



## Arn J. Mendoza

Highly talented individual with strong analytical skills desires to work as a Junior Web Developer. Self-motivated IT professional with deep knowledge and proficiency in JavaScript, HTML, CSS, Bootstrap, and mobile responsive website development.

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<https://www.linkedin.com/in/arn-mendoza-861753161/>

**Web Portfolio:**  
<https://arn555.github.io/My-Portfolio/>

## Educational Background

### Western Leyte College

Ormoc City, Leyte

Bachelor of Science in Information Technology, 2018

## Certificates

### Web Development Training

Zuitt Coding Bootcamp

November 2022 - Present

### HTML and CSS to Design A Website

Department of Information & Communication Technology  
October 2022

### Basic Javascript for Web Development

Department of Information & Communication Technology  
December 2022

### Computer Servicing NC II

TESDA

April 2018

### Social Media Certified

Hubspot Academy

March 2022

### SEO Certified

Hubspot Academy

April 2022

### Digital Marketing Certified

Hubspot Academy

March 2022

### Google Analytics Certification

Google Skillshop

May 2022

### Google Ads Display Certification

Google Skillshop

March 2022

## Work Experience

### Marketing Assistant/Virtual Assistant

Unixsurplus (Homebased) | March 2022 - June 2022

- SEO and Adwords
- Market Research and Analysis
- Product Listing (eBay)

### IT Specialist

Blue Sapphire Aggregates, Const, & Supply, Inc. |

May 2020 - March 2022

- Troubleshoot hardware and network problems, diagnosing and solving hardware or software faults.
- Perform remote troubleshooting through diagnostic techniques and resolving technical errors.

### Customer Service Representative

Sykes Asia Inc. | Nov. 2019 - Mar 2020

- Handle customer complaints, provide appropriate solutions and alternatives within the time limits, follow up to ensure resolution.

### Computer Technician

Ormocnet | Feb 2019 - June 2019

- Install Operating system, drivers, applications (Windows XP, Windows 7,8,10)
- Install well-functioning LAN/WAN and other networks and manage components (IPs).
- Maintain and repair technological equipment (printers, laptop, routers, peripheral devices)

### IT Support

Local Government Unit ( IT Department ) | Sep 2018 - Jan 2019

- Test and configure software, maintain, repair hardware and peripheral devices (printers, computer workstations)
- Inspect LAN infrastructure and fix minor or major problems.
- Design and install well-functioning computer networks connections cabling.

### Office Clerk

Local Government Unit ( City Planning Development Office ) | May 2018 - Aug 2018

- Assist the office in filing duties.
- Maintain all reporting documentation logs and pay attention to detail.

## Technical Skills

- HTML
- CSS
- Jira
- Gitlab
- Github
- Javascript
- Adobe XD
- Adobe Photoshop
- Wondershare Filmora
- Search Engine Optimization (SEO)
- NodeJs
- ExpressJs
- MongoDB (Nosql)
- Postman