Email
  - (h) Previous Key Personnel
  - (i) Having Custom Pricing (Yes/No)
  - (j) Payment Due
  - (k) Last Payment Date
  - (l) All Order from Selected Branch (Table)
- Local Company
  - (a) Company Name

(b) Address

(c) Phone Number

(d) Email

(e) Key Personnel

(f) Key Personnel Phone Number

(g) Key Personnel Email

(h) Previous Key Personnel

(i) Payment Due

(j) Last Payment Date

(k) All Order from Selected Local Company (Table)

iii) Add Supplier

- Supplier Name
- Email
- Phone Number
- Country Wise Price

iv) View Supplier

- Supplier Name
- Email
- Phone Number
- Country Wise Price
- All Order from Selected Supplier (Table)

v) Add Key Personnel

- Name
- Address
- Email
- Phone Number
- Date of Birth
- Gender
- NID Card Number
- Fathers Name
- Mothers Name
- Marital Status
- Spouse Name (If Marred)

- Child Name (If)
- Current Bank/Branch or Company Name
- Previous Bank/Branch or Company Name

vi) View Key Personnel

- Name
- Address
- Email
- Phone Number
- Date of Birth
- Gender
- NID Card Number
- Fathers Name
- Mothers Name
- Marital Status
- Spouse Name (If Marred)
- Child Name (If)
- Current Bank/Branch or Company Name
- Previous Bank/Branch or Company Name
- Gift History (Popup)
- All Orders By Him (Table)

3. **Create Order:** We input our order details that we receive from customer
    - Company Information
      (a) Company Name
      (b) Address
      (c) Country (Selection)
      (d) Company Reg No
      (e) Phone No
      (f) Email
      (g) Website
      (h) Additional Information
    - Customer Information
      (a) Customer Type
      (b) Customer Name (Selection)

(c) Branch Name (Selection)

(d) Bank Reference

(e) Key Personnel Name (Automatically If Inputted)

(f) Phone No (Automatically If Inputted)

(g) Attachment PI (Image/PDF)

- Supplier Information

(a) Supplier Name (Selection)

(b) Supplier Reference

4. Orders

- All Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Supplier

(f) Producer

(g) Order Date

(h) Details Button

- Pending Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Supplier

(f) Order Date

(g) Details Button

- Processing Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Order Date

(f) Producer

(g) Details Button

- Complete Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Complete Time and Date

(f) Producer

(g) Details Button

- Queried Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Queried By

(f) Query

(g) Details Button

- Canceled Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Canceled By

(f) Reasone

(g) Details Button

- Delivered Orders (Table)

(a) Order ID

(b) Customer

(c) Company

(d) Country

(e) Supplier

(f) Producer

(g) Delivered By

(h) Delivery Date

(i) Details Button

Pending Order

#	Bank	Branch	Company	Country	Supplier	Producer	Date	Reference	Action
#12283	NCC	Dhanmondi	ZHEJIANG KINGTEX TRADING CO., LTD	China	GladTrust	None	Aug 14, 2023	-	Details
#12282	City Bank	Head Office	SHANGHAI MINBEN INTERNATIONAL TRADING CO.,LT	China	GladTrust	None	Aug 14, 2023	TSD/Dhaka/Aug/23/24409/TRADE DATA	Details
#12279	EXIM	Bogura	DDT HOLDINGS (SG) PTE. LTD.	Singapore	Dynamic	None	Aug 14, 2023	EXIM/BOG/IMPORT/HASAN PULP/2023	Details
#12275	NCC	Shantinagar	Good Life Technologies Pvt Ltd	India	Crif	None	Aug 14, 2023	-	Details
#12270	Meghna	Head Office	HONGKONG WANDEFUL TRADING CO. LIMITED	Hong Kong	Dynamic	None	Aug 14, 2023	M/S S.K TRADERS	Details
#12269	NCC	Gulshan	SING FUELS PTE LTD	Singapore	Dynamic	None	Aug 14, 2023	NCCB/GB/IMP/LAL-0538/2023	Details
#12268	City Bank	Head Office	Imerys Ceramics (India) Pvt. Ltd.	India	Crif	None	Aug 14, 2023	TSD/Dhaka/Aug/23/24405/Trade Data	Details
#12267	NCC	Gulshan	BLOOM SUCCESS INTERNATIONAL LIMITED	Hong Kong	Dynamic	None	Aug 14, 2023	NCCB/GB/IMP/RIM-0545/2023	Details
#12266	NCC	Gulshan	JANMENJOY PRAMANIK INTERNATION PVT. LTD	India	Crif	None	Aug 14, 2023	NCCB/GB/IMP/RIM-0545/2023	Details
#12265	NCC	Jubilee Road	M/s. Chetak Tools India Pvt Limited	India	Crif	None	Aug 14, 2023	NCCB/JRB/CTG/F.EX/2023	Details

Showing 1 to 10 of 29 entries

1 2 3

5. Order Details

- Company Information

(a) Company Name

(b) Company Address

(c) Country

(d) Reg Number

(e) Phone No

(f) Email

- (g) Website
- (h) Additional Details
- Customer Information
  - (a) Local Company/Bank Name
  - (b) Branch Name
  - (c) Bank Reference
  - (d) Key Personnel Name
  - (e) Phone Number
  - (f) Email
- Order Information
  - (a) Order ID (Generated By System)
  - (b) Order Status
  - (c) Supplier
  - (d) Producer
  - (e) Order Status First to Last Details
- Buttons
  - (a) Upload: Popup use to upload report in doc and pdf.
  - (b) Status: Popup use to change order status manually
  - (c) Mail: Popup use to send acknowledgment and delivery email
  - (d) Report Generate: Popup use to generate report from API
- Attachment
  - (a) Report Doc File
  - (b) Report PDF File
  - (c) PI (PDF/Image)
  - (d) Additional Document

Company Information

Company Name *

A-CEPA PTE LTD

Address *

111 North Bridge Road, 0B-26A, Peninsula Plaza, Singapore-179098

Country *

Singapore

Company Registration No

Company Vat/Tax No

Phone Number

+65 94521225

Email Address

Website

Order Note

None

Bank Information

Bank Name *

IBBL

Branch Name *

Head Office

Bank Reference

7008702300004783

Enquirer's Identity

S. M. Hadey Zubayer

Phone No

01755551378

Upload   Status   Mail   File

Order ID
#9999

Order Status
Delivered

Supplier
Dynamic

Producer
admin

● Order Placed by IBBL, Head Office
  May 23, 2023

● Order Added by mehedy
  May 23, 2023

● Order Edited by mehedy
  May 24, 2023

● Last Update by mehedy
  May 24, 2023
  Reason: None

Attachments

.pdf A-CEPA_PTE_LTD_b6uoo...
      276355 kb

docx A-CEPA_PTE_LTD_bziPG...
      496305 kb

6. Reports

- Daily Report

  (a) Number of total orders

  (b) Number of deliveries

  (c) Number of Pending

  (d) Number of Query

  (e) Number of Cancel

  (f) Number of Processing

  (g) Todays All Order (Table)

- Weekly Report

  (a) Number of total orders

  (b) Number of deliveries

  (c) Number of Pending

  (d) Number of Query

  (e) Number of Cancel

  (f) Number of Processing

  (g) Weekly best customer

  (h) Weekly All Order (Table)

- Monthly Report

  (a) Number of total orders

  (b) Number of deliveries

  (c) Number of Pending

(d) Number of Query

(e) Number of Cancel

(f) Number of Processing

(g) Monthly best customer

(h) Monthly All Order (Table)

7. Invoice

- Generate Invoice

(a) Customer Type

(b) Customer/Bank Name

(c) Branch Name

(d) Invoice Date/Month

(e) Invoice in Excel and PDF

- Previous Invoice (Table)

(a) Invoice ID

(b) Invoice to

(c) Invoice Date

(d) Payment Status

(e) Details Button

- Payment Receive Popup

(f) Invoice ID

(g) Payment Date (Automatic Today)

(h) Amount

(i) Attachment

Invoice

Social Islami Bank Limited

International Division

Head Office

City Center, Level: 19-23, 28 and 29

90/1 Motijheel commercial area

Dhaka-1000

Invoice No	: TD/Inv/SIBL/021
Invoice Type	: Reporting
Invoice Date	: 04 September 2022
Billing Period	: August, 2022

Description	Currency	Amount
Professional Charges for Reports on Various Companies (Detailed sheet enclosed) for the month of August 2022	USD	
Total :	**USD**	
(In words):		

SN	Date	Branch	Name of the Client	Reference	Country	Amount (USD)
1	1-Aug-22	Islampur	A-1 Printing Equipment (Thailand) Co., Ltd	SIBL/Islampur Branch /FEX/ S. F. Machinery /2022/1818 Dated: 31.07.2022	Thailand	
2	3-Aug-22	Gulshan	HWA TAI INDUSTRY CO., LTD	SIBL/Gulshan/ DONG BANG DYEING LTD /2022 Dated: 02.08.2022	Thailand	
3	5-Aug-22	Mirpur	Otto Bock Healthcare India Pvt. Ltd	SIBL/MIRPUR/FEX/2022/ M/S: Synapse International /1364 Dated: 04.08.2022	India	
4	7-Aug-22	Mohammadpur	TATSUNO CORPORATION.	SIBL/Mohammadpur/FEX/ Global Cynax Bangladesh Ltd / 2022 Dated: 07.08.2022	Japan	
5	10-Aug-22	Bogura	WHITE HOUSE TILES PVT. LTD	SIBL/BOG/FEX/2022/177 (Pa-wang) Dated: 08.08.2022	India	
					Total	

8. **Gift History**
   - **Add Gift**
     - (a) Gift Name
     - (b) Gift Type
     - (c) Costs
     - (d) Gift to Customer Name (Selector)
     - (e) Branch Name
     - (f) Key Personnel Name
     - (g) Gift Delivered By (Selector)
   - **Previous Gift (Table)**
     - (a) Gift Name
     - (b) Type
     - (c) Costs
     - (d) Details
   - View Gifts
     - (a) Gift Name
     - (b) Gift Type
     - (c) Cost
     - (d) Customer Name
     - (e) Branch Name
     - (f) Key Personnel Name
     - (g) Gift Issued By
     - (h) Gift Delivered By
9. **Accounts**
   i) **Dashboard**
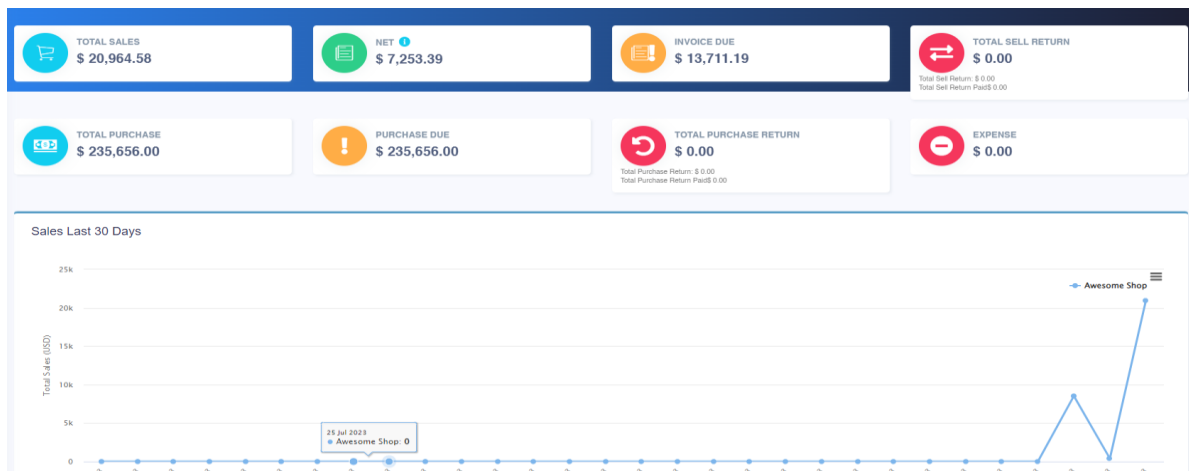
ii) Expense

    (1) Expense Type

    (2) Amount

    (3) Details

    (4) Issued By

iii) Other Income

    (1) Income Type

    (2) Amount

    (3) Details

    (4) Issued By

10. Admin Settings

- Add/Suspend/Delete Staff/Admin/Super Admin
- Add Vat Tax to Invoice
- Set Slab Pricing
-
-