

28 Aug 2015

To: Parents/ Guardians,

2015 END OF YEAR EXAMINATION

1. Examination Period and Timetable

The 2015 End of Year Examination will be conducted on 7 Oct (for Y3 RP EL Paper) and from 9 to 19 Oct. The examination timetable is attached and may also be accessed on STAMFORD.

2. Weighting of EOY Exam

The Weighting for the EOY Exam is as follows:

Level	Weighting
Years 1 and 2 (RP and RPD)	40% of the overall assessment for the respective year
Year 3 (O-level)	50% of the overall assessment for the year
Year 3 (RP)	25% of the overall assessment for Year 3 – 4

Please also see Assessment Policy and Framework dated 4 Feb 2015.

3. Consolidating Learning

All time-based pen-and-paper tests require students to consolidate their learning and to be efficient and accurate in answering questions. Students must therefore put in the necessary time to focus, revise the content and sharpen answering techniques. We seek your support in encouraging and supervising your son's/ward's preparation.

To support the students in the run-up to the Exams, Co-Curricular Activities (CCAs) will stand down from 14 Sep 2015 (except for those training for competitions as advised by their teachers in charge).

4. Absence

A student will not be excused from sitting a paper unless he has a medical certificate substantiated by a doctor's note specifying the nature of his illness/medical condition or has some other valid reason deemed acceptable by the school. **Please call the General Office at 6353 8830 to report your son's/ward's absence before 7.30 a.m. on the day of the paper.** Students absent for a paper without a valid reason will receive a zero mark for that paper.

5. Re-Examination

Students with a valid reason for absence will sit for the re-examination to be held from 19 to 22 Oct. The mark for the re-examination paper will be used to calculate the overall Grade Point for the subject.

6. Queries

If you need clarification, please contact Mr Kelwyn Ng, Head / Systems at kelwyn.ng@ri.edu.sg.

Yours sincerely,

MR DESMOND TAN
DEAN / ACADEMIC STUDIES Y1-4
RAFFLES INSTITUTION



RAFFLES INSTITUTION
2015 END-OF-YEAR EXAMINATION
YEAR 3 TIMETABLE

DATE	SUBJECT	DURATION	TIME	Venue	RECESS
7 Oct (Wed)	ENGLISH LANGUAGE P1	1 h 15 min	1415 - 1530 (RE Period)	HALL	---
	EL (DIFFERENTIATED) P1				
9 Oct (Fri)	ENGLISH LANGUAGE P2	1 h 40 min	0800 – 0940	HALL	0940 – 1040
	EL (DIFFERENTIATED) P2	1 h 45 min	1040 - 1225	HALL	
	HISTORY (RP/RA)				
	GEOGRAPHY (RP/RA)				
12 Oct (Mon)	HCL P1	2 h	0800 - 1000	HALL	1000 - 1100
	HML P1				
	HTL P1				
	CL P1				
	ML P1				
	TL P1				
	HCL P2	1 h 45 min	1100 – 1245	HALL	
	HML P2				
	HTL P2				
	CL P2	1 h 30 min	1100 – 1230		
	ML P2				
	TL P2				
13 Oct (Tue)	PHYSICS (RP/RA)	2 h	0800 – 1000	HALL	1000 – 1100
	ENGLISH LITERATURE (RA) P2	2h	1100 - 1300		
	ENGLISH LITERATURE (RP) P1				
14 Oct (Wed)	CHEMISTRY (RP/RA)	2 h	0800 – 1000	HALL	1000 – 1100
	ENGLISH LITERATURE (RP) P2	1 h	1100 – 1200	HALL	
	ENGLISH LITERATURE (RA) P1				
15 Oct (Thu)	MATHEMATICS 1 (RP/RA)	1 h 30 min	0800 – 0930	HALL	0930 – 1030
	MATHEMATICS 2 (RP/RA)	2 h	1030 – 1230		
16 Oct (Fri)	BIOLOGY (RP/RA)	2 h	0800 – 1000	HALL	1000 – 1100
	SOCIAL STUDIES	45 min	1100 – 1145		
19 Oct (Mon)	MSP P1	1 h 45 min	0800 – 0945	3J classroom	0945 – 1045
	MSP P2	1 h 15 min	1045 – 1200		

Note:	20, 22 Oct	Marking Days (Students need not report)
	21 Oct (Wed)	Gap Semester Congress (All students required to attend)
	From 23 Oct	Students to report back to School
	2 Nov (Mon)	O Level Mother Tongue Exam (Students need not report)
	5 Nov (Thu)	Last Day of School
	12 Nov (Thu)	Release of Academic Progress Reports (APRs)

RAFFLES INSTITUTION
COMMON TESTS AND EXAMINATIONS
GENERAL INSTRUCTIONS TO STUDENTS

A. Before the Examinations

1. You are to be in full school uniform for all papers.
2. Report to the examination venue at least **15 minutes** before the start of the paper. No extra time will be given if you are late for any paper without valid reason.
3. You are required to bring your own writing stationery and Mathematical Instruments. **Writing/ graph paper will be provided** during the Examination.
4. You will not be excused from sitting a paper unless you have a medical certificate substantiated by a doctor's note specifying the nature of your illness/ medical condition or have some other valid reason deemed acceptable by the school. Please **call the General Office at 63538830 to report your absence before 7.30 a.m. on the day of the paper**. Students absent for a paper without a valid reason will receive a zero mark for that paper.

B. During the Examinations

5. The duration of each paper includes the time for reading the instructions, studying the maps, etc.
6. Check the question papers as instructed by the invigilator before the start of each paper. Begin writing only when instructed to do so.
7. You are required to write your name, class, index numbers and the subject titles on the cover page and all writing paper within the stipulated time.
8. Write in dark blue or black pen on both sides of the writing paper. You may use a pencil for any diagrams or graphs.
9. If you need to use the toilet during the paper, you must record the 'time out from class' and the 'time back from toilet' and sign in the "Monitoring of Toilet Breaks" Form.
10. You are not allowed to leave the examination room before the end of the full duration of the paper.

C. After the Examinations

11. At the end of the examination, **you should stop writing immediately when told to do so by the invigilator**. Students who fail to do so will be penalized. Answer sheets handed in after the dismissal order has been given will not be accepted.
12. The answer scripts, together with the cover page provided (if any), should be tied together at the top left-hand corner with the string provided.
13. You are to remain quietly seated while the answer scripts are being collected.
14. All unused writing paper must be returned at the end of each paper. You should not remove any writing paper from the examination venues.

D. Examination Rules and Regulations

15. Conduct yourself with utmost integrity. **Any breach of integrity or any act of malpractice is a serious offence and such students will receive a zero mark for the paper and will be liable for further disciplinary action.**
16. A breach of integrity or an act of malpractice is committed if you
 - have in your possession electronic or communication devices (e.g. mobile phones, tablets) or computerized aids (e.g. computerized wrist watches) capable of storing, displaying and/or transmitting visual and verbal information in the examination room;
 - have in your possession any unauthorized equipment or materials (e.g. notes, paper, rubber ink stamps) even if you do not intend to use them; to ensure that you do not inadvertently bring these devices into the examination venue and be severely penalized for it, check that you have adhered to this rule before the start of every paper;
 - obtain or attempt to obtain or offer unfair assistance (e.g. copying) before, during or after the examination;
 - copy from another candidate or allow your answers to be copied by another candidate;
 - disturb, communicate or attempt to communicate with any other candidate/person inside or outside the examination room during the examination duration;
 - commit an act of dishonesty;
 - write offensive or obscene materials in your answer scripts;
 - sabotage other candidates' examination materials;
 - take away from the examination room any answer booklet, writing paper, storage devices and other used or unused exam stationery.