



Arn J. Mendoza

Highly talented individual with strong analytical skills desires to work as a Junior Web Developer. Self-motivated IT professional with deep knowledge and proficiency in JavaScript, HTML, CSS, Bootstrap, and mobile responsive website development.

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<https://www.linkedin.com/in/arn-mendoza-861753161/>

Web Portfolio:
<https://arn555.github.io/Web-Portfolio/#home>

Educational Background

Western Leyte College

Ormoc City, Leyte

Bachelor of Science in Information Technology, 2018

Certificates

Web Development Training

Zuitt Coding Bootcamp

November 2022 - Present

HTML and CSS to Design A Website

Department of Information & Communication Technology
October 2022

Basic Javascript for Web Development

Department of Information & Communication Technology
December 2022

Computer Servicing NC II

TESDA

April 2018

Social Media Certified

Hubspot Academy

March 2022

SEO Certified

Hubspot Academy

April 2022

Digital Marketing Certified

Hubspot Academy

March 2022

Google Analytics Certification

Google Skillshop

May 2022

Google Ads Display Certification

Google Skillshop

March 2022

Work Experience

Marketing Assistant/Virtual Assistant

Unixsurplus (Homebased) | March 2022 - June 2022

- SEO and Adwords
- Market Research and Analysis
- Product Listing (eBay)

IT Specialist

Blue Sapphire Aggregates, Const, & Supply, Inc. |

May 2020 - March 2022

- Troubleshoot hardware and network problems, diagnosing and solving hardware or software faults.
- Perform remote troubleshooting through diagnostic techniques and resolving technical errors.

Customer Service Representative

Sykes Asia Inc. | Nov. 2019 - Mar 2020

- Handle customer complaints, provide appropriate solutions and alternatives within the time limits, follow up to ensure resolution.

Computer Technician

Ormocnet | Feb 2019 - June 2019

- Install Operating system, drivers, applications (Windows XP, Windows 7,8,10)
- Install well-functioning LAN/WAN and other networks and manage components (IPs).
- Maintain and repair technological equipment (printers, laptop, routers, peripheral devices)

IT Support

Local Government Unit (IT Department) | Sep 2018 - Jan 2019

- Test and configure software, maintain, repair hardware and peripheral devices (printers, computer workstations)
- Inspect LAN infrastructure and fix minor or major problems.
- Design and install well-functioning computer networks connections cabling.

Office Clerk

Local Government Unit (City Planning Development Office) | May 2018 - Aug 2018

- Assist the office in filing duties.
- Maintain all reporting documentation logs and pay attention to detail.

Technical Skills

- HTML
- CSS
- Jira
- Gitlab
- Github
- Javascript
- Adobe XD
- Adobe Photoshop
- Wondershare Filmora
- Search Engine Optimization (SEO)
- NodeJs
- ExpressJs
- MongoDB (Nosql)