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# Arthur B. Clayton

## OBJECTIVE

To obtain a job a where I can showcase my skills as a web developer and designer, and to help grow a development team and company through complex apps and friendly UI's.

## SKILLS

- Languages – Html, CSS, JavaScript
- Comprehension of frameworks/libraries/technologies/ such as the terminal, Git , JQuery, NodeJS, NPM packages, React, AJAX, JSON, Bootstrap, SASS, WordPress, MySQL, Firebase, Heroku
- Adobe Creative Cloud Suite (XD, Dreamweaver, Illustrator, Photoshop, Lightroom, Premiere, Audition etc.)
- Audio Recording Software such as Avid Pro Tools, Apple Logic, Propellerhead Reason, Waves Plug-In Suite
- Microsoft Office (Word, Excel, Outlook, PowerPoint, Publisher, etc.)

## WORK EXPERIENCE

### **09/2007- Present- I.T. Manager, Ryokan College- Los Angeles, California**

- Maintain and made changes to the company website
- Management of records and computer databases
- Create and maintain the virtual online classrooms and the Learning Management System
- Technical Support

### **07/2009- 08/2011- Runner/Intern, Larrabee Recording Studios- North Hollywood, California**

- Assisted Head Engineers
- Prepared recording and mixing sessions for clients
- Maintained an enjoyable atmosphere for high profile clients

### **06/2002- 04/2007- Stock Manager/Sales/Dispatcher, Drain Doctor- Santa Clara, California**

- Exceeded sales expectations by implementing strong telemarketing tactics and improving communication with potential customers
- Increased sales by 10-20% by saving "lost" contracts
- Managed and scheduled jobs for technicians
- Communicated with key distributors and vendors to create partner relations in developing protocols and procedures to strengthen reliability and responsiveness of supply chain infrastructure
- Controlled inventory accounts and stockroom while negotiating and partnering with vendors to achieve a reduction cost

### **Other- [arthurclayton.com](http://arthurclayton.com)**

- My personal website that showcases different projects with links to my GitHub account and project code.

## REFERENCES

- Cameron Manavian – Chief Technology Officer at Libretto/ UCLA Coding Bootcamp Instructor-  
Phone: (310)427-4637  
Email: [cameron.manavian@gmail.com](mailto:cameron.manavian@gmail.com)
- Michael Johns - Technical Recruiter at TechLink Resources, Inc-  
Phone: (310)717-0476  
Email: [mtj3@hotmail.com](mailto:mtj3@hotmail.com)
- Steve Arthur- CEO/President of Ryokan College-  
Phone: (310) 622-5665  
Email: [steve@ryokan.edu](mailto:steve@ryokan.edu)

## EDUCATION

- B.A. in Human Behavior: Ryokan College, Los Angeles, CA
- Certificate in Recording Arts and Audio Engineering: The Los Angeles Recording School, Los Angeles, CA
- High School Diploma: Valley Christian High School, San Jose, CA