

Canva Recruitment Team

September 17, 2019

CANVA

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SURRY HILLS, NSW, AUSTRALIA, 2010

Job Application for Data Analyst - Mandarin and English Speaker

To whom it may Concern:

My name is Jia Chen and I was born and raised in China. My curious mind kept me wondering what life is like outside of China, so I migrated to the United States in order to look for opportunities. However, I kept asking the questions, “Where do I belong?”, “What can I do with my life?”, and “Where is my position?”. I made up my mind to go to University and graduated with a bachelor’s degree in Mathematics (statistics) at East Tennessee State University. I learned a lot from school. There is a broad range of applications for statistics in every field; it is a powerful tool which is beneficial to any company.

During University, I held a full time position as a nail technician. I learned to communicate effectively with customers, listen to their requirements, and, inevitably, leave them satisfied with the service. Working in a beauty salon taught me how crucial teamwork is to a business.

During my spare time, I take online classes; Learning does not stop at University. I have already learned a great deal about SQL and R, and Python is on the list, but one step at a time.

I am motivated, persistent, meticulous, and optimistic. My biggest strength is that I don’t let people tell me what is possible; I would rather find out for myself in order to learn. I am an energetic person with a strong desire to become better, and because of that I believe I am the perfect employee for your company.

Sincerely,

Jia Chen

Attached: Curriculum Vitae