

Arpit Joshi

4806 Tecumseh Street, Berwyn Heights, College Park, MD 20740 | 240-610-3836 | arpitj@umd.edu

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University Career Center
University of Maryland
College Park, MD 20742

Dear University Career Center:

My name is Arpit Joshi and I am a graduate student pursuing my Master of Engineering in Cybersecurity. I am writing this to apply for the graduate assistant position of PSYC 123 Advisor.

I understand that the position requires dealing with a large and diverse group of students. I believe that I will be able to cope with this perfectly. My father was in the Indian Air Force which means that I have been traveling all my life and have met a lot of people throughout the country. I have also worked with teams that had a lot of students (Next Tech Lab had more than 100 students) and have some experience in managing as well (used to manage students during my time at Next Tech Lab). I have gained a lot of knowledge by taking part in the amazing workshops held by the UMD University Career Center that might help me get started with this position.

As for the technical side, I pursued my bachelor's in technology majoring in Computer Science. This has made me fluent with all the online tools (zoom), word editors (MS Office, Google Docs), and data analysis software (MATLAB, octave). I will also be able to visualize any data from surveys into an easily readable format. Apart from that, my average typing speed is ~85 words per minute which will help me type up reports and other documents with speed and precision.

I am confident that I will prove to be an asset to the team if given the opportunity.

I thank you for your time and patience

Sincerely,

Arpit Joshi