

Std Ref: **50012210022**

8<sup>th</sup> June, 2023

Dear **QUARSHIE, Frederick**,

**Offer of Admission to PhD Mathematics (MA)  
(Full-Time)**

Congratulations!

With reference to your application for admission at the University of Mines and Technology (UMaT) and based on the recommendation from the Department, we are pleased to offer you admission to pursue a **three-year PhD Mathematics (MA)** programme.

In connection with this offer, you are to note the following carefully:

1. The admission takes effect from **1<sup>st</sup> July, 2023** to **30th June, 2026**.
2. Your admission is subject to YOU being certified as medically fit by the University Medical Officer. In this regard, you will be medically examined at the University Clinic soon after the beginning of the First Semester. Note that you are required to present a chest X-ray at the University Clinic.
3. You are to pay a **provisional** fee of **GH¢5,991.08** for the first year of your programme and indicate your acceptance of the offer via <https://forms.gle/c8rFnBNkfZYP3Cex6>. Please note that this fee does not include your module fees.
4. You will be required to pay the approved fees to the University **every year** before registration. **Students who are not able to complete within the duration of their programme will be required to further pay the applicable fees for extension.**
5. You are to register at your department at the beginning of each semester.
6. You are to show the original certificate of your undergraduate degree at re-opening to the Head of your Department. Failure to show your original certificate within the period of study may render your admission null and void.
7. You are required to find your own accommodation. Please contact the Graduate Students' Association of Ghana (GRASAG) for assistance on the issue.
8. All students are considered to be on probation for the full duration of their programme, and may be withdrawn from the University at any time for unsatisfactory work or misconduct.
9. Orientation would be held for all fresh students; you will be notified with details of when the programme would take place.
10. Please note that Matriculation is the official ceremony that admits fresh students formally into the University, and it is compulsory. The date would be communicated to you appropriately.
11. Should you decide to withdraw from the University before the third week from the start of registration (and you communicate same to the School of Postgraduate Studies), the University shall refund your fees to you less 30% of the total amount payable, to be retained as administrative charges. Beyond three weeks, **NO REFUND** shall be made.
12. You shall take compulsory and elective modules to meet the required credit hours for graduation. Kindly contact your department for the details of modules to be taken. You may also take other modules based on the advice of your supervisors to facilitate the conduct of your research. **In all cases, you will be required to pay the applicable fee per module and sign up one week before the commencement of the module.**
13. You are expected to complete all required modules and seminar before you submit your thesis for examination.
14. You are required to complete your thesis within the duration of your programme.

15. You will be required to present at least **two** Postgraduate Seminars during the course of your study and publish at least **two** technical paper related to your thesis before submission of your thesis for examination.

16. Please, find below the details of the account into which all fees should be paid:

a. Account Name:	UMaT, SPS, School Fees
Account Number:	034-1110920
Branch:	Tarkwa
Bank:	Absa Bank Ghana Limited

b. Account Name:	UMaT, SPS Collections
Account Number:	1441000699242
Branch:	Tarkwa
Bank:	Ecobank

17. Please forward a copy of your pay-in-slip to [spsaccount@umat.edu.gh](mailto:spsaccount@umat.edu.gh) and your departmental email by **7<sup>th</sup> July, 2023**. This is a requirement for registration.

We thank you for your interest in the programme and wish you all the best in your studies in this University.

Yours faithfully,

**Francis Nyarko**  
**Deputy Registrar, SPS**  
**For: Registrar**