

## Skills

---

- **SQL** (MySQL, PostgreSQL, Oracle, and MS SQL)
- **Spreadsheets** proficiency (Vlookup, pivot tables, charts)
- **Tableau** (interactive and dynamic dashboards)
- **R** (RStudio, tidyverse, ggplot2)
- **Power BI** (data visualization)
- Strong analytical skills
- Attention to detail and accuracy
- Data visualization
- Troubleshooting

## Projects

---

**DATA ANALYSIS FOR VENDOR MANAGEMENT** – ExxonMobil – Prague, Czech Republic September 2023

**Data collection** from translation vendors and database creation of delivered, ongoing and failed product data sheet translations, which I analyzed using **spreadsheets and SQL** to obtain meaningful insights. Thanks to this analysis, I discovered inconsistencies in the process with several parties involved, which I fixed reducing the unprocessed translations by **35% and the delivery time by 20%**. In addition, I created a dynamic **Power BI dashboard** which was updated automatically with vendor's monthly reports.

**CREATION OF PROCESS GUIDEBOOK** – ExxonMobil – Prague, Czech Republic March 2023

**Designed a guide** for Web Operation Analysis, containing all the processes done in the day-to-day basis and urgent ad-hoc requests. Highly appreciated by management, I was assigned to **lead a project** to help colleagues create similar guides. It was officially assigned for new-joiners onboarding and reduced the length of the process by **15%**.

## Work Experience

---

**WEB OPERATIONS ANALYST** – ExxonMobil – Prague, Czech Republic January 2022 – *Currently working here*

- Integration of data-driven insights into daily operations, enhancing the effectiveness of web services with the stakeholders across the globe in multi-functional teams inside an agile methodology
- Managing data processing of worldwide lubes product data sheets (PDS), streamlining the publishing process
- By leveraging analytical expertise, significantly contributed to informed decision-making aligned with business objectives
- Built several communication channels to overcome the lack of connexion between teams working for the PDS Process workflow

**INTERNATIONAL TRADE ADVISOR** – Spanish Embassy in Prague – Prague, Czech Republic January 2021 – January 2022

- Building and leveraging statistical reports from Spanish and Czech governmental databases to help Spanish companies make data-driven decisions on their country expansion strategies
- Building a network of Spanish entrepreneurs in Prague by leading the Chamber of Commerce social channels
- Leading a commercial mission for the Healthcare sector, making partnerships between Spanish and Czech companies

## Education

---

**BACHELOR OF BUSINESS MANAGEMENT** – University of La Rioja – Logroño, Spain September 2021

Majors: Business Analytics, Digital Marketing, International Business

**INTERNATIONAL TRADE PROGRAM** – Development Agency of La Rioja – Logroño, Spain December 2021

Majors: International trade, market research, data collecting

## Certifications

---

**DATA ANALYTICS PROFESSIONAL GOOGLE CERTIFICATE** – Google February 2024

Majors: Data Analytics, Spreadsheets, SQL, Tableau, RStudio

**SQL INTERMEDIATE** – W3 School December 2023

Majors: JOINS, Data-cleaning, Sub-queries