

Arshpreet Singh

Etobicoke, ON M9V 1Y1

arsh16thind6_wcs@indeedemail.com

437-332-2442

Willing to relocate: Anywhere

Work Experience

Security Guard

G4S Secure Solutions (Canada) Ltd., (National- Canada) - Toronto, ON

July 2021 to Present

- Worked in high end condominiums
- Access control
- Enforced site rules
- Prevented entry of prohibited items such as alcoholic drinks and glass bottles on pool area
- Wrote detailed incident reports
- Dealt professionally and firmly with residents

SECURITY GUARD

Russell Security Site: CIBC Square - Toronto, ON

November 2020 to June 2021

Responsibilities: Patrolling, Access Control and screening.

- Demonstrated ability to work under pressure and handle difficult situations.
- Exposure to CCTV systems.
- Exposure to Life & Safety systems.
- Customer Service Experience
- Being a Team Player and having a Positive Attitude.
- Strong verbal and written communication skills

CASHIER

More Supermarket - Ludhiana, Punjab

June 2020 to September 2020

- Helped customers complete purchases and join reward programs to promote loyalty, satisfaction and sales numbers.
- Arranged paper and electronic payment records to maintain well-organized fill systems and recordkeeping compliance.
- Volunteered for extra shifts during holidays and other busy periods to alleviate staffing shortages.
- Helped customers by answering questions and fulfilling requests.

Education

College diploma in Software Engineering

Centennial College

Present

Skills

- Strong Communication Skills
- Time management
- Phone etiquette
- Works well under pressure
- Ability to multi-task
- Resolute and punctual
- Excellent work ethics
- Computer Skills
- Good Listening skills
- Flexible and able to adapt
- Advance computer skills
- Knowledge of programming and Web Designing
- Able to use different software (MS Word, PowerPoint, Excel, etcetera)
- Security
- Typing
- CCTV
- Surveillance
- Front Desk

Languages

- English - Fluent
- Punjabi - Expert
- Hindi - Expert

Certifications and Licenses

Security Guard License

October 2020 to Present

Security Guard license number 11306535.

Expiry date- 16th October, 2022

First Aid & CPR Level C

May 2021 to Present