

# Arthur Lima

## Project Manager | Scrum Master

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### Professional Summary

**Project Manager** and **Scrum Master** with over 6 years of experience in managing multidisciplinary teams and delivering high-quality projects across various industries. Skilled in **agile methodologies** such as **Scrum** and **Kanban**, with expertise in **backlog management**, **sprint planning**, and **task management tools** like **Jira**. Known for driving operational improvements, optimizing team performance, and ensuring adherence to project timelines and quality standards. Passionate about mentoring teams and fostering a collaborative work environment.

### Core Skills

- **Scrum & Agile Frameworks** (Scrum, Kanban, SAFe)
- **Task Management Tools** (Jira, Trello)
- **Sprint Planning & Retrospectives**
- **Backlog Prioritization & Grooming**
- **Cross-functional Team Leadership**
- **Stakeholder Communication**
- **Process Optimization**
- **Risk Management & Mitigation**
- **Requirements Analysis**
- **Conflict Resolution**
- **Fluent in English, Intermediate Spanish**

### Professional Experience

#### Scrum Master / Project Manager – RWI, Portugal

May 2024 – Out 2024

- Managed multiple agile teams in the development of **e-commerce platforms**, **mobile applications**, and **website development** projects.
- Implemented and enforced **Scrum** processes, leading daily stand-ups, sprint planning, and retrospectives to improve team productivity.
- Used **Jira** for backlog management, ensuring that tasks were prioritized based on business needs and team capacity.
- Collaborated with product owners to refine and prioritize backlogs, ensuring alignment with project goals.
- Provided coaching to teams on **Agile best practices** and facilitated **continuous improvement** through feedback loops.

#### Project Manager and Agile Consultant – Freelance

## **June 2019 – May 2024**

- Led agile transformation initiatives for clients in the **civil construction** and **technology** sectors, optimizing project delivery and reducing turnaround times.
- Trained teams and project managers on **Scrum** and **Agile methodologies**, improving the efficiency of task execution and backlog management.
- Facilitated cross-functional collaboration through daily stand-ups and **Scrum of Scrums** for larger, multi-team projects.
- Audited the use of **Jira** for task tracking and provided feedback to improve task visibility and accuracy.
- Improved stakeholder communication by establishing clear reporting frameworks and regular updates on sprint progress.

## **Operations Manager – Stella Pizza**

### **February 2021 – December 2023**

- Managed production operations for a high-quality B2B frozen pizza business, ensuring optimization of processes using agile techniques adapted for manufacturing.
- Spearheaded process improvements, reducing production time by 20% and increasing efficiency across teams.

## **Skilled Labour – Construction, Sydney**

### **June 2017 – June 2019**

- Worked in construction companies while studying **Project Management** and **Leadership**, gaining hands-on experience in team coordination and task management.

## **Industrial Technological Development Researcher – Renato Archer Technology Center**

### **January 2015 – June 2017**

- Conducted research and led environmental adaptation projects, coordinating tasks using agile project management principles in collaboration with cross-functional teams.

## **Education & Certifications**

### **Postgraduate in Project Management & Leadership**

Academies Australasia Group, Sydney, Australia | **January 2018 – May 2019**

### **Master's in Civil & Environmental Engineering**

UNICAMP, Brazil | **January 2013 – January 2015**

### **Bachelor's in Environmental Technology**

UNICAMP, Brazil | **January 2008 – January 2012**

## **Certifications & Training**

- **Product Management** – AWARI (2022)
- **Internal Auditor ISO 9001** (2015)
- **UI/UX Design** – AWARI (2022)
- **Introduction to Programming** (Python, JavaScript) – Udemy (2023)

## Languages

- **English** – Fluent
- **Spanish** – Intermediate

## Volunteer Experience

- Active volunteer with environmental NGOs, contributing to **river clean-ups**, **tree planting**, and **community outreach** since 2008.