

Arshiya Evan Moallem

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EDUCATION

- **Bachelor of Engineering, Software Engineering** September 2023 - Present
Carleton University, Ottawa, ON
Second-year standing, CGPA: 9.62/12 (B+)
Entrance Scholarships
- **Ontario Secondary School Diploma** August 2019 - June 2023
École Secondaire Louis-Riel, Ottawa, ON
Honour Roll

TECHNICAL SKILLS

- Proficient in C, Java, and Python, familiarity with C++, CSS, and HTML
- Proficient in abstract data types, algorithm efficiency, and complexity analysis, with hands-on experience designing, implementing, and optimizing data structures, recursive algorithms, and sorting techniques for medium-scale software applications.
- Ability to apply debugging techniques, and test functions using unit-testing frameworks
- Proficient in Office 365 applications, including Excel, Word, Outlook, OneDrive, OneNote, and SharePoint

COMMUNICATION SKILLS

- 4+ years of experience working in a customer service environment
- Strong communication, interpersonal, and collaborative skills with expertise in organization, problem-solving, facilitation, and building strong customer relationships.
- Bilingual – English, French
- Demonstrated ability to work independently, and with a team, in a fast-paced environment.

WORK EXPERIENCE

Shoppers Drug Mart, Ottawa, ON

Merchandiser/Cashier

September 2022 - Present

- Organized inventory by shelving items, maintaining displays, and labeling products.
- Assisted customers with inquiries, provided product education, and checked stock availability.
- Processed return and exchange transactions while ensuring customer satisfaction.

Ottawa Crew Sports Club, Ottawa, ON

Soccer Coach

May 2024 - October 2024

- Supervised players during practices to help improve skills and teamwork.
- Organized and coordinated sporting events for smooth execution.
- Coached players to improve their performance and growth in the sport.

Bulk Barn, Ottawa, ON**Cashier**

May 2021 - September 2022

- Operated the cash register and managed transactions, ensuring efficient and courteous service.
- Trained new staff on customer service etiquette and operational requirements.
- Managed inventory and maintained store appearance by stocking shelves and ensuring tidiness.

VOLUNTEERING EXPERIENCE**École Secondaire Louis-Riel**

September 2019 - June 2023

Soccer assistant coach and assistant referee

- Ensured all tasks provided by the head of management were completed efficiently.
- Assisted in the preparation of organized sporting events.
- Coached and guided players to increase and improve in the sport.

PERSONAL PROJECTS**Text-Based Facebook (C)**

Developed a text-based social media application in C, simulating Facebook functionalities, including user registration, profile updates, friend management, and post interactions. Utilized linked lists and stacks for data management, implemented dynamic memory allocation for efficient data handling, and designed a user-friendly menu with input validation and seamless interaction.

Personal Website (HTML and CSS)

Developed a personal portfolio webpage that showcases a professional profile, achievements, and online presence. It features a responsive design with links to a Resume, LinkedIn, and GitHub profiles, offering quick and user-friendly navigation with accessibility features.

Video Game Hub (Python)

Developed a platform for games like number guessing, rock-paper-scissors, and an upcoming quiz game. Features include a custom loading animation using sys and time libraries, input validation, and modular design. The random library is used for number generation, demonstrating game development principles and smooth transitions.

REFERENCES AVAILABLE UPON REQUEST