1. A (primary) reader is the person who ordered the report to be written or the person whom report is intended.
2. There are two main differences between technical and non-technical precision is (intent).
3. The main purpose of technical writing is used to (inform and instruct and direct).
4. Similarities between technical writing and other kinds of writing include (Rules and writing process and Research).
5. Examples of the technical writing are (Lab Reports and Manuals and Journals and Magazines).
6. At what stage of the technical writing process do you record your ideas on paper? Answer(Brainstorming).
7. At what stage of the technical writing process do you have to writing English prose? Answer(Drafting).
8. Effective writing begins with a .....(Aclear definition) ..... Of the specific topic you want to write about.
9. At what stage of the technical writing process will the 5 CS process will apply? Answer(Editing).

10. (padacogical)orientation of technical writing focus on teaching.

11. A good technical writing is the one that answer readers ' question as they arise in the reader's minds? Answer(true).
12. A technical reports include trip reports? Answer(false).
13. Important hallmarks of professional scientific writing include.....
    - Conciseness and preciseness
    - determined context
    - specific audience.
    - All of correct
14. A taxonomy of technical writing includes pedagogically-orientation, which Bically-onent focuses on.....

- any discipline
- teaching concepts
- applied research
- All are correct

15. Important hallmarks of professional scientific writing include.....
- Clearness
- generic audience
- within a broader context
- None of these

16. Why is it important to incorporate design in technical and professional writing?
- To entertain your readers
- To persuade your readers
- To make your document easier to read
- To convince your readers

17. Pre-writing is the process of recording your ideas on paper?
- True
- False

18. .....are used only when text is insufficient?
- Visuals
- Figures
- Schemes
- Graphs

19. .....are best to use to show trends in or relationship between data as well as pictorial representation of experimental components?
- Tables
- Figures
- Schemes
- Diagrams

20. A.....is a hierarchical representation of ideas showing the relationships from a central concept to various sub concepts and sub - sub concepts?
- Concept map

- mind map
- Diagrams
- None of them

21.....are more common in posters?
- Maps
- Photos
- Graphs
- Diagrams

22.Any reference to the figure in the text is termed a .....
- Placement
- Callout
- Captioning
- Surprising

23..... used almost in geology, while.....used in chemistry and physics?
- Maps, graph
- Graphs, map
- Maps, photos
- Photos, map

24.Tables are an effective means of displaying complex data and textual information?
- True
- False

25. To make a good table, use a vertical line?
- True
- False

26. Every equation must be numbered.?
- True
- False

27.Mathtype is less powerful and platform independent version of Equation Editor?
- True
- False

28. The secret to successful writing is.....
    - Revising
    - Rewriting
    - Rereading
    - Remembering
29. The key to success in technical writing is to keep it simple?
    - True
    - False
30. Breaking the writing up into short and writing one section at a time is a tip to avoid.
    - Errors in writing
    - Lengthy sentences
    - Writer's block
    - Ordinary English mistakes
31. Technical communication is a process of managing technical information in…….
    - Act
    - Reply
    - Persuade
    - Communicate
32. were➞ where, it’s belong to.....
    - Big words
    - Unconventional Abbreviation
    - Writer's block
    - Words are easily mixed up
33. To enhance readability of your writing, break your writing up into.....
    - short sections and paragraphs
    - use shortcuts
    - Use technical words
    - none of these
34. A7med➞Ahmed, it's belong to.....
    - Abbreviations and Acronyms

- Misreading the Reader
- Unconventional Abbreviations
- Writer's block

35. Which of the following are common problems in technical writing?
- fancy language
- short paragraphs
- using less Technicalese
- Lengthy sentences

36. Figures are important elements in writing and include all the following visuals except?
- pie charts
- photographs
- maps
- none of these elements

37. To conduct a SWOT analysis, we need to perform a limited environmental scan and internal self-studies?
- True
- False

38. A good technical writing is the one that answers readers' questions as they arise in the readers' minds?
- True
- False

39. Tables are usually used to show purely qualitative data as well as data between which you are not attempting to show any trend or relationship?
- True
- False

40. One common mistake in technical writing to avoid is to write wordy prose with redundancy?
- True
- False

41. Technical writing is unique in terms of the audience or readership, which means it is usually highly specific than other writing styles?

- True
- False

42. Progress reports, feasibility studies, procedures are examples of business communication?
    - True
    - False
43. The brainstorming process is the hardest part, and it usually takes the longest time of writing?
    - True
    - False
44. One common mistake in technical writing to avoid is to write wordy prose with redundancy?
    - True
    - False
45. Using visuals such as graphs, diagrams, pictures, and other visuals helps reinforce the written text?
    - True
    - False
46. Tables are usually used to show purely qualitative data as well as data between which you are not attempting to show any trend or relationship?
    - True
    - False
47. Technical Writing is unique in some aspects including.....
    - Time and effort
    - Writing process
    - Visuals
    - Strong Language Skills