The Agile process can be broken down into functionality-planning- Implementation-Testing-Review

Workflow:

Issue: Essentially an element within your workflow

Go to Backlog and click on Epic

1. Create Epic: Abstract view of what we are creating for our clients, what our clients want
   1. Give brief description of the software and click on create
2. Create Story: What is required to achieve your epic [features in the app]
3. Create Tasks: To-do tasks to implement the story

Creating Sprint

1. Click on Backlog -> Create Sprint
2. Drag and drop stories in the Sprint
3. Click on Start Sprint -> add information like duration
4. Click on Start -> a Story board is created

Add Tasks and other info in story

1. Double click on the story
2. Add sub tasks – Click on create child issue
3. You can change the status of the issue from todo to in progress to done