



Certificate no: UC-83a87307-e5ce-43f5-ba1e-c7fe44323f17

Certificate url: ude.my/UC-83a87307-e5ce-43f5-ba1e-c7fe44323f17

Reference Number: 0004

CERTIFICATE OF COMPLETION

Critical Thinking & Problem Solving Brilliance

Instructors **Alex Genadinik**

Arman Riazi

Date **Jan. 20, 2023**

Length **3.5 total hours**



Certificate no: UC-67c06e78-c792-45ed-b125-d7e15526d9c3
Certificate url: ude.my/UC-67c06e78-c792-45ed-b125-d7e15526d9c3
Reference Number: 0004

CERTIFICATE OF COMPLETION

Create YOUR Own Success Every Day

Instructors **Ash Seddeek**

Arman Riazi

Date **Jan. 20, 2023**

Length **2 total hours**



Certificate no: UC-dc59eaa4-b88f-4627-a7d8-e3f48d86a25e

Certificate url: ude.my/UC-dc59eaa4-b88f-4627-a7d8-e3f48d86a25e

Reference Number: 0004

CERTIFICATE OF COMPLETION

Unlock Creativity For Any Topic And Become More Creative

Instructors **Alex Genadinik**

Arman Riazi

Date **Jan. 20, 2023**

Length **1 total hour**

Statement of participation

Arman Riazi

has completed the free course including any mandatory tests for:

The importance of interpersonal skills

This 3-hour free course demonstrated the importance of interpersonal skills in the successful management of people and workplace tasks in general.

Issue date: 20 January 2023



www.open.edu/openlearn

This statement does not imply the award of credit points nor the conferment of a University Qualification.
This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details:

<https://www.open.edu/openlearn/money-business/leadership-management/the-importance-interpersonal-skills/content-section-0>

COURSE CODE: Y159_1

The importance of interpersonal skills

<https://www.open.edu/openlearn/money-business/leadership-management/the-importance-interpersonal-skills/content-section-0>

Course summary

To succeed in management you need good interpersonal skills, you need to understand how to deal with other people. This free course, The importance of interpersonal skills, will help you gain an awareness of your own skills and understand that an awareness of the interpersonal skills of others can help us enormously in dealing with the work tasks we are responsible for.

Learning outcomes

By completing this course, the learner should be able to:

- recognise the importance of interpersonal skills
- describe how good communication with other can influence our working relationships
- outline the roles we play in our work groups and teams.

Completed study

The learner has completed the following:

Section 1

Communication

Section 2

Relationships

Section 3

Roles

Section 4

Supply and demand: Kiran's story

Section 5

Conclusion