

KATE PRASOLEK

07479929600 | kate.prasolek@gmail.com
London E14 7LH

www.linkedin.com/in/kateprasolek
www.behance.net/artekatie
www.katedesigns.uk

PERSONAL PROFILE

A reliable digital designer with friendly, easy-going attitude and genuine passion for crafting beautiful layouts and usable products. Self-learner of front end development. Creator of work that is tailored to individual needs. I enjoy working across print and web projects and I am looking forward to develop my skills into UX design.

TECHNICAL SKILLS

Adobe Photoshop, inDesign, Illustrator CC
Adobe XD Experience Design
Front-End Development - CSS3, HTML5,
Bootstrap, basic Javascript and jQuery
Sublime Text 3, Git
Typography, Wordpress

INTERPERSONAL SKILLS

Open mind, creativity & rapid learning ability
Strong sense of responsibility, reliability
Commitment & consistency
Organisational skills & can-do attitude
Ease of interpersonal contacts
Ability to teamwork, customer service skills

PROFESSIONAL EXPERIENCE

May 2016 – present	Freelance Designer, London Creating print and web designs, logotypes and branding for individual clients and companies like: <ul style="list-style-type: none">- ChicP – promotional digital and print designs (Jun – Aug 2017)- In Motion Production - branding, brochures (Apr – May 2017)- iSKILLu - designs, wireframes and prototypes for an e-learning platform (Oct 2016 – Feb 2017)- Crystal Spirit Publishing – web banners (2016)
Jul 2015 – Sept 2017	Receptionist and Bank Outreach Worker, Poplar Harca, London <ul style="list-style-type: none">- greeting visitors, recording passes, phone handling- entering and updating data into the database, maintaining files system- community projects – discussing ideas with residents, encouraging to new ideas, residents surveys
Jun 2013 – Mar 2015	Master Team Member, Paul UK, London <ul style="list-style-type: none">- organising shifts to run business smoothly following company standards- preparing sales plans & reports, controlling the sales and wastage level- handling orders, scheduling and organising deliveries and the stock- updating rota system, sales and banking spreadsheets, maintaining files- visual merchandising - taking care of displays and quality of products
Oct 2010 – Dec 2012	Saleswoman & Customer Service Advisor, Polkomtel, Warsaw <ul style="list-style-type: none">- handling the phones: outbound & inbound calls regarding contracts- selling mobile/data contracts with additional services- maintaining customer relations
May 2009 – Sep 2010	Shift Supervisor, Pizza Restaurant LaPrimera, Katowice <ul style="list-style-type: none">- handling the phone, cash handling, scheduling orders and deliveries- carry out administration tasks, preparing sales reports- ordering products, controlling and organising the stock

EDUCATION & TRAINING

2017	Lynda.com, online course <ul style="list-style-type: none">- Path to become an User Experience Designer- Adobe XD Experience Design Training
2016	Lynda.com, online course <ul style="list-style-type: none">- Foundations of Layout and Composition- Foundations of Branding- Colour for Design and Art- Path to become a graphic designer- Typography
2016	Adobe Photoshop and inDesign, Adobe Learning Centre <ul style="list-style-type: none">- Photoshop CC- inDesign CC
2016	Codecademy, online course <ul style="list-style-type: none">- HTML and CSS- Javascript and jQuery- Interactive website
2003 - 2008	Psychology, Silesian University