**Anthony Richard Scapardine, CPA**

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**EDUCATION**

*Bachelor of Science* GPA: 3.48/4.0

**Illinois State University**, Normal IL Graduated: May 2013

Major: Accounting & Business Information Systems Minor: Criminal Justice

CPA - Certified Public Accountant, Illinois Board of Accountancy

*Academic Honors*

-Dean’s List Fall 2008 -Department of Accounting Senior Honor Roll 2011

-Awarded LaGrange Civic Association Scholarship -Sigma Alpha Lambda Honors Organization

**COMPUTER COMPETENCIES**

* Hyperion Financial Reporting
* Oracle SAP
* SunGard Trust Systems
* Microsoft Office
* Microsoft Access
* Bloomberg Professional

**WORK HISTORY**

**Financial Systems Analyst-** *Exelon Corporation November 2017- Present*

* Document and perform configuration & implementation of system fixes, updates, and enhancements to all Cash Management applications
* Provide Treasury/Accounting application support for daily bank file monitoring, accounting monitoring, and book close processing
* Facilitate business process improvements through the use of technology
* Provide software support and training to the Treasury and Cash Accounting teams
* Participated in User Acceptance Testing (UAT) for systems integration and system conversion efforts in support of a $6.8 billion dollar merger

**Staff Accountant-** *Exelon Corporation* *May 2015- Present*

* Balance day-to-day activities associated with the monthly financial statement close process while fulfilling internal/external ad hoc requests
* Coordinate with practice area analysts to ensure ledger accuracy and proper accounting
* Conduct monthly revenue meetings and balance sheet meetings
* Compile quarterly variance analyses to support decision-making and provide necessary insight to leadership
* Implemented a number of process improvements which have increased efficiency and accuracy of routine tasks
* Serve as volunteer Technology Ambassador looking to advance technical proficiency within my group

**Operations Specialist-** *GreatBanc Trust Company* *July 2013 - April 2015*

* Reconcile bank accounts on a daily basis while investigating and resolving discrepancies
* Process daily outgoing and incoming wire transfers and ACH payments
* Reconcile trade activity for equity, fixed income, and mutual fund securities.
* Oversee securities transactions from time of execution through settlement.
* Research and resolve trade posting errors
* Cross-train coworkers and develop procedures
* Maintain and gather documentation for wire transfers and transactions

**Intern-** *Car Guy Garage, Inc*. *Summer 2012*

* Managed and oversaw parcel post order tracking system
* Organized and added products to website
* Worked with suppliers to ensure timely deliveries
* Provided customer service and sustained customer relations
* Fielded incoming phone calls, answering questions and elevating calls to appropriate staff when necessary