

Varroc Engineering Limited

Regd. & Corp. Office

L-4, MIDC, Industrial Area
Waluj, Aurangabad 431 136
Maharashtra, India

Tel + 91 240 6653700
Fax + 91 240 2564540

email: varroc.info@varroc.com
www.varroc.com
CIN : U28920MH1988PLC047335



Date: 22 December 2020

To,
Arsh Goyal

JOB OFFER LETTER

Dear Arsh,

With reference to your application and subsequent interview you had with us, we are pleased to offer you the position of "GRADUATE ENGINEER TRAINEE" of our organization, as per the terms and conditions discussed with you in person. Please accept our heartiest congratulations on being selected despite very stiff competition from very eminently suitable candidates.

Your date of joining shall be informed to you shortly. This offer is subject to you passing your BE exams and clearing the Pre-Employment Medical Examination.

Please sign this letter as a token of your acceptance & courier it to us as soon as possible. An e-mail confirming your acceptance would also be highly appreciated.

We look forward to a very long & fruitful

relationship with you. Congratulations once again!

Yours faithfully,
For Varroc Group,

Kavita Kulkarni
Chief Human Resource Officer

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| A) Monthly Emoluments | Per Month(Rs.) | Per Annum(Rs.) |
|---------------------------------|-------------------|-------------------|
| Basic Salary | 14,583 | 1,75,001 |
| House Rent Allowance | 7,292 | 87,501 |
| Uniform Maintenance Allowance | 1,250 | 15,000 |
| Transport Allowance | 1,600 | 19,200 |
| Miscellaneous Allowance | 11,886 | 1,42,632 |
| Sub Total A | 36,611 | 4,39,334 |
| B) Bonus | 2,405 | 28,860 |
| C) Retirals | Per Month(Rs.) | Per Annum(Rs.) |
| Provident Fund | 1,800 | 21,600 |
| Gratuity (As per Act) | 701 | 8,418 |
| Sub Total C | 2,501 | 30,018 |
| D) Others | Per Month(Rs.) | Per Annum(Rs.) |
| Uniform Cost(Rs. 150 per month) | 150 | 1,800 |
| Total (A+B+C+D) i.e. Annual CTC | 41,668 | 5,00,012 |

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Others:

1. Two sets of Uniform once a year
2. Gratuity is payable
3. Pre-Employment Medical Test

You would undergo Pre-employment Medical Test, the cost would be borne by the company, subject to the amount as specified in the Company Policy.

To complete the joining formalities, request you get photocopies of the following documents.

1. Qualification Certificates
2. Experience Certificates (If any)
3. Date of Birth proof & Photo Identification Proof (Indian Government Recognized) – PAN Card, Driving License, Passport, Election Card)
4. 4 Passport Size Photographs

Kavita Kulkarni
Chief Human Resource Officer

ARSH GOYAL